**Committee on the Concerns of Women**

**May 6, 2013**

**12:15pm-1:30pm**

**Connecticut Room**

**Committee Meeting Minutes**

**Present:** Carolyn Fallahi, Ellen Retelle, Emily Chasse, Jacqueline Cobbina-Boivin, Candace Barrington, Joanne DiPlacido, Myrna Garcia-Bowen, Jaclyn Hennessey, Kathy Hermes, Bobbie Koplowitz, Kristine Larsen, Meg Levvis, Sandra Matthews, Sam Ozzone, Rebecca Pickering, Kristin Pitt, Kathy Poirier, Susan Slaga, Kim Szews

**Absent/Excused:** Marisol Aponte, Kim DeMichele, Susan Gilmore, Leah Glaser, Heidi Huguley, Fiona Pearson, Kate McGrath, Carol Morano, Heather Prescott, Karen Ritzenhoff**,** Rosa Rodriguez, Jason Sikorski, Laura Tordenti, Eva Vrdoljak

1. Approval of Minutes of April Meeting

* Minutes approved

1. Scholarship Winners & Celebration
2. Thanks to Carolyn Fallahi for her critical and extensive work on CCW
3. Honoring and Congratulating Emily Chasse
4. CCW co-chair, secretary, and treasurer for 2013-14 Committee were elected:

* Co-chair Myrna Garcia-Bowen
* Secretary nominations: Sandra Matthews
* Treasurers nominations: Meg Levvis

Ellen Retelle will continue as co-chair for second year

1. Budget & Funding requests for next academic year (Membership request?)

* CCW001 $1801.77 Available
* CCW030 $1320 Available, but will carry over to next year.
* Take Your daughters and sons to work day- CCW will contribute an addition $250.00 for the cost of the food. In all, $500- approved
* Remaining money: $1000 approved for 2014 Women’s Gala; the remaining $551.00 is available to support programs, initiatives or students. Request for the money must occur by May 17, 2013. If there are no request for the money, the $551.00 will be used to support the Women’s Gala in February 2014.

1. CCW Purpose and Goals Revisions & Decisions-The subcommittee (E. Retelle, K. Hermes, M. Garcia-Bowen, and J. Cobbina-Boivin shared the draft and the information that was used to inform them of the modified purposes and goals for CCW. A discussion will occur during at the first meeting on Sept. 16.
2. Identification of 3-5 major goals for CCW-this will occur at the September meeting
3. Membership-the committee discussed membership guidelines for CCW in relation to faculty, staff, and administration membership. E. Retelle and M. Garcia-Bowen will request a meeting with President Miller to obtain background information on how individuals are nominated to CCW. They will share this information with the committee. Then, the committee will decide about membership guidelines.

7. Final reports

* 1. Job Place Bullying and Harassment (Kathy Hermes)
  2. Women of Color Support and Concerns: (Rosa Rodriquez)
  3. Work Life Family Balance (Fiona Pearson & Leah Glaser)
  4. Sexual Assault Protocol (Joanne DiPlacido)
  5. Mentoring (Carolyn Fallahi)
  6. Men’s Initiative and Support of Women (Jason Sikorski)
  7. Women’s Center Report (Jacqueline Cobbina-Boivin)

1. Meetings for next year Mondays 12:15 Room 1849 except Feb. 24: September 16, October 14, November 25, January 27, February 24 (Clock Tower Room), March 31, April 28 in 1849 Room.