**MINUTES**

University Safety and Health Committee

November 20, 2015 10:00 am

Student Center

Attendees: Cliff Anderson, Richard Bachoo, Sharon Braverman, Laurie Colburn, Domenic Forcella, Neil Glagovich, Rene Karas-Johnson, Ellen Mantel, Ray Primini (DAS)

Absent: Sally Lesik, Carol Morano, April Palombizio, William Reiser

**CALL TO ORDER**

Chairperson Karas-Johnson called the meeting to order at approximately 10:10 a.m. Minutes from the September 11, 2015 meeting were reviewed. C. Anderson motioned to approve the minutes, and N. Glagovich seconded the motion.

**OLD BUSINESS**

C. Anderson detailed his concerns regarding long term environmental issues related to the Student Bridge Project. He noted that while the large cutting was done off site, the fabrication that was handled on campus by the students had left behind fine dust particles. Long term, the department hopes to develop a relationship with a commercial shop to take the fabrication work off campus. R. Bachoo noted that every project should include a plan to address everything (including environmental impact) to ensure all possible issues are identified and addressed. D. Forcella plans to talk to Joe (Last name?) about the need to establish a mutually agreed upon plan that can used between environmental health & safety and the deans offices.

S. Braverman inquired about the donation of food from campus food services. The committee discussed this briefly and R. Bachoo indicated that it would not be possible to distribute left over food to shelters/ homeless, etc. as the health department will not allow the distribution. Recommendations were made to organize collections in the form of canned/boxed items or cash donations for distribution to neighborhood groups or Foodshare.

R. Bachoo announced that Threat Assessment Team training is being conducted on campus and will be scheduled for the Safety Committee members.

N. Glagovich expressed concern about the legality of the safety sheets which are being used by the students in the labs. R. Bachoo noted that the form may be reviewed by an attorney and recommended that N. Glagovich forward a copy of the form to his attention. He in turn will forward it to the university legal counsel for review.

S. Braverman inquired about the need for additional parking in and around the CT Fastrak stations as the overflow appears to effect on campus parking. D. Forcella commented that there is always some space available throughout the day in the garages (and a lot in the evening), the issue at times appears to be the convenience of the parking locations. The committee discussed the volume of use of the Fastrak system by the university community.

S. Braverman expressed concern that the new residence hall does not appear to have a convenient pick-up or drop off location. R. Karas-Johnson indicated that she will follow up with staff in Facilities to determine if a formal entry location has been designated.

**NEW BUSINESS**

Parking Tags

N. Glagovich inquired about the availability of the new parking tag attachments. R. Karas-Johnson noted that the police department may be planning to distribute the tags in the garages.

Winter Weather

General discussion followed regarding winter weather and the process used for campus notifications of related closures/late openings. Formal communications are handled by Mark McLaughlin. In addition, it was noted that the ‘snow line’ provides students, faculty and staff with university operations status reports.

**ADJOURNMENT**

The meeting adjourned at approximately 10:45 a.m.

The next University Safety and Health Committee meeting will be scheduled in January 2016 (date to be determined) in the Student Center’s Sprague/Carlton Room.

Respectfully submitted,

E. Mantel