**Integrated Planning Council Notes of September 11, 2018**

**Present:** Z. Toro, L. Bigelow, S. Cintorino, C. Casamento, R. Wolff, C. Galligan, M. Jackson, J. Farhat, R. Rodriguez, D. Dauwalder, P. Troiano, S. Matterazzo

**Guests:** Bernie Sullivan, Chief Sneed, UPBC Members

**Police Department Financial Request Presentation (Joint Presentation to UPBC and IPC)**

Z. Toro noted that this financial request is in direct response to the report that was issued after the investigation of the CCSU Police Department. As there is some urgency to move the request through the approval process as quickly as possible, it was determined that a joint presentation to both IPC and UPBC members was the best course of action. Z. Toro clarified that the IPC would not be voting on the proposal until after the UPBC votes at their next meeting. Members of the UPBC will be staying for this agenda item only.

B. Sullivan and Chief Sneed referenced documents shared with IPC and UPBC members prior to this meeting, which included a detailed budget request, historical information, national staffing standards and a current organizational chart for the department (Attachment A). It was noted that staffing in the department over the past decade has decreased while the university’s footprint has increased. There have also been issues with maintaining the department’s accreditation and timely submittal of the Clery report. Clerical support has decreased as well, resulting in officers having to take on more administrative tasks. The amount spent on overtime has also increased. B. Sullivan reiterated that maintaining the current infrastructure will put the university at risk, and the longer it takes to make the necessary changes the worse it will get.

Z. Toro indicated that changes are needed in order to address staffing and other issues. We are the largest of the four universities, and what is proposed is in line with what the other institutions currently have in place. Ensuring the safety of students, faculty and staff is her priority.

A discussion ensued regarding the current number of officer positions, and the number of new positions being requested. The department currently has 22 budgeted positions. Three positions are connected to officers who are currently in the academy, one position is being searched, and one position is retiring. This leaves a balance of 17 officers, 15 of which are actively working and two are out on leave. C. Casamento clarified that three additional positions have already been budgeted, and are pending approval at the System Office. After further discussion, it was determined that C. Casamento would update the budget request document to reflect the change in the number of “new” officer positions being requested (from 7 to 4). A separate category of one-time expenses will also be created.

In terms of process, Z. Toro noted that the next step will be for UPBC to consider and vote on the request after C. Casamento provides the updated budget information. Once the UPBC has made its recommendation, it will go to the IPC for consideration.

Due to time constraints, Z. Toro noted that the remaining items on the IPC agenda would be put on the agenda for the next scheduled meeting.