**Graduate Studies Meeting MINUTES for October 19, 2017**

3:00-4:30 Philbrick Rm. Student Center

Attachments sent by email on 9/18/117:

**GSC Minutes** for 9/21/17; **Agenda** for 10/19/17; Grad Programs Comparison; Policy Committee Report

Attending: Ayalon, A; Basim, S; Bedarski, M; Bishop, J; Button, C; Castaneda, N; Chae, A; Cistulli, M; Cooper, E; Criscola, J; Davis, JS; Davis, M; DePeau, E; DiPlacido, J; D’Onofrio, J; Fallon, M; Fitzgerald, G; Gardner, P; Glaser, L; King, C; Konieczyn, L; Leonidas, E; Merenstein, B; Morales, A; Nicholson, B; North, M; Pancsofar, E; Park, S; Valerie, L; Wang, J; Zidani-Eroglu, L.

Eric Leonidas-Chair

Welcome remarks; revision to today’s agenda email prior

* Minutes from Sept. 21, 2017; review and vote by membership. APPROVED
* FALL 2017 and Spring 2018 GSC and subcommittee schedules:

2017-2018 GSC and SUBCOMMITTEE MEETING SCHEDULE

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| **CURRICULUM Subcommittee 3:00-4:30** | **Full GSC MEETING****3:00-4:30** | **POLICY Subcommittee****3:00-4:30** |
| **Fall 17****(Blue White Room)** | **Fall 17****(Philbrick)** | **Fall 17****(Vance 106)** |
|  | 10/19/17  | 10/26/17 |
| 11/9/17 | 11/16/17  | 11/30/17 |
| **Spring 18** | **Spring 18** | **Spring 18****(Blue White Room)** |
| 1/25/18 | 2/1/18  | 2/08/18 |
| 3/8/18 (1849 RM) | 3/22/17 | 3/29/18 |
| 4/12/18  | 4/19/18 | 4/26/18 |

* Please make sure departmental representatives attend curriculum/policy meetings
* URCAP/URCAD Monday April 9
	+ Nov. 20: graduate award submissions at http://www.ccsu.edu/urcap/
* Ad-hoc committee on automatic acceptance

Dean Glynis Fitzgerald’s Notes:

* Members encouraged to submit student nominations for awards; clarified requirements for both awards; deadline extended to Oct. 27

News re scholarships:

* Out of state scholarship unavailable for Fall 18; waiting to hear on introductory scholarships
* Gifts available to grad school (school of business and SEPS); plus one more for diversity initiative;

Graduate Recruitment and Admissions: Assoc. Director Pat Gardner

* Open house 10/14 saw bump in attendance from last year, 159 from 112. Result of better date, increase in advertisement (billboard announcements); and perks for students (application waiver if submitted by Oct 31 for apps for Fall, Summer, Spring)
* After some discussion, **GSC votes to move open houses to Saturdays** beginning Fall 18 (2 no votes)

Commencement: consideration of alternative [commencement proposal](http://web.ccsu.edu/facultysenate/files/Supporting_Documents_2017-18/Alternative%20Commencement%20Options%20Presentation.pptx):

* President has initiated review of commencements; Commencement Committee charged with arrangements emphasizing key priorities: Central “family” (on-campus event); aspirational for undergraduates (combined ceremonies); formality; student-centered ceremony.
* Dean: expressed need for separate GR commencement (hooding)
	+ Option 1: UG and GR combined at Civic Center
	+ Option 2: Separate am and pm according to school rather than UG and GR at Civic Center
	+ Option 3: UG and GR at football field, but separate (am and pm); no tent on the field on rainy day ☹; more expensive than alternatives
	+ Option 4: One combined UR and GR on the football field

GSC concerns:

* Lack of intimacy; some members prefer individual initial ceremony (by department, or by school), followed by large, collective, student-centered event.
* Additional cost; why choose most expensive option during a time of budget cuts?
* Music dept: will have to perform multiple times; musicians and instruments exposed to elements.
* Informal vote shows plurality of members favor option 3, 2 ceremonies on campus.

Deadlines

* **October 31, 2017 –**Deadline for GSA Society Budget requests
* **December 17, 2017 –**Comprehensive Exam results due to Graduate School

Upcoming Events:

* Graduate Academic Awards is scheduled for **Thursday, February 8th,** (**Snow date is Tuesday, February 13th**). Constitution Room in Memorial Hall. Begins at 5:00 p.m. with food - program starts at 5:30 p.m.---- please have faculty attend and intro student; attendee: what if students with no B in program?
* **March 8, 2018:** Spring - Graduate Open House
* **March 15, 2018:** May and August Graduation Applications due to Graduate School
* **April 9, 2018 –**University Research & Creative Achievement Day; award submission deadline Nov. 20, 2017
* **April 11, 2018 -**Deadline for submitting thesis to be printed in the commencement program

GSA Update: President, J. Haugen—not present

* 33 out of 37 applications for the research and conference scholarships were approved.----info requested: have students been notified?
* $5,000 has been allocated to give to the CIE to support matriculated graduate students who wish to attend a Study Abroad trip. Encourage students to apply before January deadline
* GSA was in attendance the Graduate Open House on Saturday the 14th. GSA funded the food and refreshments at this event.
* The society budget application is open until the end of October for Graduate Societies to apply for funding.
* More programs to come this year including a graduate meet and greet and a fundraiser for hurricane relief efforts.

