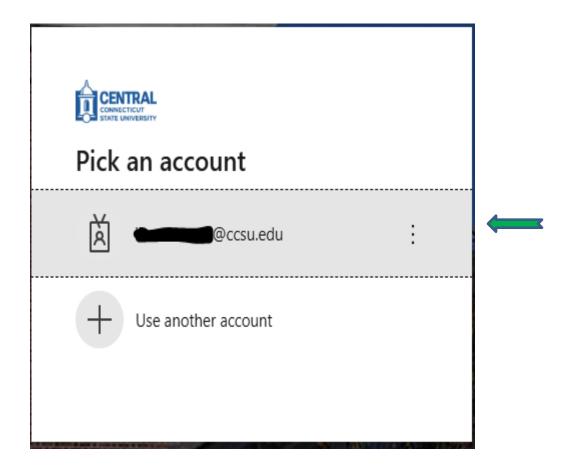
## **Direct Deposit - Enroll, Modify or Cancel**

Revised 10/20/2025

Step 1: Navigate to <a href="https://www.ccsu.edu/">https://www.ccsu.edu/</a> and click on the Central Pipeline link.



Step 2: A window will display asking you to pick an account to log into. Click your CCSU Account.



3. After choosing your account, a window will display with a number for you to input on your mobile device in the Authenticator App. Log in as usual.



vanderoefb@ccsu.edu

## Approve sign in request



Open your Authenticator app and approve the request. Enter the number if prompted.





Didn't receive a sign-in request? Swipe down to refresh the content in your app.

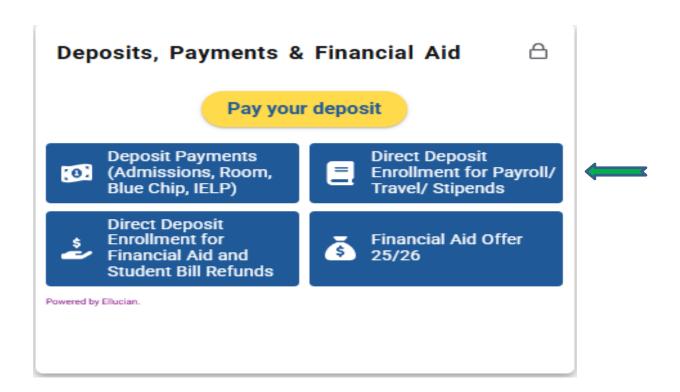
I can't use my Microsoft Authenticator app right now

More information

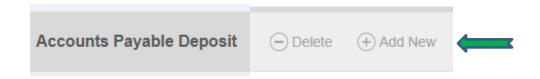
STUDENTS: sign in using your @my.ccsu.edu address and BlueNet password. EMPLOYEES: sign in using your @ccsu.edu address and BlueNet password.

For further assistance, contact the IT Help Desk at (860) 832-1720.

Step 4: After authenticating through the Authenticator App, you are now in the new Experience environment. Under the Deposits, Payments & Financial Aid section, click on Direct Deposit Enrollment for Payroll/Travel/Stipends.



Step 5: If you do not already have a direct deposit profile, you can click Add New, enter the Bank Routing Number, Account Number, and Account Type.



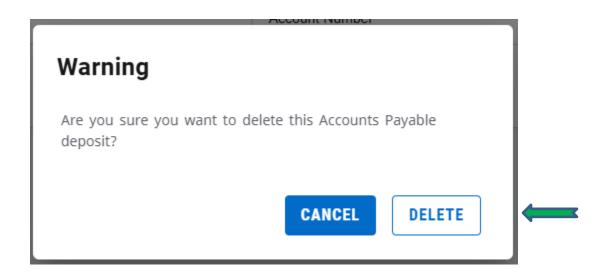
Step 6: After all of your information is input, click the box next to, "By checking this box, I authorize the institution to initiate direct credits or debits on my behalf". Then click the Save Changes button.



Step 7: To cancel an existing direct deposit, click the box next to the name of the bank (example shows Bank of America).

|          | Bank Name                     |
|----------|-------------------------------|
| <b>-</b> | BANK OF AMERICA N.A.          |
|          | Then click the Delete button. |
| <b>—</b> | Delete + Add New              |

The message below appears to ensure you wish to cancel your Direct Deposit. Click Delete here as well.



Step 8: After cancelling existing direct deposit information, if you wish to input new information, follow Steps 5 and Steps 6.