MINUTES

**University Safety and Health Committee**

October 8, 2008, 12:00 noon

Clock Tower Room, Student Center

Attendees: Brenda Albert, Jean Alicandro, Anne Alling, Clifford Anderson, Laurie Colburn, Laurie Dunn, David Honyotski, Rene Karas-Johnson, Peter Kyem, Sally Lesik, Jason Powell, Coleen Sturken

Absent: Richard Bachoo, Dominic Forcella (sabbatic fall 2008), Neil Glagovich, Karen Perezi, Joseph Starczyk

**Call to Order**

Chairman Kyem called the meeting to order at 12 noon. A. Alling moved, seconded by L. Colburn, to approve the minutes of the March 12, 2008, and May 7, 2008, meetings. Motion carried unanimously.

**New Business**

Introduction of New Committee Members

Safety and Health Committee members introduced themselves. The following individuals are new members to the Committee: Jean Alicandro, Director of Residence Life; Clifford Anderson, Assistant Professor, Engineering; Laurie Dunn, Human Resources Administrator; David Honyotski, Environmental Health and Safety Coordinator; and Sally Lesik, Associate Professor, Mathematics.

A. Alling noted the following items regarding the Committee membership: (1) Laurie Dunn will replace Anne Alling as the Human Resources representative; (2) David Honyotski is filling in for Dominic Forcella who is on a sabbatic leave during fall 2008; and (3) Robert Virgulto, the PSEC representative, is no longer employed at CCSU.

C. Anderson asked if AAUP had deferred to the Faculty Senate the selection of AAUP representatives to the Safety and Health Committee. Chairman Kyem said he had spoken with both the AAUP President and the Faculty Senate President and it is his understanding that they deferred to the Faculty Senate Elections Committee the selection of AAUP representatives to this Committee. C. Anderson requested that he receive confirmation in writing to this effect.

Adoption of By-laws

A. Alling noted that the Committee is governed by a State of Connecticut Regulation of the Workers’ Compensation Commission (Section 31-40v) and by-laws are not required. Chairman Kyem desired to have Committee by-laws and much of the content of the by-laws document is from the regulations except for the membership language.

C. Sturken moved, seconded by B. Albert, that the proposed by-laws be adopted. A. Alling, C. Anderson and S. Lesik abstained, all other members voted in favor and the by-laws were adopted.

Nomination and Election of Officers for Fall 2008

A. Alling made a motion, seconded by P. Kyem, to nominate Laurie Dunn as Secretary and Renee Karas-Johnson as Chairperson. D. Honyotski abstained, all other members voted in favor and the nominations were confirmed for two-year terms.

Review of E-mails Received

No new emails were received by the Committee since the last meeting on May 7, 2008. It was suggested that R. Karas-Johnson send out an email to the campus community reminding them of the purpose of the Committee and seeking their input.

Vance Garage

B. Albert reported that at approximately 5 p.m., the Vance Garage is opened for student parking which has created a dangerous situation of students rushing into the garage while faculty and staff are trying to exit. The situation has resulted in a line of cars streaming into the garage that has made it difficult for faculty and staff to back out of parking spaces and exit the garage. J. Powell was not aware that the Vance Garage was open to students after 5 p.m. He will look into the situation.

Overview of Safety Inspections

C. Anderson asked that the Committee be briefed on safety inspections at the next meeting. This would be especially helpful to all new members. P. Kyem asked R. Karas-Johnson to request that Richard Bachoo provide an overview of this topic at the next meeting.

**Adjournment**

A. Alling moved, seconded by B. Albert, to adjourn the meeting at 1 p.m.

Respectfully submitted,

Laurie G. Dunn

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Secretary