**Graduate Studies Meeting MINUTES for February 2, 2023**

Philbrick Room

[Minutes](https://myccsu-my.sharepoint.com/%3Aw%3A/g/personal/laura_jacobson_ccsu_edu/EcBWl9DzSqhHrRq1w0a62nsBXJYB-1ECjzxz68XPxDiDyA?e=WZMEdn) from last meeting

Meeting [Schedule](https://myccsu.sharepoint.com/%3Ab%3A/s/GraduateStudiesCommittee/EflYLzBEXy5EqKbdSkBwmBMBOXF-COtWUSoipXgOOGRmWQ?e=ucB04l)

Attendance: S. Basim, A. Chae, M. Cubellis, L. Frazee, R. Gour, J. Holt, W. Henry, Y. Huang, E. G. Kim, C. H. Leong, M. Levvis, H. S. Lim, J. Kennedy, H. Koulidabrova, J. Maynard, S. Minkler, C. Robinson, T. Ryan, K. Shabana, J. Sikorski, Dr. Spillman, N. Takemae

Initial Business:

* T. Ryan introduced her and K. Shah as interim Chairs of our committee while L. Jacobson is on sabbatical.
* Meeting minutes approved without objection

New Business

* Enrollment related updates from AVP Christina Robinson
	+ Thank you to faculty for your help with Enrollment
		- We welcomed 50 more graduate students this semester compared to Spring semester of 2022.
		- This has been the best Spring graduate enrollment at CCSU since Spring of 2018.
		- We are 50 Acceptances ahead of where we were at this point last Spring 2022. Dr. Robinson urged faculty and staff to work toward the momentum going.
	+ If you are wooing students to come to graduate programs, Dr. Robinson and AVP Steve Minkler may be able to help fund their travel and visit to campus if necessary. Feel free to contact AVP Robinson or AVP Minkler for more information.
	+ The Graduate Open House is Tuesday March 4th from 10am to 2pm. C. Robinson noted that Spring Open House will look a lot like Fall Open House. Thank you to faculty for your diligence and hard work.
		- Jay Davis, the new Associate Director of Graduate Admissions and Recruitment, will be announcing some upcoming Lunch and Learns regarding Slate use. There will be opportunities for hands-on learning.
* Updates from AVP Steve Minkler
	+ Our Social Work Department had proposed an MSW program, and the System Office has finally ceased in their objections. As such, the on-ground Social Work graduate program will be proposed to the Board of Regents.
	+ 19 appeals from graduate students dismissed academically were reviewed last semester. 17 were allowed to return following academic probation and fulfillment of any other sanctions assigned.
	+ The Graduate Studies Handbook updated last in 2021, will be updated again and ready for use at the end of this Spring 2023. Members of this Graduate Studies Committee will be asked to volunteer to review the handbook and assess for the need for any updates.
	+ Last semester, AVP Minkler met with several program directors. Follow ups with faculty and program directors will continue this semester and into next academic year. The goal of these meetings will be for AVP Minkler to better understand how he can help program coordinators with the development of new academic programs and management of current programs.
* URCAD Update (Toni and Kareem)
	+ Monday, April 24th 12:00 – 5:00 pm, in the Student Center
	+ Announcements about the program for the event will be sent to all faculty in the coming weeks. Relevant deadlines will be announced.
	+ There will be a request at the next GSC meeting for volunteers to help judge graduate student awards at URCAD.

Standing Committees

* CURRICULUM- Chair: Toni Ryan  - [report](https://myccsu-my.sharepoint.com/%3Ax%3A/g/personal/laura_jacobson_ccsu_edu/EdORKW7inaFHnazTWGR4J2EBw-fcdvi3sTR8SWPvj0f1CQ?e=rdGqFi) from 1/26/2023 meeting – vote on consent agenda

The consent agenda was approved without objection.

* POLICY- Chair: Kareem Shabana

There was a proposal to first approve these proposals at the General Meeting and approve the changes contingent on the Policy Committee approving the proposals next week at their meeting.

M. Davis suggested that we could be members of the Policy Committee today to discuss the proposal before voting as a full committee later today.

* + - * + 1 out of the proposals were voted on:

Policy Change re: requirement of Praxis and SAT scores for admission to School Counseling program

S. Evans-Zalewski came to discuss this potential change.

The policy change was approved unanimously. The policy that was accepted is copied below.

**Policy Change Request:**

On January 31, 2023, the Department of Counselor Education and Family Therapy voted as a department in favor of eliminating the admissions criteria of requiring candidates to submit their Praxis or SAT scores.  We are making this request for the following reasons:

1. The CT State Department of Education no longer requires the Praxis exam to credential school counselors
2. We focus more on the candidate's GPA than their standardized test scores
3. None of the other programs in CEFT require standardized test scores

The other 2 proposals were not considered at this meeting.

* There were some typos in the two proposals. All the Program Names need to be updated.
* There is a portion of the proposal suggesting BMS 201 is required, which is an error. Without being able to speak to a department representative to inquire as to whether simply deleting the language would suffice, the committee could not vote on the proposal.
	+ If the proposals were tabled, it would be too late for the 2024 admissions cycle.
	+ The proposal is for the Policy Committee to review the proposal carefully at their meeting in one week. Then, full committee members will be asked to vote electronically on the proposals to ensure deadlines are reached so the programs can be included in materials for the next academic cycle. .

The proposal was approved unanimously.

AWARDS & SCHOLARSHIP- Chair: Jillian Maynard

* No announcements or business.

Meeting adjourned unanimously: 3:36pm