HOW TO USE THE BLUESWIPE APPLICATION

1) Select the appropriate Category and Location from the drop-down lists. Click “Yes” to confirm your Category and Location selections. Type the Event Description in the Event textbox, if necessary. This is not required.
2) Swipe a Blue Chip ID card
   - If the customer is Valid (e.g. currently registered student, an active employee, an emeritus), his/her name, status and a green GO image will be shown on the screen.
   - If the customer is Invalid (e.g. an invalid Bluechip card, an unregistered student, not an active employee), a red STOP button will be shown on the screen.

For guests, click “GUEST” button.

BlueSwipe will be automatically reset for the next swipe within 30 seconds.

If you want to manually reset it, press the ESC key

3) To logout of BlueSwipe, click “Logout” in the upper left corner of the window.