**Committee on the Concerns of Women**

**February 25, 2013**

**12:15pm-1:30pm**

**Student Center, Room 1849**

**Committee Meeting Minutes**

**Present:** Carolyn Fallahi, Ellen Retelle, Emily Chasse, Jacqueline Cobbina-Boivin, Joanne DiPlacido, Myrna Garcia-Bowen, Jaclyn Hennessey, Kathy Hermes, Bobbie Koplowitz, Kristine Larsen, Sandra Matthews, Kate McGrath, Eva Vrdoljak, Kim Szews

**Absent/Excused:** Marisol Aponte, Candace Barrington, Kim DeMichele, Susan Gilmore, Leah Glaser, Heidi Huguley, Meg Levvis, Fiona Pearson, Rebecca Pickering, Kristin Pitt, Kathy Poirier, Carol Morano, Sam Ozzone, Heather Prescott, Karen Ritzenhoff**,** Rosa Rodriguez, Susan Slaga, Jason Sikorski, Laura Tordenti

1.     Attendance and Welcome

2.     Approval of Minutes from December 2012 meeting

* Kate McGrath was present at December meeting
* Women’s Center changes – Jacqueline will submit those in writing.
* Pass as amended

3.     Budget Report

* The LGBT Advisory committee has rescinded its request for $500.00 because GSA Day will not take place spring 2013. It is planned for fall 2013. The LGBT Advisory Committee thanks the CCW for its support!

4.     Old Business

5. Review, discuss, and possibly modify and/or revise the mission, goals, objectives, and bylaws for CCW Various members of the committee shared their views of the purpose of the CCW. The following list represents the various comments:

**INFORMATION**:

* An annual report is completed and submitted to President Miller; he responds to the report, which is posted on the CCW website. **Suggestion**: Report to President needs to be shared with the committee prior to submission to the president.
* Faculty and staff have approached individual members on CCW for support. Because it is confidential, the information has not been shared with the committee. **Suggestion**: make the committee aware of the work, but not the details of the work.

**DISCUSSION**

* The mission statement could be clarified; some of the language is vague.
* There are two different versions of the CCW goals/objectives. Although there are similarities, these need to be clarified.
* COMMENTS: “Interact with any individual or group of power”- should be changed or taken out; our goal is to change the climate for women and increase representation of women in all facets of campus and community
* Equity and Parity should be added to the objectives
* Latina women are underrepresented, faculty related issues of diversity, need more programing
* CCW focus on a theme for now on? CCW did this in the past
* Need for advocacy
* Write up the goals, want to be advocates, how to make it happen
* Guidelines for advocacy for individuals, groups, programming to straighten out structure of committee
* The relationship among CCW, WGSS, and the Women’s Center needs to be discussed and clarified. The three groups can be/are mutually supportive and have overlapping interests. However there is potential for conflict, too. **Idea:** introduce students to the work of the Women’s Center in WGSS courses.
* Questions: Do the mission and the bylaws still represent the work of CCW? Do they need to be revised? What are the relationships among and the roles of CCW, WGSS, and RBWC? Subcommittee structure: What is working? Does anything need to change? Monthly CCW Meeting: What is working? Does anything need to be changed?

NEXT STEPS:

* Jacqueline, Kate, Ellen, Myrna, Kathy volunteer to work on mission etc. Jacqueline will send information about other universities’ women’s center and women’s studies program. If there is another committee similar to CCW, that information will be sent also.
* CCW needs to consider its structure. Suggestions: the number of subcommittees may be reduced and/or the subcommittees may be eliminated. Instead, the entire committee would focus on 3-4 goals for the academic year.

6. Events at CCSU – Please submit to Carolyn for website

7.     Sub-Committee Reports-Please submit reports prior to meeting.

1. Budget Committee (Ellen) See attached. $500.00 returned from LGBT Advisory Committee
2. Job Place Bullying and Harassment (Kathy Hermes)
3. Women of Color Support and Concerns: (Rosa Rodriquez)
4. Women’s History Month & Luncheon (Ellen Retelle) Theme: Women in Science, March 14, 12:00-1:30 in the Connecticut Room, Guest Speaker: Margaret Walsh Rossiter, Title of talk: "Writing the History of Women in Scientists in America"
5. Work Life Family Balance (Fiona Pearson & Leah Glaser)
6. Scholarship (Emily Chasse) Applications due in February.
7. Sexual and Relationship Violence Prevention (Joanne DiPlacido)
8. Sexual Minorities (Ellen Retelle) Suggest that this subcommittee be discontinued.
9. Mentoring (Carolyn Fallahi)
10. Men’s Initiative and Support of Women (Jason Sikorski)
11. Health Education for Women (Need Chair) Suggest this committee be discontinued
12. Women’s Center Report (Jacqueline Cobbina-Boivin)

Website Maintenance:  Please send all information to be posted on the website to Carolyn. Please note the new calendar available on the left of the website. You can now view all of the events for CCW at a glance!

