



Submission Guidelines for **INTERIM** Assessment Reports (assessment results from AY 2014-15)

Guidelines:

- 1) *Submission deadline: **September 25, 2015**, early submissions are encouraged*
- 2) *Submit electronically to Yvonne Kirby (Director of OIRA) as an email attachment (ykirby@ccsu.edu)*
- 3) *Provide a SEPARATE REPORT for each academic program, **all certificate and degree programs are required to be assessed per NEASC***
- 4) *An Interim report consists of the Completed Overview report for the academic program and General Education Overview, if appropriate.*

Reminder: Assessment reporting is on a 5 year cycle, consisting of a full report in year one followed with interim reports for years 2, 3, 4, and 5. The assessment cycle is aligned with the Program Review Cycle such that the full assessment report is due the year prior to the year that the department will submit their program review report. Departments are not required to submit an assessment report for that program in the year that they prepare a program review report (see [Program Review Policy](#) and [Assessment Calendar](#)). For example, if your program is scheduled for program review in Spring 2017 or Fall 2017 then only a Summary assessment report will be due for that program in Fall 2017 (report covering AY 2016-17 activities); this is necessary to comply with BOR requirements. Departments that are accredited by an outside agency, and thus exempt from the Program Review Policy, should follow the guidelines for assessment reporting as described in this document and follow the Assessment Calendar. Where possible, the assessment cycle will be aligned with the accreditation cycle and a Summary report will be due in the year the self-study is due to the accrediting body.

Interim reports: complete ONLY the Overview for the program, complete with contribution to general education.

URL to Assessment website resources: http://web.ccsu.edu/oira/assessment/assessment_aap.asp

Overview: The following questions are required by the Connecticut State Colleges and University Board of Regents, NEASC and the CCSU Academic Assessment Committee. These questions must be completed annually for all academic programs (all degree and certificate programs) as well as all departments offering courses in general education. Submit a separate table for each program and for each general education learning outcome the department teaches.

- You are encouraged to address the questions using bullet statements rather than paragraph form —full details should be included within the text of the full report when it is due, not in the Overview.
- **Interim reports:** the Overview should append clearly labeled data tables as appropriate - for both the academic program as well as general education.

Overview

Department: _____ Nursing _____

Report Preparer: _____ Margaret Levvis _____

Program Name and Level BSN Program

Program Assessment Question	Response
1) URL: Provide the URL where the learning outcomes (LO) can be viewed.	http://web.ccsu.edu/nursing/undergraduateprograms/default.asp
2) LO Changes: Identify any changes to the LO and briefly describe why they were changed (e.g., LO more discrete, LO aligned with findings)	The LO have not changed; they align with the AACN's 9 <i>Essentials of Baccalaureate Education for Professional Nursing Practice</i> .
3) Strengths: What about your assessment process is working well?	Our program evaluation for the RN-to-BSN program and the pre-licensure program consists in coursework, clinical evaluation tools, focus groups, alumni surveys, Professional Advisory Committee input, licensure pass rates, and EBI surveys (a benchmarking survey). Most of these responses indicate that the programs are meeting expectations. Last year's NCLEX pass rate rose 13 points, keeping us within the State Board of Nursing and the Commission on Collegiate Nursing Education (CCNE) requirements of an 80% pass rate.
4) Improvements: What about your assessment process needs to improve? (a brief summary of changes to assessment plan should be reported here)	Our goal is to reach a 100% pass rate on the NCLEX (licensing exam). We need to make some curriculum changes: a more rigorous Anatomy and Physiology course, and an additional medical-surgical course. Students in their existing EXS 207/208 (A & P) are not receiving the content needed to prepare them for NRSE 210 (Health Assessment). We will be requiring that they take BMS 318/319.
For Each Learning Outcome (LO) complete questions 5, 6 and 7 (you may add more rows if you have more than 5 LOs):	
LO #1) _____	
5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review and scoring rubric, licensure examination, , etc.)	For the pre-licensure program, we previously used HESI exams as demonstrating compliance with LOs. But we have found that even if students scored high or mediocre on their HESi exams, that this did not show an absolute correlation between these scores and the NCLEX pass rate. Although using HESI exams seems to have helped students pass the NCLEX, this may be more due to the fact that the department is using more standardized exams in the nursing courses. For the pre-licensure program, a new capstone synthesis course starting in Spring 2016 will collect data on whether students have met the LOs. The NCLEX pass rate is also used to determine whether all of the LOs have been met. For the RN-to-BSN program, the primary assessment instrument (MRSE 496) is an online synthesis course given at the end of the nursing program where data is collected on each of the LOs and used to evaluate the curriculum. So far, students have demonstrated that all LOs have been met.
6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.).	Faculty, the CT State Board of Nursing, and the CCNE.

If this differs by LO, provide information by LO.	
7) Results: Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).	Conclusion: The RN-to-BSN program has doubled in enrollment and by our evaluation, all of the LOs are being met. The pre-licensure program, a much newer program, still has not met the 100% pass rate and this is a concern. Peer-tutoring, NCLEX review sessions, and more computerized testing has been implemented. It is the faculty's belief that an additional medical-surgical course is needed.
	Evidence (e.g., conclusion based on data in table x):
	Changes:

LO #2)	
5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)	
6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by LO, provide information by LO.	
7) Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).	Conclusion:
	Evidence(e.g., conclusion based on data in table x):
	Changes:
LO #3)	
5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)	
6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by LO, provide information by LO.	
7) Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).	Conclusion:
	Evidence(e.g., conclusion based on data in table x):
	Changes:

LO #4)	
5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)	
6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by LO, provide information by LO.	
7) Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).	Conclusion:
	Evidence(e.g., conclusion based on data in table x):
	Changes:
LO #5)	
5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)	
6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by LO, provide information by LO.	
7) Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).	Conclusion:
	Evidence(e.g., conclusion based on data in table x):
	Changes:

Interim reports: append clearly labeled supporting data tables, organized by LO

General Education: Here is the URL for the list of approved general education courses and LO/objectives:
<http://web.ccsu.edu/registrar/classesregistration/generalEduProgram.asp>

NOTE: If department contributes to more than one LO, complete one summary for each LO

Department: _____

General Education LO Assessed: _____

Report Preparer: _____

General Education Question	Response
1) Courses: General Education course(s) taught	
2) Assessment Instruments: What data/evidence, other than GPA, is used to assess the stated CCSU General Education outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)	
3) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by XX course, provide information by XX course.	
4) Results: Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).	Conclusion:
	Evidence (e.g., conclusion based on data in table x):
	Changes:
5) Strengths: What about your assessment process is working well?	
6) Improvements: What about your assessment process needs to improve? (changes to assessment plan should be reported here)	

Interim reports: append clearly labeled supporting data tables, organized by LO