**School of Education and Professional Studies**

**Central Teacher Education Committee (CTEC)**

**MINUTES**

**For April 6, 2016, 3:15 – 5:00, 1849 Room, Student Center**

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| I.  II.  III.  IV.  V.  VI.  VII.  VIII.  IX.  X.  XI. | **In attendance: *President Z. Toro; C. Doyle; M. Bednarski; K. McGrath; B. Clark; S. Ostrowski; J. Thomas; R. Fuentes; A. Garcia-Lozado; M. Mitchell; J. Tully; C. Mulcahy; J. DeLaura; C. Broadus-Garcia; D. Collins; C. Ciotto; H. Koulidobrova; N. Hoffman; J. Nicoll-Senft; S. Drew; M. Alfano; L. Tafrate; K. Kostelis; J. Mulrooney; M. Nunn; M. Bigley;***  **Partners in attendance: *T. Putnam; P. Charles; S. LePage; S. Distoli; R. Haskins; N.Thakur***  **CTEC meeting minutes** - approval of March minutes (appended)  **edTPA Professional Development Opportunities** (check your emails!)   1. April 12, 2017 - 12:00 - 1:30   edTPA Orientation Webinar (Virtual Meeting)   1. April 24, 9:00 – 3:00 at SCSU:   Orientation and Handbook Walkthrough (For those NEW to edTPA)  Local Evaluation Training (For those PILOTING edTPA)  The **CT Association of Public School Superintendents (CAPSS)** brought local superintendents to campus on March 21. (Thanks to those who were able to attend on short notice!) Mike shared some info on what is going on at CCSU. Discussion ensued. We agreed that recruitment of diverse and shortage areas candidates is a shared priority. Decided to invite broader pool of local districts to participate in **May 15 session on building a pipeline to teacher ed**. Superintendents offered support in SEED adoption/training. Superintendents agreed that time was productive and group will reconvene in late May. (K-12 participants attending: CAPPS state leaders (outgoing and incoming), Newington, Farmington, Meriden, Berlin, West Hartford, Cromwell, & Plainville superintendents; New Britain also plans to participate in the future.)  Dean Alfano will fund sending four folks to the **NNER summer symposium** at Lehman College in Yonkers NY (July 17-20). (One last check on a rep from CLASS and a partner rep who has not yet attended an NNER event?) **NOTE CORRECTION OF DATES!!! *Dean Somers has offered to send an additional 2 CLASS faculty on his budget in addition to the 4 that Dean Alfano will cover.***  We are also seeking representatives for the **fall NNER conference** in St Louis (October 12 – 14**).** (See attached materials regarding **confirmation of our 2 year NNER aspirant membership**, conferences, etc.) Please email Nancy if you are available---we seek to spread out NNER participation where possible. ***CCSU has formally been accepted as an aspirant member.***  Please remind all interested faculty to save the date for **fall 2017 CEEDAR conference on September 29**. Great local opportunity for all interested faculty to hear Deborah Ball talk about practice-oriented teacher education. ***Although the deadline has passed, they are still accepting student posters.***  **Strategic planning retreat on Friday, May 12** from **9:00 – 12:00**.Put it on your calendar! Location and agenda TBA. Will ask you to RSVP closer to that time so we can plan optimal structures.  We will see many of you this **Saturday** in lobby of Social Science Hall from **11:30 – 2:00** for **Undergraduate Open House.** Every undergraduate ed program will be represented. **Thanks! *Lunch for faculty will be provided.***  Dean Alfano is sending a team to an April 24-26 **AACTE Quality Support Institute** focused on helping programs develop systems for performance assessment. Continuous improvement, and quality assurance. Should help us make plan for design of 5 year program and inform planning for May retreat. (Mel, Nancy, Michael, Joan, & Kate will attend.)  **Other news to share???**  ***Please complete information on the purple calendar handout that will be provided to our partner districts with events of interest happening on campus.***  ***Dr. Broadus-Garcia encourages faculty to participate in the multi state collaborative on civic engagement.*** |
| XII.  XIII. | **Academic standards proposal**-- program coordinators met and policy drafted—out to department chairs and program coordinators for review.  For students to see accurate and current information, we need to get this approved by CTEC and submitted to Academic Standards by April 10 for consideration in their final 2016-2017 meeting; then to Faculty Senate.  Updated copy attached with the tracked edits that have come in from programs and eagle eyed colleagues to date. I expect there may be more edits before we meet but this is a reminder to take a last look before we meet. (If approved, please remind your reps to Academic Standards and Senate to support approval and unusually rapid enactment!)  Discussion of proposed policy.  We are drafting some materials related to admissions rubrics that might be useful across programs--we will have time to think about those drafts next month!  ***With modification on the science language and GPA requirements for admission, it will be submitted per consensus.***  **Current thinking about BOR concept paper for 5-year program design.**  Goal of concept paper submission by late May as it is at least a 4 month process.  Discuss and improve the draft set of program characteristics (provided during meeting)    Goal is to have at least a skeleton of concept paper for review in our May 4 meeting—if we do not hit that goal we should have it for our May 12 retreat.  If you have recent successful experience with a BOR concept paper, please mention! We want lots of eyes to troubleshoot drafts!  ***Concerns regarding the effect on current art and music master’s degree programs were heard.*** |
