**Graduate Studies Meeting Minutes for February 23, 2017**

3:00-4:30 Sprague Carleton

Members present: Austad, C; Bernstein, S; Chae, A; Cistulli, M; Clark, L; Cohen, R; Davis, M; DePeau, E; Drew, S; Efremoff, T; Fitzgerald, G; Friesem, Y; Gardner, P; Glaser, L; Howell, M; Kirstukas, S; Kurkjian, C; Kyem, P; Larose, D; Leonidas, E; Mejia, G; Merenstein, B; Nicholson, B; Pana, E; Pozorski, A; Ribchinski, J; Simmons, R; Rice, T; Ruane, S; Sianez, D; Wang, J; Wu, S

Call to order 3:08

Eric Leonidas-Chair:

* Minutes from November January 26, 2017; review and vote by membership.
	+ Approved as proposed
* Spring 2017 GSC and subcommittee schedules:

2017 remaining GSC and SUBCOMMITTEE MEETING SCHEDULE

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| --- | --- | --- |
| **CURRICULUM Subcommittee 3:00-4:30** | **Full GSC MEETING****3:00-4:30** | **POLICY Subcommittee****3:00-4:30** |
| **Spring 17** | **Spring 17** | **Spring 17** |
| 2/16/17 | 2/23/17 | 3/09/17 |
| 3/23/17 | 3/30/17 | 4/6/17 |
| 4/13/17 | 4/20/17 | 5/4/17 |

GSC: Sprague-Carleton Room in the Student Center. Curriculum will meet in Vance 106.

Policy meets in Carroll Hall, 3rd-floor conference room.

* URCAD:
	+ March 5th the applications are open: http://www.ccsu.edu/urcap/urcad.html
	+ Aimie Pozorski will send announcement to University. Please encourage your students
	+ May 5, 2017, 5:00-7:00

Dates and Deadlines:

* March
	+ 9th          Graduate Open House
	+ 15th        Deadline for May & August Graduation/Completion applications
* April
	+ **13th**       Last day to submit final Thesis to have name listed in the commencement program. **Dean Fitzgerald will stick to this deadline.** Graduates can walk but won’t have the title listed in the booklet
	+ TBA       Regalia ordering for May commencement will be announced
* May
	+ 5th          University Research & Creative Achievement Day
	+ 6-12th    Final Exam week – Capstone final submission
	+ 18th        Graduate Commencement

Notes

* Proposals for thesis and secial projects have to be accepted before proceeding (signed by dean)
* And proposals have to be signed by department chair
* Enrollment efforts—Dean has financial efforts to support enrollments for fall ‘17
* Also Dean is working with marketing on the “Branding” of the University
* We are trying to find ways to make the open house more effective—friendly and more engaging—Please provide new and interesting info/content to the Dean for the powerpoint presentation. We hope that you will reach out to applicants, inviting them to upcoming events. You have to staff your table but if you wish to open your lab or classroom for a special presentation, that is encouraged
* Ways to make programs more effective. One faculty Shu Wu, sent a survey to ask for students ideas to shape specific program.

Graduate Recruitment and Admissions: Assoc. Director Pat Gardner

* Spring 2017 Enrollment – Freeze date numbers so final enrollment numbers 1st year students—75 enrolled compared to 65 last year. Our continuing students number 452 a 3.9% increase
* Part-time number 1629 for this year, 1669 last year.
* Having info sessions might be helpful-if you are planning one, please let office know.

GSA Kate Ayotte, President—no member present

Standing Committees

**CURRICULUM**- Consent Agenda from 2/16 meeting: see Appendix A. Moved

1st course removed Bus538

Consent agenda moved, seconded and unanimously approved with removal of Bus 538

BUS 538: Question and discussion as to how this course differs from a regular statistics course. This course would be more specific to business. Proposed to change to “Business Quantitatvie Analytics”. Discussion as to whether it should read Quantitative Analytics for Business. The first amended title was moved, seconded and passed as amended to “Business Quantitative Analytics”

