



Human Resources

TO: CCSU Card Office

FROM: Human Resources

Please issue ID to: _____ FACULTY _____ STAFF

Print Name

Department

Banner ID

Human Resources Representative / Date

Bring this completed form to the Card Office (x22140)
located in **Willard-DiLoreto Hall Room D125**

ID photos are taken: Monday, Tuesday, Wednesday & Friday: 8 AM to 5 PM
Thursday: 8 AM to 7 PM

Hours may vary during school breaks. To verify hours during these times, please
check the website (www.ccsu.edu/it/bluechipcard) or call (860) 832-2140.