**A black and white logo

Description automatically generatednew program ASSESSMENT report**

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| Department: Click or tap here to enter text. | Report Type: SUMMARY |
| Program Name: Click or tap here to enter text. | Degree Award Level: Click or tap here to enter text. |
| Report Preparer: Click or tap here to enter text. | Academic Year Data: 2023-24 |
| Program Structure: Choose an item. | Date Report Completed: Click or tap to enter a date. |
| Accreditation Agency (If Applicable): Click or tap here to enter text. | Semester/Year Next Self Study Due: Click or tap here to enter text. |

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| **Program Assessment Question** | **Response** |
| 1. **URL**: Provide the URL where the learning outcomes (LO) can be viewed. | Type URL here: Click or tap here to enter text. |
| 1. **Assessment Instruments**: Please list the source(s) of the data/evidence, other than GPA, that is/are used to assess the stated outcomes? (e.g., capstone course, portfolio review and scoring rubric, licensure examination, etc.) | List assessment instruments here:  Click or tap here to enter text. |
| **3)** **Interpretation**: Who interprets the evidence? (e.g., faculty, Admin. assistant, etc.). | Who interprets the data?  Click or tap here to enter text. |
| **4)** **Results**: Since the last submitted report, list:  *a.* The conclusion(s) drawn, noting strengths and weaknesses.  *b.* The changes that were or will be made as a result of those conclusion(s). | What changes were made last year?  Click or tap here to enter text.  What are the results of those changes?  Click or tap here to enter text. |
| 1. **Strengths**: What about your assessment process is working well? | What are the strengths of your assessment process?  Click or tap here to enter text. |
| 1. **Improvements**: List ways in which your assessment process needs to be improved based on student data. (A brief summary of changes to assessment plan can be reported here) | What improvements will be made this year to your assessment process as a result of the assessment data?  Click or tap here to enter text. |
| 1. **General Education Assessment**: Please list the department faculty who have participated in our General Education Assessment Initiative. (For graduate degree programs, please type N/A.) | If applicable, list Faculty member(s) participating in our GenEd Assessment Initiative:   * Click or tap here to enter text. |

**CCSU New Program Assessment Report**

**Submission Year: AY2023-24**

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| Name of Department: | Click or tap here to enter text. |
| Program Name and Level (BS, MA, etc.) | Click or tap here to enter text. |
| Name of Report Preparer(s) | Click or tap here to enter text. |
| Date Report was Completed: | Click or tap to enter a date. |

**PREAMBLE**

Write a brief description about degree or program using language that could be understood across disciplines. (2 to 4 sentences)

Click or tap here to enter text.

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| Does your department have an Assessment Committee | Choose an item. |
| If you have an Assessment Committee, how often does it meet? If not, please skip | Click or tap here to enter text. |
| How many full-time faculty do you have in your department? [Please use [OIRA Faculty Headcount](https://www.ccsu.edu/sites/default/files/2023-07/Faculty_Load_Metrics_By_Department.pdf) Data] | Click or tap here to enter text. |
| How many students are in this program? [Please use [OIRA Enrollment](https://www.ccsu.edu/oira/headcount-enrollment) Data] | Click or tap here to enter text. |

**SECTION 1: LEARNING OUTCOMES (LO)**

Review your program LOs and compare to the criteria listed below. Check all that apply to the current program outcomes. Don't worry if one or more boxes are not checked. Please type your observations in the Other category.,

The LO's are based on skills, knowledge, or competencies that students should know by the time they graduate. For more information, click this link: <https://bit.ly/LearningOutcomeGuidance>

The LO statements are verb driven and take “students” as the grammatical subject. For example, verbs such as analyze or distinguish are stronger than words such as understand or know. For more information on verbs, click this link: <https://bit.ly/LOVerbOptions>

The LOs are written in clear, simple language for a lay audience.

The LOs are Outcomes discrete and measurable.

