**Graduate Studies Meeting AGENDA for April 22, 2021**

WebEx @ 3:00, [LINK](https://ccsu.webex.com/ccsu/j.php?MTID=m5783494befe9f5ad0a2dc03d1672dda0)

Attendance: Rodriguez, C.; Simmons, R.; Robinson, C.; Cohen, R.; Clapp, S.; Ryan, A.; Lee-Partridge J.E; Thomas, C.; Rachler, R.; DiPlacido, J.; Jacobson, L.; Thornton, E.; Leong, C.; Basim, S.; Robinson, G.; Leonidas, E.; Holt, J.; Bednarski, M.; Bilisoly, R.; Hou X.; Garder, P.; Kling, E.; Martin, K.; Glaser, L.; Ryan, A. Pogorski, A.

* Minutes from March 11 ([download](https://www.ccsu.edu/grad/gsc/files/GSCMinutes3-11-2021.docx)); review and vote by membership
  + Reviewed and accepted as proposed

Announcements

* GSC Chair, Eric Leonidas
  + Good response level to recent survey of best practices. Request will be circulated one more time (reminder to send one area in which program has done something positive, and send to Eric).
  + Request to gather stories about our grads to foster a positive narrative - send to Eric or Christina – the more, the better.
  + In working with departments this Spring, as soon as we know if you are changing the GSC rep (or alternate), let Eric know asap.
* Dean of Graduate Studies, Christina Robinson
  + Graduate assistance: if we can meaningfully employ a grad student assistant, we should do so. Start appointing them as grad assistants, GS will make sure funds are transferred to dept budget.
    - Grad assistant requests are routed to dept chair for approval, then to academic dean, then to GS for final clearance for appointment. Post through Career Success Center portal.
    - Eric will include a link to Grad Asst request form.
  + Grad Living-Learning Community – James top floor is set aside just for grad students. Will be held as long as possible. 12 month option for $12k/yr. Meal plan options also available. Details to follow (to be included with meeting minutes). Apply through Residential Life office. Letter will be released to all grad students from GS.
  + Enrollment figures: graduate enrollment is looking strong; please touch base with advisees to see if they need help registering for Fall. GS will be available to help
  + GSA will continue with current model. All programs may send one rep per program, meets 1st Thursday of every month. Let Christina know and student reps will be added.
  + In Fall, there will be a lunch time meeting in person
* Graduate Recruitment and Admissions, Director Pat Gardner
  + C. Vargas is new assistant.
  + Enrollments: FT apps – up 35.7% (add’l 100 apps); net acceptances up 41.4%, addl 58 students accepted; net confirmed up 120.7%, 30 more students
  + PT numbers down 53 apps (21.7% decline). Some programs have diff cohorts that may have larger numbers so numbers may shift. Shift to more FT apps during pandemic.
  + Lists of accepted students will go out now that registration is open. Contacting accepted students is important regarding registration; departments are encouraged to reach out to these students.
  + Slate implementation continues. May go live in June. Grad Admissions will be in touch regarding setting up process - advisors, committee members, and any changes should be passed along to Admissions for pulling into the new program.
  + Grad Orientation: beginning of June, online orientation will also be arranged. Information regarding orientation will be forthcoming.
  + Online orientation may be recorded for those who cannot attend. May have some live presentations during orientation. June 9 will be initial part of orientation.
  + Eric L. asked if there’s anything that GSC can do to help facilitate process (to speed it up). Pat G will provide something in writing to help GSC advocate for more positions for Admissions. Aimee P suggested that we can provide a letter to appeal for additional staffing due to the priority associated with increased applications. Pat G suggested that anything that can be provided to Karissa Peckham to show support for increasing staff would be very helpful.
  + C. Rodriguez. will be participating in strategic planning with Schoo of Business and will make a case for the need for staffing

Standing Committees

CURRICULUM- Chair: Laura Jacobson

* Report from April 15 (Appendix A)
  + Only 4 items on the agenda.
  + Committee accepted items listed.

POLICY- Chair: Mike Davis

* Report from February 16 – Approved unanimously
  + Proposed Changes in Educational Leadership
  + Admission Reqs for Software Engineering (new program)
  + CREG Fee: Might be helpful to send notice to advisors with the advisee’s letter (JHolt will work on that).
* Admission Policy: MFT (See separate attachments)
  + Significant revision to admissions policy. See changes in catalog copy with reviews (e.g., interviews added; qualified applicants will be interviewed (to align admission process to other depts). One admission per year (changed from two per year). Amended policy approved unanimously by GSC.
* Business school OCPs requirements for international students (who don’t usually qualify under their visa). – those requirements will be removed. Approved unanimously by GSC.

AWARDS & SCHOLARSHIP

* Student Academic/Achievement Awards
  + Winners for URCAD: 2 awardees – Ed.D. program candidate; MS in Tech Mgmt
  + Re: Achievement Awards: 4 winners – Geography; SEST DNAP program; SEPS 2 winners – PE and School Counseling
  + Absence of proper ceremony for award winners was noted (and some disappointment has been expressed). Ceremony is important; commit next Spring to a celebratory event.

Non-Graded APPEALS- Chair: Ralph Cohen

* No report

New Business

* Election of GSC chair – Laura Jacobson elected

UPBC – request for Grad Admission support (per R. Simmons)

Meeting adjourned at 4:00.

**Appendix**: Report from Graduate Curriculum April 15

AP=approved as proposed; AA=Approved as amended

|  |  |  |
| --- | --- | --- |
| **Type** | **Name** | **Action** |
| Change Course | AC 500 Financial and Managerial Accounting - 3 credits | AA (semicolon added to description) |
| Change Course | AC 524 Accounting for Government and Non-Profit Institutions - 3 credits | AP |
| New Course | AC 551 Evolution of Modern Accounting - 3 credits | AP |
| Change Program | Accounting M.S | AP |

Appendix A

Official Certificate Program in Commercial Lending

Admissions Requirements

Applicants must hold a bachelor’s degree from a regionally accredited institution of higher education (or the international equivalent) with an overall undergraduate GPA of at least 2.70 or higher. No GMAT is required. Applicants with a GPA between 2.40 and 2.69 may be considered for conditional admission.

International Students

In addition to the above, international applicants must meet University standards for international admission including submission of:

* Unless waived by the University, TOEFL or IELTS scores;
* Course-by-course evaluation of foreign credentials from a NACES member evaluation service; and
* Original translations of foreign academic record.