**POLICY**- Chair: Mike Davis

* Report from 2/23 meeting (see appendix). Item E was
* Item A: MS in Marriage and Family Therapy.Change deadline from March 1st to May 1st for fall admission. Leave spring deadline Nov. 1. Moved, seconded and passed
* Item B: Proposal in Official Certificate in Gerontology—Policy cttee asked for more detailed information and looked at admission requirements. A correction to the typo in the word “pursuing” was made. Eric Leonides furthered that the application online will not be ready so discussion to send to “Chair of Psychological Science” will be added after the word “submit”
* Item C: A new program in MS in Nursing. Changes to GPA a typo goes to 3.00

Also submission of application materials “directly to the department chair” under B and C. Also in C “the applicant must have two letters sent…”

Under E—application deadline for the summer term will be March 1st Motion to accept as modified was moved, seconded and passed unanimously

* Item D-each program seeks to change the due date for application for fall, spring and summer term. Also include verbiage (the summer term is not available to international students). Clarified due dates for domestic and international students. Construction management—same Delete sentence that starts “When applicable…” because this duplicates general policy for applicants who already have a masters degree..

For the word “Admissions” remove the last s

Item E-skip

Item F—MS in software engineering. Modifications: Under Admission Requirements. No. 2 change minimum of 18 courses to 6 courses. Change summer *semester* to summer *term*

Under no. 3 Change from 17 credits to 5 courses*.*

Under Conditional Admission: remove last sentence

Under Additional requirements-add Applicants with a degree different from computer science (see 2 and 3 above)

Moved seconded and passed unanimously with changes above.

Revision to MS in Special Education—Effort to make this program an initial certification as well as cross endorsement. This will be opened up to certified teachers as well as those with a Bachelor’s degree in other areas and who are seeking an initial certification. The two-step admission (grad school and professional program) is now more streamlined and covered in the initial admission process. Rationale, will reach a larger market and is more streamlined.

Motion, second and passed unanimously.

**SCHOLARSHIP**- Planning to meet first week after break to decide on new scholarships. Email of deadlines has been sent. Remind possible applicants of deadlines.

**APPEALS**Student appeals heard 2/1 one a conditional admission and one who failed the qualifiying exam. Recommendations sent to Dean

**ONLINE-** Chair: Gustavo Mejia; Senate has created an online subcommittee to oversee both undergrad and grad courses, so there is quite an overlap. Gustavo’s recommendation is to eliminate the online graduate committee. Bylaws should change to say that the senate committee should have a representative from the graduate school. Discussion and decision to think about this and vote at next GSC meeting. Request to send out charges of both committees so that we can compare.

**New Business:**

* Suggestions from membership-none at this time
* Invite potential applicants to open house for
* Thanks to Eric Leonides for work with academic awards night (applause!)

**Appendix A: Graduate Curriculum Consent Agenda**

Graduate Curriculum Committee Agenda: February 16, 2017

 Links to all the items on the Grad Curriculum agenda can be found here: [GRAD Agenda](https://ccsu.smartcatalogiq.com/Curriculum-Management-System/Dashboard/Curriculum-Dashboard/?&workbox=%7b6EBC4C56-90AF-4291-A3A2-10B5C1CD4AC3%7d&field=%7bBF6BE2BF-98A9-414A-9F02-573ECA2D94A0%7d&value=Graduate%20School)

