**University Planning and Budget Committee**

**Minutes of the Meeting of May 21, 2019**

Members Present: J. Farhat, J.  Gamache, L. Washko, C. Casamento, L. Bucher, D. Dauwalder, C. E. Valk, C. Soler, J. Hodgson, K. Martin, S. Cohen, Y. Kirby, M. Fallon, J. Melnyk, E. Pana

Chair Farhat called the meeting to order at 1:47 pm.

FPC representative report: C. Valk reported that last week’s FPC meeting focused on a discussion about the plan for parking to be implemented this summer. CFO Casamento noted that the parking plan will emerge from the joint work of a task force and a consultant and that any questions related to the plan should be directed to Interim Chief Facilities Officer, Sal Cintorino. A discussion of the challenges associated with parking ensued. Members of the committee requested that concerns about parking to be implemented this summer be brought up to IPC at the next meeting.

IPC Portal: Submissions to IPC should be classified as expense neutral, budget neutral, and budget non-neutral. M. Fallon presented the differences between expense and budget neutral proposals. A submission concerning a new program requires a concept paper.

Chair Farhat reported on his meeting with Senate President Jackson and ExComm members to discuss the review of the Budget Process. He also mentioned that materials to be reviewed by the Strategic Planning Committee on May 29th will be sent back with revisions to UPBC. A brief discussion about the next steps on the approval of the Strategic plan followed.

CFO report:

On 5/10/19, CCSU submitted our FY 20 Spending Plan to the System Office to facilitate Board of Regents approval in June. The spending plan is balanced; however, it assumes fall full-time enrollment of 8,020 and occupancy of 2,344.

CFO Casamento also highlighted that the proposed spending plan assumes that the error from the appropriations subcommittee, which reduces the CSU appropriation by the Community College adjustment of $12.7M rather than $4.3M will be corrected.

The meeting was adjourned at 3:04 p.m.

Respectfully submitted,

Ella Pana, Secretary