

Graduate Studies Meeting Minutes

December 1, 2011—2:30-3:30 Marcus White Living Room

Attendees: P. Lemma, S. Seider, E. Retelle, B. Nicholson, M. Davis, G. Fitzgerald, B. Panoutsopoulos, N. Zlatareva, A. Hyman-Gregory, S. Kirstukas, E. Leonidas, C. Button, R. Churchill, H. Wang, O. Perdomo, C. Pesca, C. Parr, M. Voight, B. Nelson, D. Mulcahy, M. Howell, D. Adams

Susan Seider-Chair: Welcome

- Minutes approved for meeting on October 27, 2011
- **Meeting dates for Spring 2012** Academic Year- See grid below.
All meetings held in Marcus White Living room at **3:00-4:30 p.m.** (*Note: start time.*)

SPRING 2012

FULL GSC MEETING MWLR (3-4:30)	CURRICULUM Subcom. Rvac 466 (2:30-4:00)	POLICY (<i>meets Thurs. after full GSC mtg.</i>) 2:30
1/26	2/16	2/2
2/23	3/15	3/1
3/29	4/19	4/5
4/26		5/3

Notes from Dean Paulette Lemma

1. All theses and special projects are due for students intending to graduate this fall (December) 2011. Expected date of completion is December 16 but faculty can request an extension until first week of January if necessary. Please remind your department members to send me the grade change forms if student currently has an Incomplete, so that the students may graduate. No grade should be given until I have the capstone and have approved it.
2. Comprehensive exam results forms are to be sent to my office by December 1.
3. Registration is occurring. Please encourage your students to register so that classes are not cancelled.
4. Please remind your departments to submit Graduate Assistant request forms to the graduate studies office.

Notes from Susan Seider, Chair of GSC

1. Social Security numbers **STILL** coming in on planned programs; For security purposes please ask your program faculty to write in ID numbers; if ID number is not available, leave it blank but please write the student's name clearly so the office can find the ID on banner. (Also please check to use the revised form that asks for the ID and not the SS).
2. Reminder: -Capstone letters on planned programs need to be included.
3. Check for courses on planned programs that may exceed 6th year limit. (Extensions may be granted for a maximum of 8 years for programs of 30-35 credits; and for a maximum of 9 years for programs of 36+credits.)

Updates from members of Goals Committees working with Dean Lemma:

- Updates on work done at Graduate Forum related to:
Goal: *Promote existing degree programs to recruit more quality students*; work with Marketing and Communications Office to market to target audiences.
 This was the topic at the Graduate Forum; ideas from the forum will be discussed with this committee and presented at a spring GSC meeting.
No further updates were provided for the other goals at this time.

Committee Reports

- **GSA:** Student representative Allie Grella, GSA Vice President of Promotions. No Report.
- **Scholarship:** Dr. Oscar Perdomo (Chair); Drs. Wang, Siporin (Tentative), Voight.
**List of Outstanding and Academic Scholars see below.*
 Students will be notified during the week of December 7, 2011. February 23, 2012 is the scheduled date of the reception for Academic Scholars. -Professors are asked to make a brief statement (1-2 minutes) at the reception.
 -Begin thinking about the *Graduate Community of Scholars Tribute* to be awarded to an academic department in the spring, 2012. Nominations will be taken in spring semester.
- **Policy:** Dr. Mike Davis (Chair); Members: Drs. Spector, Retelle, Seider. No report.
- **Appeals:** Dr. Ralph Cohen (Chair); Drs. J. DeLaura, G. Fitzgerald, J. Thomas, S. Seider. No report.
- **Curriculum:** Dr. Carlotta Parr, Chair, Members: Drs. Leonidas, Nelson, Panoutsopoulos. *Discussion and vote on item:*
 --To delete grad credit from HUM 494 (to change it to HUM 360 and cross-list it with IS 360). Approved by GSC.

(*PLEASE REMEMBER: Curriculum sheets need to be signed by the Dean, Graduate Studies in order to be considered at meeting.)

New Business

No suggestions from the membership

Meeting adjourned at 3:05 p.m.

**Outstanding Scholars and Academic Awards List for Fall 2011:*

Award	First Name	Middle	Last	Department
Outstanding Scholar	Jennifer	Lynne	Bossi	Physical Education & Human Performance
Outstanding Scholar	Dorothy		Skierkowski	Psychology
Academic	Luke	Gerard	Boyd	History
Academic	Jessica	Ida	Colebrook	Counseling & Family Therapy
Academic	Shawn	James	Curreri	Criminology & Criminal Justice
Academic	Susan		Dalo	Biology
Academic	Kathryn		Draper	Mathematical Sciences
Academic	Amanda	Lynn	Dunbar Pearson	Counseling & Family Therapy
Academic	Jamie	Kathleen	Gerardi	Art
Academic	Robyn	R.	Hall	Biology
Academic	Jonathan	Michael	Hennessy	English
Academic	Allison	Marie	Hood	Communication
Academic	Matthew	Jay	Kirshman	English
Academic	Therese	A.	Lachapelle	Teacher Education
Academic	Milorad		Lazic	History
Academic	Paola	Jennifer	Maina	Reading & Language Arts
Academic	Ryan	Michael	Nicoletti	
Academic	Allison	Christine	O'Brien	Biomolecular Sciences
Academic	Raquel		Ortega	Modern Languages
Academic	Michael	William	Proulx	Mathematical Sciences
Academic	David	Michael	Rees	Biology
Academic	Tanya	A.	Richards	Reading & Language Arts
Academic	Rajiv		Sambasivan	Mathematical Sciences
Academic	Melissa	A.	Savino	Physics & Earth Sciences
Academic	Aimee	C.	Yi	Special Education