**Central Teacher Education Network (CTEN) – Programs Meeting**

**MINUTES**

**December 12, 2019 ~ 3:15–4:30 p.m. ~ Bellin Gallery, Student Center**

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| **MINUTES** | | |
|  | **Topic** |  |
|  | **In Attendance:** C. Ciotto; M.P. Bigley; L. Tafrate; C. Mulcahy; J. Nicole-Senft; B. Clark; S. Ostrowski; A. Greenwell; S. Jones; M. Bartone; R. Fuentes; L. Valerie; J. Edwards; J. DeLaura; S. Gagnon; J. Bishop; M. Ciscel; F. Russell; H. Abadiano    **Welcome/Sign-In**: 3:15 p.m.  **CTEN Meeting Minutes:** November 2019 CTEN minutes were approved.  **Upcoming Meetings for the 2019-20 Academic Year (3:15 – 5:00 p.m.)**  January 23, 2020, Bellin Gallery, Student Center (Programs)  *February 20, 2020, Sprague Carlton, Student Center (Programs and Partners)*  March 12, 2020, 1849 Room, Student Center (Programs)  April 9, 2020, Bellin Gallery, Student Center (Programs)  *May 14, 2020, Bellin Gallery, Student Center (Programs and Partners)*  **Assessment Subcommittee – Carol Ciotto**  Remediation Plan – The common thread questions from the feedback received are as follows: who is completing this, who will oversee this, who is responsible for the structure and follow up, and what is the timeline. The purpose of the plan is to identify issues early and provide documentation and to create a paper trail. This would allow us to identify students who need additional support and be able to provide support early. There may be an appeals process at the Dean’s level.  An open floor discussion ensued. The vote was tabled until the January 23rd meeting.  **Partnership Subcommittee – Jeremy Visone**  Revised draft of Partnership Agreement – As preparers of future teachers, we depend on solid partnerships with our K-12 districts. We currently have a Capital P partnership with Cromwell, where there have been some changes in administration. What can we do to have our partnerships be sustainable and consistent over time? With some feedback received, we are trying to align what the districts can expect from us and what we can expect from the districts. CCSU has resources available for districts. It seems as though there are not enough TEAM trained mentors in the field. Having a Capital P partnership would enhance having more trained mentors and would be mutually beneficial.  A Partnership Guidelines document outlining expectations was shared for departmental review and comments. Feedback can be sent to Jeremy. |  |
|  | **CTEN Round Table Discussion - Cara Mulcahy**  In order to be proactive, two forms have been drafted from various feedback received, including the Teacher Voices event. One draft form is at the instructor level asking the instructor for information regarding placements. The second draft form would be at the programmatic sequence level. This information would be compiled by Lauren Tafrate and shared with the districts, giving them pertinent information prior to student teaching. This information would assist the cooperating teachers in knowing what certain expectations are. This would be helpful to our students as well.  This will be piloted this spring. Updates will be forthcoming. |  |
|  | **Announcements**   * Next CTEN meeting – January 23, 2020, Bellin Gallery (Programs) |  |
|  | **Adjourn**: 4:30 p.m. |  |
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~Respectfully submitted: Nancy F. Bracket

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| **CTEN Goals for 2019 - 2020** | 1. Reconsider membership status with the National Network for Education Renewal (NNER). 2. Enhance recruitment and retention of teacher candidates with special focus on minority candidates and candidates in shortage areas through the establishment of K-12 pipeline programs; exploring opportunities for internship with our K-12 partners; and continued work with AACTE’s Holmes program at the graduate and undergraduate levels. 3. Update the CTEC by-laws. 4. Align our unit-wide assessment processes and practice to CAEP Standards and edTPA. 5. Examination or overview of edTPA results and Praxis II results to inform our performance within and across programs. 6. Create a course for students who don’t pass edTPA. 7. Examine ways to communicate and address student financial concerns related to Taskstream, fingerprinting, licensure examination, and edTPA. 8. Expand, define and fully activate K-12 and University partnerships. 9. Clarify Field Experience expectations across programs: 10. Clarify expectations for our students during each semester of field experience (What common understandings do students have from the previous semester and what are they being asked to do for that semester?). 11. Establish consistency in observation practices during field placement. | Ongoing  In Progress  In Progress |