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| --- | --- |
| New Course | [BUS 538 Quantitative Analytics](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7b7A4D6242-640A-48D8-A7ED-799E2622DE0D%7d) |
| Change Course | [BUS 540 Business Intelligence and Analytics](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b153685BC-9451-4ABD-A2D6-A24B23EACB69%7d) |
| Change Course | [BUS 542 Web Analytics](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b7FC1DCC4-087C-4FB7-9125-D0EBE1FB2151%7d) |
| Change Course | [BUS 544 Business Process Modeling](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7bB9D2C772-B41E-45E7-BD85-0912D64F1FBB%7d) |
| Change Course | [BUS 546 Applications of Business Analytics](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b91BA1A13-50D6-45FA-8952-76F63C96E34D%7d) |
| New Course | [BUS 548 Business Decision Models](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7b4C7FB8ED-23CD-49FD-8F5C-25BCB88199C1%7d) |
|  |  |
| Change Program | [Computer Information Technology MS](https://ccsu.smartcatalogiq.com/?sc_itemid=%7bB0B93825-3654-4ECE-91EB-4D1FE5871321%7d&item=%7bAC04E44E-F18D-4D6E-A014-EA3E5C2E4F59%7d) |
| New Course | [CS 545 Data Mining](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7b4196DA60-988C-4C6E-B842-4D9A368A7F84%7d) |
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| New Course | [EDL 710 The Study of Human and Organizational Learning](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7b29C74247-08F7-48BF-8CE3-1C2A2E794629%7d) |
| Change Course | [EDL 711 Inquiry Seminar II Quantitative Research](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7bA002247F-4DC3-43A2-9CD2-BD15B8DE4BD9%7d) |
| Change Course | [EDL 712 Inquiry Seminar III Qualitative Research](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b0A57D2F1-7992-48C6-8091-68A12CC2F816%7d) |
| Change Course | [EDL 713 Inquiry Seminar IV Study of Organizational Change](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b5AB1817E-6CD5-4F68-B808-E53E2E8C5BFC%7d) |
| Change Course | [EDL 714 Inquiry Seminar V Advanced Research Design](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b4D65E239-AF30-4B36-B53D-EE19CBF58B3B%7d) |
| Change Course | [EDL 715 Inquiry Seminar VI The Dissertation Proposal](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b09EF0E2C-2393-4CBA-A9E7-2E2863ED300B%7d) |
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| New Course | [ENT 475 New Venture Challenge Lean Launch Methodology](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7bF66041DE-478D-42B0-BE75-362D30AB3DD9%7d) Approved at GRAD Round4 |
|  |  |
| New Course | [GEOG 501 Geographic Information Systems Basics and Beyond](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7b7DD9D964-8B5D-4B3D-B681-2160B14853D4%7d) |
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| Change Course | [MATH 515 Abstract Algebra I](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7bF98F4AF6-F89A-489D-A8F7-39636FAF34D5%7d) |
| Change Course | [MATH 516 Abstract Algebra II](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b6560702C-3EBA-4703-A79C-EF7733BC3B7C%7d) |
| Change Course | [MATH 519 Principles of Real Analysis I](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b86F2CB40-32E7-45BE-AE9D-FE1C184E4F1F%7d) |
| Change Course | [MATH 520 Principles of Real Analysis II](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b242F65BD-FA93-46CC-A9C9-0BB05C85D3E3%7d) |
| Change Course | [MATH 523 General Topology](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b954F5259-0FFC-43FB-8109-A54AB1E9B397%7d) |
| Change Course | [MATH 526 Complex Variables](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b2FE456F9-C1D5-4859-8B37-EFFDD36D414D%7d) |
| New Course | [MATH 555 Graduate Partial Differential Equations](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7b6A696CE2-04DC-4CE2-8027-26179E6839F2%7d) |
| New Course | [MATH 569 Graduate Number Theory](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7b0CC684F2-D202-4592-8194-C1D52CABAE6D%7d) |
| New Course | [MATH 591 Graduate Advanced Vector Calculus](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7b6409D7DB-E739-4D88-8E7C-5D96EE043F58%7d) |
| Change Program | [Mathematics MA with Specialization in Computer Science](https://ccsu.smartcatalogiq.com/?sc_itemid=%7bB0B93825-3654-4ECE-91EB-4D1FE5871321%7d&item=%7bE9AE5396-E1BD-423D-8713-A207E6B6C439%7d) |
| Change Program | [Mathematics MAGeneral](https://ccsu.smartcatalogiq.com/?sc_itemid=%7bB0B93825-3654-4ECE-91EB-4D1FE5871321%7d&item=%7b5B28522B-C701-4C12-A055-D9B1E63D5A6E%7d) |
|  |  |
| New Course | [MGT 475 New Venture Challenge Lean Launch Methodology](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7bFDBF14CB-4473-4994-BA0A-650F7AEA7C4C%7d) |
| New Course | [MGT 573 Advanced Organizing and Managing for Innovation](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7bD5235CDD-83FC-481A-939A-4F8A4C89459D%7d) Approved at GRAD Round4 |
|  |  |
| New Course | [SPED 504 Universal Design Inclusion and Accessibility in Learning Teaching and Beyond](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b962CFDBF-F033-4C35-8664-CCC1977E079E%7d&item=%7bCAE18C85-6B5E-465F-B543-B9AC001E7AAC%7d) |
| Change Course | [SPED 514 Behavioral Assessment and Interventions](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b007CF56E-D912-4536-9BA0-2B329EB9B2A1%7d) |