**Graduate Studies Meeting MINUTES for November 16, 2017**

3:00-4:30 Philbrick Rm. Student Center

Attachments sent by email on 11/14/17:

**GSC Minutes** for 10/19/17; **Agenda** for 11/16/17; Grad Curriculum Report 11/9; SPED 595 flyer

Attending: Basim, S; Bednarski, M; Block, S; Castaneda, N; Chae, A; Chen, B; Ciscel, M; Clapp, S; Cooper, E; Davis, M; Diplacido, J; Fallon, M; Gardern, P; Glaser, L; Guillory, L; Harackiewicz, D., Konieczny, L; Merenstein, B; Morales, A; Nicholson, B; North, M; Pana, E; Park, S; Ruane, S; Wang, J;

Eric Leonidas-Chair

Welcome remarks; the Dean will be unable to attend today

* Minutes from Oct 19, 2017; review and vote by membership. APPROVED
* FALL 2017 and Spring 2018 GSC and subcommittee schedules:

2017-2018 GSC and SUBCOMMITTEE MEETING SCHEDULE

|  |  |  |
| --- | --- | --- |
| **CURRICULUM Subcommittee 3:00-4:30** | **Full GSC MEETING****3:00-4:30** | **POLICY Subcommittee****3:00-4:30** |
|  | **Fall 17****(Philbrick)** | **Fall 17****(Vance 106)** |
|  | 11/16/17  | 11/30/17 |
| **Spring 18****(Blue White Room)** | **Spring 18****(Philbrick)** | **Spring 18****(Blue White Room)** |
| 1/25/18 | 2/1/18  | 2/08/18 |
| 3/8/18 (1849 RM) | 3/22/17 | 3/29/18 |
| 4/12/18  | 4/19/18 | 4/26/18 |

* If you are not serving on GSC next semester or are filling in for someone on sabbatical, please email Chair ASAP.
* URCAP/URCAD Monday April 9
	+ Nov. 20: graduate award submissions at http://www.ccsu.edu/urcap/
* Graduate Academic Awards, Thursday February 8 (snow date Tues Feb 13)
	+ Constitution room in Memorial Hall beginning at 5:00 p.m. with food - program starts at 5:30 p.m.
	+ Please prepare brief remarks (250 words) and send them with name of presenter to Graduate Studies
* **December 17, 2017 –** Comprehensive Exam results due to Graduate School

Spring Deadlines

* Spring - Graduate Open House is schedule for **March 8th, 2018**
* **March 15, 2018** – May and August Graduation Applications due to Graduate School
* **April 9, 2018 –** University Research & Creative Activity Day (URCAD)
* **April 11, 2018 -** Deadline for submitting Thesis to be printed in the Commencement program

Please be aware of provisions related to higher education in federal tax proposals.

Academic Misconduct: Please review Graduate policy and “Academic Honesty” (pg. 33)

* No opportunity for Academic Integrity Workshop

Financial aid not available for all Official Certificate Programs; talk to Dean Glynis Fitzgerald if you need help with this for your program

Proposal to create space on Graduate Studies website for program-specific handbooks, policies, thesis/capstone guidelines – respond to email from Chair with links for these resources for your program

GSA: President, J. Haugen (Be Chen representing)

* November 28th – Meeting for graduate students
* Update needed on funding requests

Graduate Recruitment and Admissions: Assoc. Director Pat Gardner

* Extended Spring 2018 deadline: November 15
	+ Applications are currently down for Spring, but keep checking your queue
	+ Students did take advantage of Open House fee waiver
	+ Let Pat know if you are having issues accessing WebNow from off campus prior to the start of break (especially for Mac users)
	+ There will also be a waiver available for Spring Open House
	+ If an application fee waiver is needed, refer students to Pat
* Spring 2018 Enrollment Numbers

Standing Committees

**CURRICULUM**- Chair: Laura Jacobson

* Consent Agenda from 11/9; see emailed attachment-----**APPROVED** as proposed

**POLICY**- Chair: Mike Davis

* Report from 10/26 (hard copies distributed at meeting)
* Access to Blank Planned Program Forms, plan to have these all put on Academic Programs page of CCSU website rather than having restricted access
* Simultaneous Matriculation into Two Different Graduate Programs, many potential problems so no new policy introduced as of now
* Admission Policies for the Advanced Official Certificate Program in Professional Counseling, change to description to match bullet points-----**APPROVED as Amended**
* Discussion of Changes to Continuing Enrollment Policies for Graduate Students, sign up for zero credit course to show matriculation status and continue to have access to university services, fee would increase from $40 to $150, perhaps have a rolling fee of more each semester

**SCHOLARSHIP**- Chair: Ella Panna

* Report from 11/3
* Selected Outstanding Scholar and Academic Awards
* Proposal to change awards for this year: $1000 tuition remission for 4 Outstanding Scholars; $200 tuition remission for each Academic Award winner; the remaining funds movie to recruiting fund for Fall 2018-----**APPROVED**

**Non-Graded APPEALS**- Chair: Ralph Cohen

* No report

Meeting adjourned 4:22.