**Graduate Studies Meeting Minutes for March 11, 2021**

WebEx @ 3:00, [LINK](https://ccsu.webex.com/ccsu/j.php?MTID=m517f5a13735a3754244d5c3322e8c375)

Attendance: Rodriguez, C.; He, F.; Simmons, R.; Robinson, C.; Cohen, R.; Nicholson, B.; Clapp, S.; Ryan, A.; Chae, A.; Jacobson, F.; Lee-Partridge J.E; Thomas, C.; Davis, W.; Rachler, R.; Mulcahy, C.; DiPlacido, J.; Jacobson, L.; Thornton, E.; Leong, C.; Basim, S.; Shabana, K.; Sommers, B.; Robinson, G.; Leonidas, E.; Garcia, A.; Holt, J.; Jones, S.; Bednarski, M.; Zlatareva, N.; Bilisoly, R.; Pozorski, A.; Petterson, P.; Castaneda, N.; Ciscel, M.; Singhal, R.; North, M.; Hou X.

* Minutes from February 9; reviewed and voted by membership to approve

Announcements

* GSC Chair, Eric Leonidas
  + Academic awards due back 3/12 (achievement and academic awards). PDF app form is in need of reworking; will be hopefully prepared anew for next cycle. Send right to Grad Studies mailbox.
  + Solicitation for feedback - to collect info on best practices (opportunity to brag about what works). Pre-/during/post-COVID process improvements are welcome. Enhanced awareness of problems, efficiencies, and other ideas that may be appropriate to share. Share strategies for moving students in and through your program toward graduation. Consult with program director or coordinator, or committee. Send to Eric (within a week) and he will disseminate information.
* A. Chae discussed enrollment and is curious about potential support for promotion of program. Christina mentioned the marketing needs survey from K. Peckham who is working through feedback and will get in touch with departments/programs.
* E. Leonidas suggested adding in questions re: resources or other attention that could be added or considered for review as useful information.
* Dean of Graduate Studies, Christina Robinson
  + Two announcements: Grad Student Assembly convened re: housing, evening support. CCSU might be better able to meet their needs as continuing students. Feedback has been shared and there will be new services and resources available to support students. Regarding graduate housing for next year: there will be a modified living community for grad students (James Hall?). Study space and lifestyle, professional learning geared toward grad students, will be available. Other avenues for housing will be pursued (where dorms would not suit students’ needs). Hoping for 12-month housing. Next steps:
    - Share information with students in your programs.
    - Visit Res Life site for housing applications
    - C. Robinson will forward to E. Leonidas what Res Life provided at Grad Open House for distribution.
  + Grad Student Assembly will meet re: regular business and Fall, from a grad student perspective. Group is engaged and providing useful feedback and energy.
    - This is the time to solicit interests for representation on the GSA – send to E.Leonidas
    - GSA will meet on 1st Thurs/month at 3:00
  + Good news: restriction on Grad Assts for 2021 will be relaxed in Fall 2021. Hire as normal and recruiting can proceed. Appointment process goes through Academic Dean’s office.
    - GSA Officers may be determined next Fall at first meeting (some officers are graduating this year). E.Leonidas suggested that, in program orientations, materials and info re: GSA can be provided and promoted.
* Graduate Recruitment and Admissions, Director Pat Gardner
  + Spring registration and attendance at Open House: 221 pre-registered, 114 attended the virtual Open House. Up from 101 in person in the Spring.
    - Would we encourage the incorporation of virtual open house with an in-person open house? Perhaps devoting a portion of the day to join virtually may provide new opportunities for those who might not be able to attend in person.
  + Full time enrollment Fall 2021 – 281 (51 more than prior Fall); Part-time numbers are down – applications 175 last year, this year 115; acceptances were 86 in 2020, vs. 55 in 2021 (down 35%)
  + Summer numbers are down from 202 in 2020 to 118 for upcoming summer; acceptances went from 73 in Summer 2020 to 22 in Summer 2021.
  + Uncertainties in economy, society, class locations may have something to do with the part-time levels.
  + Suggestions for a more effective Open House are welcome. Contact Pat Gardner

Standing Committees

CURRICULUM- Chair: Laura Jacobson

* No report

POLICY- Chair: Mike Davis (absent)

* Report from February 16
  + Policy report will be pushed to the next meeting.
* Admission Policy: OCP Commercial Lending (See Appendix A)
  + Attached to the agenda and shared today.
  + Moved for acceptance – Requirements were approved unanimously

AWARDS & SCHOLARSHIP

* Foundation Evaluation Completed –
  + Process completed and nominations forwarded. $6k will go out to students.
    - Counseling is especially active in this regard. Students often don’t find out about these unless we remind them. $1,000 scholarships are helpful and available
  + URCAD Research Award just closed; info available at the next meeting.
* Student Academic/Achievement Awards due Fri March 12
  + Reminder that this a very nice thing to do for students.

Non-Graded APPEALS- Chair: Ralph Cohen

* No report

New Business

* New GSC Chair and committee chairs, 2021-22
  + Eric L. will be leaving; Laura Jacobson is a nominee; opportunity is still open. Responsibility is compensated with 3 release credits. Eric will provide more info, proper election to follow at next meeting.
  + Two new committee chairs needed – Curriculum and Policy. More info is available through Eric.

Meeting adjourned at 3:38

Appendix A

Official Certificate Program in Commercial Lending

Admissions Requirements

Applicants must hold a bachelor’s degree from a regionally accredited institution of higher education (or the international equivalent) with an overall undergraduate GPA of at least 2.70 or higher. No GMAT is required. Applicants with a GPA between 2.40 and 2.69 may be considered for conditional admission.

International Students

In addition to the above, international applicants must meet University standards for international admission including submission of:

* Unless waived by the University, TOEFL or IELTS scores;
* Course-by-course evaluation of foreign credentials from a NACES member evaluation service; and
* Original translations of foreign academic record.