**6.**     Announcements:

* ***White Privilege, Male Privilege and Equitable Curricula***, Dr. Peggy Mcintosh Lecturer and writer on White Privilege, Thursday, February 28, 12:15pm to 1:30pm Student Center, Alumni Hall
* ***Wonder Women!* Screening**, documentary film with panel discussion April 17 12:00pm to 2:00pm, Torp Theater, Davidson Hall
* ***Minority Advancement and Retention in Higher education***, supported by Psychological Sciences Department, Workshop February 28 4-5:30 Marcus White living Room
* ***June Baker Higgins Conference***, February 20-21, 2014, Faith Middleton is speaking
* ***Gala Honors*** Saturday, February 22, 2014
* ***Enough, Race to End Violence***, Sunday, April 21, 2013, 5K race begins at 10:00am, Registration time is at 9:00am, race is followed by an awards ceremony and speaker Beth Holloway at 11:30am
* ***CCSU Women’s History Month Luncheon with speaker Dr. Margaret W. Rossiter*** March 14, 2013, Connecticut Room, Memorial Hall, 30 free tickets for students, email Carolyn Fallahi information
* ***Judy Richardson: Civil Rights Activist, filmmaker and producer- The Movement, Its Values and Relevance to issues We Face Today***, March 13, 2013 Student Center, Alumni Hall
* ***Ruth Boyea International Women’s Day Film Festival***, co-sponsored by department of international studies, March 5, 2013
* ***Dr. Martine Rothblatt: Inspiring innovation Through Imagination***, April 17 10:50am inventor of OnStar, Sirius Radio, talking about issues on Transgender
* ***Take Back the Night March***, April 16, 2013 6:30pm, Student Center, Semesters
* Girls and STEM
* ***Take Daughters and Sons to Work Day***, April 25, 2013
* Women’s basketball game March 2, presenting an award

Schedule of meetings for the rest of the year:

Monday, March 18, 2013

Monday, April 15, 2013

Monday, May 6, 2013

**Committee on the Concerns of Women**

**Central Connecticut State University**

Mission Statement:

The Committee on the Concerns of Women was established in 1977 as a presidential committee to address equity issues of concern to all women in the campus community and beyond. The Committee serves in an advisory capacity to the President and will bring forward recommendations on or concerning women’s issues. The Committee also serves as an advocate for the Women’s Center on campus.

Objectives:

1) To interact with any individual or group with power to create programs and influence changes that may affect women.

2) To collaborate with other university committees in addressing problems and issues of concern to women.

3) To monitor the academic and social environment making appropriate recommendations based on assessments related to programs and curriculum.

4) To provide mentoring opportunities for women.

5) To provide a forum for speakers and writers on women’s issues.

Procedures:

1. Membership:

 Recommendations are made to the President by the co-chairs annually. The President of the university may also nominate CCW members. Membership should reflect campus diversity. Membership is limited to 30 members. Individuals who demonstrate interest may request membership through the nominating committee.

1. Officers:

 Co-Chairs: The Committee will select co-chairs for a two-year term. Composition will be determined during the selection process by the entire body of CCW. Duties of the co-chairs include the following: schedule monthly meetings, conduct the meetings, keep on file all reports and records of all minutes. Submit an annual report to the University President. Take responsibility for CCW correspondence.

 Treasurer: The Treasurer will be responsible for managing the finances of the Committee and will provide a written report/budget concerning all monies and expenditures.

1. Sub-Committees:

 Sub-Committees will be self-selecting as determined by the overall committee according to need.

 Members cannot serve on more than 3 committees.

 Members can only chair 1 committee.

 Committees will vote for a chairperson at the first meeting.

 One member of the executive board (co-chairs; treasurer; secretary) will sit on every sub-committee.

 Sub-committees will come up with a suggested budget for their needs at the beginning of the fall semester for review by the budget committee.

 Non-CCW members may serve on committees as necessary. CCW members shall feel free to encourage non-CCW personnel to participate and serve on sub-committees. This includes students who may want to voice suggestions and/or concerns.

 Sub-committees will meet at least once per month and provide a written summary of their meetings prior to the CCW monthly meetings. These summaries will be submitted to the secretary prior to the monthly meeting.

1. Voting:

 All members of the Committee have full voting rights.

 Voting shall require a simple majority of those present.

1. Annual Report:

 An annual report will be developed and submitted to the President. All chairs of the sub-committees will be asked to submit a written report detailing their activities for the year.