

Minutes

Graduate Studies Meeting

January 27, 2011 -----2:30 Marcus White Living Room

Attendees: P. Lemma (Dean), S. Seider (Teacher Ed), E. Retelle (Educational Leadership), M. Howell (Teacher Ed), D. Joseph (GSA), A. Hyman Gregory, M. (Crim), M. Bednarski (Phys & E. Science), G. Meiji (Modern Lang), M. Davis (BMS), S. Cohen (English), M. Cisel (English/TESOL), R. Benfield (Geography), E. Phillips (Int't Studies), R. Casella (Teacher Ed.), R. Cohen (Counseling & FT), W. Nelson (Spec Ed), C. Parr (Music), K. Wlodarska (Graphic Design).

Welcome

- Minutes from Dec. 2, 2010 were approved without changes.
- Welcome to everyone who came to the meeting in this inclement weather.
- Meeting time: We're going to continue to meet at 2:30. May have to change meeting for the 2011-12 school year.
- **Meeting dates for the 2011 Spring Semester: 2:30 – 4PM Marcus White Living Room: January 27, February 24, March 31, and April 28**

Dr. Susan Seider

Notes from Dean Paulette Lemma

- 1) Graduate Research and Creative Presentation Day
Tuesday, May 10, 2010; 4:30p.m. – 7:00p.m. Students will come at 4:00 to set up in Student Center Alumni Hall and break out rooms
Faculty need to contact Dean Lemma to reserve one of the break out rooms, if needed.
 - 2) Open House: Thursday March 10, 2011
4-7 pm Student Center Alumni Hall. Request Participants from all departments. Each department needs to inform Dean Lemma as to which faculty will attend.
 - 3) Graduate Forum Thursday, April 14; 12:30 Connecticut Room
 - 4) Graduate Academic Award Reception on Thurs. Feb. 24; Constitution room
5-7:00 p.m. Faculty will be needed to present recipient awards. Dean Lemma has sent out a list of the recipients who are attending the reception. Each department needs to send one person to introduce the student-one minute presentation.
 - 5) Departments may apply for the *Graduate Community of Scholars Award* which will be announced at the Graduate Forum. There is a description of this award on the website. The department needs to respond to each criterion and submit it to Dean Lemma. Due end of March. If your department has won before, you can still submit an application.
 - 6) The revised strategic plan, based on what the GSC discussed at the forum, is on the Graduate Studies website.
 - 7) Enrollment numbers for spring semester. Full time student numbers are higher than Spring 2010.- Part time enrollment is still down. 1287 (Fall 2010) 1272 (Spring, 2011), 400 fewer part time students than spring 2010.
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- 8) The Graduate Orientation Survey was deployed; data are being analyzed. This will be a topic of discussion during the Graduate Forum. Around 40 students attended. Thus far, 15 students have responded, which is 38%.

Notes from Dr. Glynis Fitzgerald

1. Scheduling in Time Blocks set aside for Graduate School. Last academic year, discussed having a separate time block that started at 5:00-8:00 on M/W and T/TH. Undergraduate courses cannot be scheduled at this time. Department chairs who have questions should contact Dean Lemma.

Committee Reports

- **Scholarship:** Dr. Oscar Perdomo (Chair); Members: Drs. M. Voight, R. Siporin, H. Wang;

1) Note: Two awards are available in Spring Semester: Students may apply for the GSA Scholarship; applications are on the Institutional Advancement website and in the graduate office. Due April 1, 2011. The other award is for departments: *Graduate Community of Scholars Award* as noted above.

