Dear Prospective Ed.D. PK-12 Applicant:

We are very pleased that you are interested in CCSU’s Ed.D. in Educational Leadership, PK-12 Strand, designed for mid-career PK-12 educators. We look forward to receiving your application.

As you complete your application, keep in mind the following admission criteria:

1. Master’s degree from an accredited institution of higher education in a discipline or professional field that is relevant to the Ed.D. in Educational Leadership.
2. 3.00 or higher cumulative average (GPA) in all graduate coursework.
3. Two or more letters of reference from leaders in education familiar with your work. Ask your references to use the form on the next page.
4. Résumé that illustrates important work-related experiences with an emphasis on your work as a leader for teaching and learning in preK-12 education.
5. Acceptable scores on the General Test of the Graduate Record Examination (GRE) taken within five years of your application.
6. An acceptable personal statement covering three important topics:
   Career goals,
   Reasons for pursuing a doctorate, and
   Commitment to devote four weeks to the summer residencies during the first two summers of the program, and some additional on-campus study during the third or fourth summer.
7. If selected as a finalist, a satisfactory interview with the admissions committee.

We accept new students in alternate years only. Applications are due by December 1 (even years only). Our cohorts begin in odd years with orientation in late April and the first summer residency during July. Admission standards are rigorous, and we can admit no more than 25 students. Not everyone who meets our standards will be accepted.

Please note that the admission process calls for submission of materials to two locations. The last page of this packet is a checklist of the various steps. Submit your Graduate Application and $50 application fee online. Transcripts from every college you have attended as an undergraduate and graduate student should be submitted to Graduate Admissions in 102 Barnard Hall. In addition you must send the following materials directly to the Ed.D. Program (attention Rouzan Kheranian) in 320 Barnard Hall:

1. Two letters of recommendation from educational leaders. Use the Reference Form (page 2 of this packet).
2. Your personal statement attached to the form on page 3 of this packet.
3. Your résumé.
4. Your GRE scores. When requesting that scores be sent, use GRE reporting code 3143 to assure that the Ed.D. office receives your scores.

Questions? See Frequently Asked Questions on our Webpage or e-mail lisip@ccsu.edu.

Cordially,

Penelope Lisi

Ed.D. Program Director, PK-12 Strand
Professor of Educational Leadership
ED.D. RECOMMENDATION FORM

To be completed by applicant

Name____________________________________  E-Mail address____________________________________

Date of Birth______________________________  Phone______________________________

Waiver (optional): In accordance with the Family Education Rights and Privacy Act of 1974, I waive my right to review this letter.

Signature____________________________________  Date____________

To be completed by recommender

Name______________________________  E-mail address____________________________________

Phone______________  Position/Employer____________________________________

1. How long have you known applicant? _____

2. In what capacity?_____________________

3. Please rate the applicant’s ability to do graduate work at the doctoral level.

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4. In a separate letter, please comment on the applicant’s strengths and weaknesses, potential for contributions to scholarship and practice, and leadership ability.

Enclose your recommendation in a sealed envelope, sign across the seal, and return to the applicant.

Thank you for your help!
ED.D. PERSONAL STATEMENT

Your personal statement should be typed, attached to this form, and submitted with other application materials directly to the Ed.D. Program in Barnard 320.

This essay is a very important part of your application because it tells something about your professional goals and development, and also shows your ability to select, organize, and present written material at the level expected of an advanced graduate student and educational leader.

Your statement should be three to five pages in length, and should:

1. Describe your career goals,

2. Explain your reasons for pursuing doctoral study, and

3. State your commitment to participate fully in the two summer residencies which include 4 full-time weeks during July in the first and second summers and up to 5 days of additional time in the third and/or fourth summers. For example, if you are a 12-month administrator, will you have the support of your district?

Please complete the following information and attach your statement to this form:

Name______________________________________________________________

Signature_________________________________________ Date____________

Mailing Address________________________________________________________

________________________________________________________________________

Position/Employer_______________________________________________________

E-mail Address(es) for Ed.D. Communications______________________________

________________________________________________________________________

Phone (H)__________ (W)__________ (C)__________
ED.D. APPLICATION CHECKLIST

Please use the following checklist to guide your application process and to make sure you have done everything that is required.

Graduate Admissions Requirements

1. Application form and fee submitted online.

2. Official transcripts from all higher education institutions where you completed undergraduate and graduate course work, or which awarded academic credit to you submitted to:

   CCSU Graduate Admissions office
   Barnard 102
   1615 Stanley Street
   PO Box 4010
   New Britain, CT 06050-9958

Supplemental Requirements for the Ed.D. Program, PK-12 strand:

1. Two letters of recommendation in sealed envelopes. Please use our form.

2. Typed personal statement attached to personal statement form.

3. Your résumé.

4. GRE General Examination scores from a test administration no more than 5 years before the application deadline. When requesting that GRE scores be sent, use GRE reporting code 3143 and also request that scores be sent to you. GRE information is found at www.ets.org/gre

The above supplemental materials must be submitted to:

   Ed.D. Program, PK-12 Strand
   Program Director
   Barnard 320
   Department of Educational Leadership
   Central Connecticut State University
   1615 Stanley Street
   New Britain, CT 06050