

Request deadlines: February 1 for Fall visits | July 1 for Spring visits

1. Host Faculty / Department Information

Host faculty name

Academic department

Email

Phone

☐ Office ☐ Cell

Proposed visit start date

Proposed visit end date

Will the host be on leave during any portion of the visit?

☐ Yes ☐ No

Alternate host (if applicable)

Course(s) the scholar will teach, if applicable

Scholar's Proposed Activities and Responsibilities

1. Host Faculty / Department Information (continued)

Has the host academic department agreed to provide office space, secretarial support, and telephone and computer access to the Visiting Scholar?

☐ Yes ☐ No

If No, please explain alternate arrangements.

What housing arrangements will be made for the Visiting Scholar by the host department?

What arrangements will be made to meet the Visiting Scholar on arrival in Connecticut and transport them to the place of residence?

2. Visiting Scholar Information

Full legal name

Email address

Country of citizenship

Country of legal permanent residence

Date of birth

City of birth

Country of birth

Prior J-1 visits to the U.S. (visa type, dates, purpose of stay, and location)

2. Visiting Scholar Information (continued)

Permanent Address

Street address

City

State/Province

Country

ZIP/Postal Code

Home Institution

Home institution

Home Institution Address

Street address

City

State/Province

Country

ZIP/Postal Code

Position title

Academic discipline

Will the scholar be accompanied by dependents?

☐ Yes ☐ No

If yes, list each dependent and relationship

3. Statement of Scholar's Primary Purpose

1. What is the Visiting Scholar's background and what are their research interests?

2. What is the primary purpose of the scholar's visit to Central?

3. How much time is required to complete the scholar's responsibilities and objectives?

4. How will the scholar's presence benefit the host department and the broader Central community?

4. Required Document Checklist

Important: Any documents not in English must have an English translation attached.

- | | |
|---|--|
| ☐ Invitation letter | ☐ Proof of English proficiency |
| ☐ Passport biographical page | ☐ Verification of financial support |
| ☐ Curriculum vitae (CV) | ☐ Diploma or proof of degree |

If dependents will accompany the scholar, include a passport copy for each dependent and proof of relationship (marriage certificate for a spouse; birth certificate for a child).

5. Funding Information

Important Note:

In accordance with Immigration regulations, Visiting Scholars must demonstrate the availability of at least \$3,000 per month to meet local cost of living expenses. In addition, the Visiting Scholar will be required to purchase mandated insurance upon arrival. It is not included in the monthly cost of living allowance noted above.

Will the Visiting Scholar be paid a salary by their home institution for the duration of the visit?

- ☐ Yes ☐ No

Is the Visiting Scholar requesting a salary or cost of living supplement from Central?

- ☐ Yes ☐ No

Funding may come from one or more of the following sources:

- | | |
|---|--|
| ☐ Central | ☐ Scholar's government or sponsoring organization |
| ☐ Personal funds | ☐ Combination of funding sources |

Funding source	Amount