

# Academic Assessment Committee

## Meeting Minutes 3:05 PM October 14, 2019 Clock Tower Room, Student Center

**Present:** M. Anton, C. Broadus-Garcia, C. Ciotto, S. Clapp, J. Duquette, J. Jarrett, M. Kaczmarek, Y. Kirby, M. Kruey, C. Lee, J. Mulrooney, M. Nunn, C. Thomas

**Guests:** J. Maynard (Library)

**Absent:** J. Mitrano, N. Raajpoot

**Meeting Called to Order at 3:10**

**I. Review/Approval of AAC Meeting Minutes from 9/30/19**

Minutes were approved unanimously by committee.

**II. Update on General Education Assessment Project**

The target goal of 750 artifacts has been set for this year's General Education Assessment Project assessing six learning outcomes. In order to reach this goal, 3,000 prospective artifacts will be solicited; just over 2,000 have been identified to date from faculty who have participated in the past and referrals. Gen Ed. Assessment will be focusing on freshman and senior student artifacts. Emailing has commenced to faculty with personal letters to collect new student artifacts. Members of AAC are requested to help identify and recruit new faculty members in submitting student artifacts for this Assessment Project. Assistance in meeting with faculty members and Assessment Coordinator would also be appreciated.

[Link to the OIRA General Education Pages](#), as requested by all committee members.

**III. Norming Session with History BA/BS Report**

Committee scored the program report for the History B.A. degree program. There was discussion about the committee's scoring process in relation to possible positive feedback to the program.

Further discussion also occurred, regarding programs that are accredited by outside accrediting agencies.

**IV. Next meeting: Monday, October 28<sup>th</sup> in SC, Clock Tower Room (134)**

**Meeting was adjourned at 4:21 p.m.**

Respectfully submitted,  
Martha Kruey, Secretary