Departmental Responsibilities for Hosting International Visiting Scholars.

Financial Support

Visiting scholars must document at least $3,000 per month in funding. Documentation must identify the funding source, available amount in USD.

Health Insurance

The U.S. Department of State requires J-1 scholars and J-2 dependents to maintain medical and repatriation insurance. Noncompliance may result in termination of J-1 status. Coverage is available through Central upon arrival.

Minimum coverage:

- **$100,000** medical benefits per illness/accident
- **$50,000** medical evacuation
- **$25,000** repatriation of remains
- **$500** maximum deductible

Housing and Transportation

Assist visiting scholars with finding housing, transportation, and local resources.

English Proficiency

Proof of English proficiency and certified English translations of foreign-language documents are required. Accepted verification methods include:

- Recognized English test (TOEFL or IELTS)
- Signed verification from an academic institution or English language school
- Documented interview conducted by a Central host faculty member

University Resources and Academic Engagement

Coordinate the scholar's arrival, orientation, BlueNet ID, email, ID card, system access, workspace, and equipment. Provide academic supervision and opportunities for scholarly collaboration, campus engagement, and cultural exchange.

Changes and Departures

Notify ISSS of changes to appointments, funding, activities, hosts, or work locations, including extensions and early departures. Coordinate the return of university property and removal of access.

Incident Reporting

Federal regulations require prompt reporting of serious incidents affecting visiting scholars' health, safety, or well-being. Host departments must notify ISSS within 24 hours using the Incident Reporting Form. When in doubt, contact ISSS at **isss@ccsu.edu** or **860-832-2054**.