

University Planning and Budget Committee Meeting of October 4th, 2022
1:45 pm – 3:00 pm, Microsoft Teams Online
Minutes

K. Kostelis, L Bucher, C. Liard-Muriente, E Beecher, Z Toro, K. Martin-Troy, J. Hegenauer, L Walter.
A Bray, F Pearson, J Whittemore, K Poirier, E Pana, Y Patterson, M Tadi

1. Announcements

a. General

1. Approval of meeting minutes from last meeting - approved

b. IPC

1. Meeting was cancelled and rescheduled to Monday 10/10

c. FPC

1. N/A

2. FY24 Budget Process Discussion (Guest – President Toro)

a. With everyone's contributions, CCSU is in a better financial situation than the rest of the CSUs

b. Housing and enrollment have improved

c. We have been able to balance the budget thanks to one-time budget assistance, but there is no guarantee we will receive another round of assistance

d. We need to follow a process

e. Inflation has led to increased prices for utilities, and this will be included as part of the budget process and will not need to be reviewed for approval (no standard price increase assumption is in place as the needs are different at each institution) This will also apply to increasing costs that cannot be circumvented (L Bucher will create a report of such anticipated expenses)

f. The UPBC will only consider funding requests that are extraordinary in nature and directly tied to enrollment/retention

g. Units are eligible to request a reallocation of funds if necessary

h. UPBC will review and forward our approvals to IPC, which makes the final decision

i. IPC reviews and adds additional details as necessary

j. We may be asked to review budget reductions as part of the request process this year

k. Questions about current state of the budget:

1. Does our "balanced budget" get reallocated to other institutions?...

a. Not currently

b. The system office has reserves available prior to reallocating funds

c. The system office is allowing us to make our own financial decisions as long as our budget remains balanced

2. What is the expectation of ex-com as they begin the internal review of departments?

a. Review the cycling of courses

b. Is there room for cross-listing courses, combining department offerings to eliminate redundancies?

c. Hope is to avoid cutting any academic programs, but can we possibly offer more options that could appeal to prospective students?

d. In general, it is more of an informal, internal program review with an aim of improving efficiency and revenues streams

- e. Internal review will also explore the “employability” of our programs
- 3. Can UPBC receive a copy of the program review report once it is complete?
 - a. Yes
- 4. Is there any discussion of merging departments?
 - a. Art/Design merge was a decision at the department level, the administration level is not exploring specific merging currently
 - b. School of Engineering might be an appropriate area for merges
 - c. Who will coordinate the exploration effort to determine appropriateness?

3. Brief Reports / Division updates

a. CBCO

- 1. Budget review calendar will be shared shortly
- 2. CSU is looking at a 3% increase in budget and fees, CCSU is proposing a 2% increase in housing, which is the smallest increase of the CSUs
- 3. Questions:
 - a. What level of enrollment decline will result in our budget being out of balance enough to force the BOR to step in? Our budget is balanced safely through 2025 due to our cost saving efforts and based on minimal state funding currently projected – Projections are based on flat enrollment

b. Provost

- 1. In a continued review of balancing the budgets, we will do our best to prevent the elimination of positions and reallocating funds to avoid asking for new moneys

4. Old business

- a. Administration organization update – A work in progress awaiting feedback from appropriate unit heads – hope is to have it finalized by the first meeting in November
- b. Update - What do we want to accomplish for AY 22-23? – Still waiting on recommendations from Faculty Senate

5. New Business

6. Adjournment - 3:03

Next Meeting October 18, 2022 – via MS Teams