| XIV. | **SEPS Dean update**  ***Funding for edTPA vouchers will assist with implementation.***  ***Also, please go to AACTE.org and connect with the social media links to coordinate advocacy.*** |
| XV.  XVI.  XVII. | **Assessment Subcommittee report**  Update on **field experience evaluation pilot**  ***Out of 156 students, 134 provided their site supervisor email address and 74 site supervisors completed an evaluation. The survey will go out 2 or 3 times in the semester.***  **Planning to support edTPA completion**--all supervisors and seminar leaders need this capacity. Mel is offering some local sessions to orient that particular group to edTPA.  ***May 19th 10-11:30 am and May 24th 2-3:30 pm***  **Pilot of SEED as student teaching midterm and final evaluation instrument—**planning on how to roll it out—big job.   * Will schedule two “study hall” sessions for program coordinators to develop or revise any needed SPA related items supported by peers, CAEP trained facilitators, and chocolate. * Assessment committee planning to leave all 4 levels on the rubric with the top level grayed out and no option to enter a top level score in Taskstream. * Need to design training for our audience and purpose and deliver. * Need all PT and FT supervisors to be oriented and trained to score reliably. * Need to develop related grading guidelines. * Need to do all this without throwing too many people into a tizzy……expect to hear a calm voice explaining that we have been listening to concerns about current form and are piloting a new students teaching evaluation form that makes transition into beginning teaching easier…(a very calm voice….)   ***SSED is already validated as a CAEP assessment and will provide needed SPA report data with the addition of any content- specific items.*** |
| XVIII. | **Partnership Subcommittee report**  Reminder that our formal partners for 2016-2017 are Cromwell, Meriden, Middletown, New Britain, Plainville, and Wethersfield school districts and the Bristol world language departments. **Great news: West Hartford notified us after our meeting with CAPPS group that the district would also like to be a partner!**  We are planning a **meeting with partner district representatives to discuss creating pipelines to teacher preparation**. Meeting will be held on **Monday, May 15**. Your presence and ideas are welcome! Share them now or email Lauren, Sally, Cara, Jim, or Nancy later to be sure we consider any thoughts you have as we plan. We have Carol Ciotto and the partnership committee and who else? Other volunteers to plan? Seeking commitments to attend so we know how to organize.  **Possibility** of using our higher ed faculty/grad students to offer some professional development for guidance counselors regarding college choice, applications, and admissions. **Interest from partners? *Partners interested in offering this for parents and students. OSCP will survey districts.*** |
| XIX. | **Curriculum Subcommittee report**  Joan has determined that with Mike’s help we can get CTEC integrated into the curriculum process as apparently deans can ask for adjustments to timelines that they want! Deanly magic…. Who knew….and we need to get on that this month! |
| XX. | **Coming Attractions**   1. **CTEC meetings for 2016 – 2017 academic year**   April 6, 3:15 – 5:00, Student Center, 1849 Room  May 4, 3:15 – 5:00, Student Center, 1849 Room     1. **UDL Book Group – final meeting at 2:00 on May 4 in 1849 Room.** Come ahead—we do not judge you if you missed an earlier meeting…. 2. **Half day retreat on May 12, 9:00 – 12:00—place in calendars, please.**   ***Building Pipelines To Teacher Education*** meeting –May 15, 1:00 – 3:00, RSVP, please, when asked!   1. **Meeting with CAPSS group in late May—TBA**   **What did we forget?** Share thoughts now or email later! |
|  | 1. Facilitate approval and implementation of 120 credit programs as mandated by the BOR 2. Propose policies to govern how students are admitted to and progress through our current teacher preparation programs in light of current accreditation requirements, state policies, and best practice 3. Develop and pilot a common field experience evaluation instrument that incorporates assessment of non-academic behaviors 4. Integrate K-12 partners in all CTEC work with goal of further refining the partnership model for 2017-2018 5. Develop system for assessing non-academic behaviors at admission and throughout program 6. Finalize and approve the draft core practice oriented program outcomes that will guide redesign of teacher education at CCSU 7. Begin redesign of teacher education at CCSU integrating K-12 partners in that work 8. Support pilot implementation, faculty professional development, and evaluation of edTPA as a CCSU assessment tool 9. Develop common lesson plan and long range plan formats to be integrated across programs and courses 10. Pilot modules on UDL and classroom climate/behavior management developed through summer curriculum grants as well as SEL and dyslexia modules 11. Communicate CTEC work to larger teacher educator community, CCSU department chairs, and K-12 partners, facilitating discussion and engagement with our work and integration of CTEC into departmental by-laws. |