Standing Committees

**CURRICULUM**- Chair: Laura Jacobson--- absent

* Consent Agenda: See Appendix A----- **APPROVED** as proposed

**POLICY**- Chair: Mike Davis

* Report from 9/28 (sent as separate attachment)
* Upcoming agenda, 10/26
* A: MAT program: took questions re changes proposed: **APPROVED**
* B**:** changes in grad program of Reading and language arts: due to duplication btw dept. program and grad school (e.g., rec letters out), align application across their various program offerings; **APPROVED**
* C**:** English dept; simple change: do away with let of rec (not valuable, not predictive of student performance- ask for potential refs rather than let of rec: **APPROVED**
* D: better attempt to keep track of students who are ALL-But-Capstone; current policy: catch students within two years but unsuccessful; need better system: maybe All-But-capstone take/register one credit course. There are zero credit courses (pay fee but not tuition); suggestion: spread out Thesis credit over the span of students completing the thesis; IT input sought? Send back to policy.
* Distance defense of capstone; policy: not our business to set requirement re format; leave it up to dept to make sensible decision; so, don’t generate policy decision; committee: agrees; next policy mtg next week.
* Chair pursuing automatic admission across sister univ: seeks participants for ad-hoc committee

**SCHOLARSHIP**- Chair: Ella Panna

* Upcoming agenda, 10/20: meeting cancelled

**Non-Graded APPEALS**- Chair: Ralph Cohen

* No report

**New Business:**

* Comparison of graduate programs and recruiting suggestions
* Eric: valuable info; how to take advantage of this? Seeks feedback for accurate update; Dean: Toro wants it for marketing;
* Pat: already take part in admission recruitment across sister univ; continue thinking…
* Membership asked to make corrections to table.
* Adjourned: 4:23 pm

Appendix A: Graduate Curriculum Report

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| --- | --- | --- |
| **Type** | **Name** | **Action** |
| Change Course | [ACTL 564 Financial Mathematics III](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b3197515A-92D5-4788-94EE-BDB723C21DF7%7d) | Last course of a sequence;APPROVED AS AMENDED |
| Change Course | [BIO 507 Advanced Stream Ecology](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b6AB5570D-388E-4EB6-BE70-D76BEBE8F694%7d) | Adding: "Some Saturday field trips required" to the end of the description.APPROVED |
| Change Course | [CRM 450 Drugs and Society](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b6F223D56-A110-41B2-91F3-E240D03A23C7%7d) | POSTPONED |
| Change Course | [CRM 475 Controlling Anger and Aggression](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7bF93F7FBE-033A-4BA8-ACF1-8F8339B32719%7d) | POSTPONED |
| Change Course | [CS 407 Advanced Topics in Computer Science](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b467769E1-6118-49F1-8287-EE36BEEA9D5A%7d) | Undergrad pre-req changeAPPROVED |
| Change Course | [CS 530 Advanced Software Engineering](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b104FA824-4F1F-4AEB-B9E6-3F3AB7250D5E%7d) | This is a core course for the Software Engineering MS program and students in that program should be able to take it immediately if admitted to the program. APPROVED. |
| Change Course | [FIN 531 Corporate Finance](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b46CB8B77-3DB2-46C0-86A9-9F5E48A0C232%7d) | The MS and MBA students have the required Accounting background to take this course;POSTPONED |
| Change Course | [PSY 550 Community Psychology](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b06FA7B65-D30A-48D2-A50B-BDE2CE8DEC14%7d&item=%7b07B6A265-7547-4C51-8FF1-C127C611282A%7d) | Changes to better reflect course.APPROVED |
| Change Program | [Business Administration M.B.A.](https://ccsu.smartcatalogiq.com/?sc_itemid=%7bB0B93825-3654-4ECE-91EB-4D1FE5871321%7d&item=%7b43DC6424-4C5B-4E34-A999-4AD2F84E2261%7d) | POSTPONED |
| Delete Program | [Post-Baccalaureate Teacher Preparation in Special Education](https://ccsu.smartcatalogiq.com/?sc_itemid=%7bC66C3B47-450E-4144-BAC4-A03C60E93A1C%7d&item=%7b1F01C698-D82B-43DD-981D-CBF41080C5FC%7d) | APPROVED |
| New Program | [Transition Specialist Official Certificate Program](https://ccsu.smartcatalogiq.com/?sc_itemid=%7b02B544B6-DF99-4C3B-846B-2ECE0BC0C882%7d&item=%7b9F1EA3C3-6CE3-4E56-8E95-AF43997A162E%7d) | APPROVED |