- 2) These students were awarded **Outstanding Scholar Awards for Fall 2010:**

Emily Gifford M.A. History

Krista Perrella M.A. Biomolecular Sciences

Macdara MacColl M.S. Marriage and Family Therapy

- 3) The following students received **department academic awards:**

NAME	MAJOR
Michael Karnas	M.S. Engineering Technology
Jocelyn Alia	M.S. Elementary Education
Gregory Morrone	M.S. Physical Education
Catherine Stebinger	MAT: English
Katie Wolosz	M.A. Psychology
Erin Sullivan	M.A. English
Christina Rossi	M.S. Construction Management
Adam Clements	M.S. Technology Management
Jeffrey Allard	M.S. Data Mining
Steven Giori	M.A. Mathematics
John Lacy	M.S. Mathematics
Mary Lundquist	6 th Yr. Mathematics Education Leadership
Mary Grace Joyce	M.S. Biological Sciences: Anesthesia
Nathalie Cooney	M.S. Special Education
Sarah Cutler	M.S. Art Education
Katherine Lopez	M.S. Early Childhood Education

Nils McGee	M.S. Educational Technology
Richelle Pinette	M.S. TESOL
Maureen Furey	M.S. Counseling
Kristie Bourdoulous	6 th Yr. Reading & Language Arts
Juan Jose Vazquez-Caballero	M.A. Modern Language
Elizabeth Robertson	M.S. Communication
Nancy Wasserman	M.S. Natural Sciences
Shannon Karlowicz	M.S. Reading & Language Arts
Bryan Pavlik	M.S. Geography

- **Policy:** Dr. Mike Davis (Chair); Members: Drs. E. Demos, L. Zidani-Eroglu, E. Retelle, S. Seider, G. Fitzgerald. Discuss: the policy on admissions below 2.40. Suggestion to insert new language after second sentence in the original policy statement.

“From the GSC Policy Subcommittee

Feb 9, 2011

The Proposal was modified as shown below and approved unanimously by voice vote.

ADMISSIONS APPEALS

Applicants who are denied admission to graduate programs at Central Connecticut State University may request reviews of these decisions through an appeal process. In most cases, a minimum GPA of 2.40 is required to be eligible to appeal. However, in rare cases programs may consider Conditional Admission for students whose cumulative GPA is lower than 2.40. Such consideration is at the discretion of individual departments and the Dean, provided the applicant demonstrates exemplary professional experiences and accomplishments or other relevant evidence in recent years.

Such appeals must be made in writing to the dean of the School of Graduate Studies with written justification supporting the applicant’s current readiness. This may include additional academic information (such as scores from standardized tests, grades in very recent courses, or letters of recommendation from instructors, etc.) which was not submitted with the original application. The dean will first consult the department offering the program for reconsideration of the applicant. Depending on the nature of the appeal, further consultation may be made with an appropriate designee of the academic school or the department chair of the relevant program before making a decision. The dean of the School of Graduate Studies will notify the student of the decision in writing.

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- **Appeals-No Report:** Dr. Marsha Bednarski (Chair); Drs. James DeLaura, Maxine Howell, Ralph Cohen
 - **GSA:** Ms. Daphney Joseph . Feb. 15 first GSA meeting at 7:15 Sprague Room. A thesis and special project workshop will be presented on Feb. 17th. Dr. Lemma and Susan Slater will be the presenters.
 - **Curriculum:** Dr. Parr voted chair unanimously. Dr. Carlotta Parr (former Chair in fall 2010); Members: Drs. Shelly Jones (Math), Eric Leonidas (English), William R. Nelson (Special Education); M. Gadalla; Paulette Lemma (Dean), Glynis Fitzgerald (Dean's Assistant), Don Adams (Chair, Curriculum Committee), Susan Seider (Chair, Graduate Studies Committee);
****PLEASE REMEMBER: Curriculum sheets need to be signed by the Dean, Graduate Studies in order to be considered.***
 - **Old Business:**

Graduate Survey – The graduate studies office will deploy the graduate survey through graduate students' web accounts during the time of registration for fall semester. Some of the items are not applicable in some departments. Would like N/A in the second part of the survey. Siggestions were made to change some sections that had Yes/No to statements and then have somewhat agree/agree/somewhat disagree/disagree/

The survey is very long-if anyone can make suggestions about shortening the survey, email Dean Lemma.

Other Business-no other business.
Meeting adjourned at 3:45.