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| Other: | Click or tap here to enter text. |

Please list the Learning Outcomes for program graduates.

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| LO #1 | Click or tap here to enter text. |
| LO #2 | Click or tap here to enter text. |
| LO #3 | Click or tap here to enter text. |
| LO #4 | Click or tap here to enter text. |
| LO #5 | Click or tap here to enter text. |
| LO #6 | Click or tap here to enter text. |
| LO #7 | Click or tap here to enter text. |

**SECTION 2 – DEPARTMENTAL PROGRAM ASSESSMENT 5 YEAR PLAN**

Assessment is cyclical in nature and is most effective when it is ongoing and systematic, building upon the previous year’s results.

**Briefly describe the 5-year timeline for implementing the full assessment plan for this program.**

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| **Year 1**: Click or tap here to enter text.  **Year 2**: Click or tap here to enter text.  **Year 3**: Click or tap here to enter text.  **Year 4**: Click or tap here to enter text.  **Year 5**: Click or tap here to enter text. |

**When and how often will each Learning Outcome be assessed?**

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| Click or tap here to enter text. |

**What is the target group to be assessed?** (For example, seniors in all sections of class X.)

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| Click or tap here to enter text. |

**How will the students be evaluated/assessed?**

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| Click or tap here to enter text. |

**What data will be collected?**

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| Click or tap here to enter text. |

**Who will analyze the data?**

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| Click or tap here to enter text. |

**Please append Rubrics to the report for each Learning Outcome; please be sure they are clearly labeled.**

**SECTION 3 – CURRICULUM MAP**

Using a table format, please insert a Curriculum Map detailing when assessments will take place for each LO and in what course(s). For an example, please click here: [Chemistry Curriculum Map]

Insert Curriculum Map Here:

Click or tap here to enter text.

**SECTION 4 – ANALYSIS PROCESS**

**Describe the proposed methodology for evaluating the assessment results**.

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| Click or tap here to enter text. |

**How will the information be shared with the department?**

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| Click or tap here to enter text. |

**What is the process for making improvements based on the results?**

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| Click or tap here to enter text. |

***End Report Here if Data is Not Available Yet***

**For Years 2 and 3, please include this section for the data that has been collected**.

**SECTION 5 – FINDINGS**

Please upload a table(s) for each LO summarizing student performance with as many years of data that has been collected. For examples of how to present data, please click here: [Chemistry examples].

Be sure to include Table Name, Table Labels, Legend or Key if applicable, and trend data for up to 5 years.

**Insert table(s) for LO #1 here:**

Click or tap here to enter text.

**Insert table(s) for LO #2 here:**

Click or tap here to enter text.

**Insert table(s) for LO #3 here:**

Click or tap here to enter text.

**Insert table(s) for LO #4 here:**

Click or tap here to enter text.

**Insert table(s) for LO #5 here:**

Click or tap here to enter text.

**Insert table(s) for LO #6 here:**

Click or tap here to enter text.

**Insert table(s) for LO #7 here:**

Click or tap here to enter text.

**SECTION 6 – ANALYSIS of RESULTS**

Provide one short paragraph of analysis for each learning outcome. Each paragraph should describe a) what the current results mean, including identifying patterns of students' strengths and weaknesses, and b) how results have changed over time. For an example, please click this link: [Chemistry Report]

**In the space below, please write the analysis for LO #1.**

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| Click or tap here to enter text. |

**In the space below, please write the analysis for LO #2.**

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| Click or tap here to enter text. |

**In the space below, please write the analysis for LO #3.**

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| Click or tap here to enter text. |

**In the space below, please write the analysis for LO #4.**

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| Click or tap here to enter text. |

**In the space below, please write the analysis for LO #5.**

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| Click or tap here to enter text. |

**In the space below, please write the analysis for LO #6.**

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| Click or tap here to enter text. |

**In the space below, please write the analysis for LO #7.**

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| Click or tap here to enter text. |

**SECTION 7 – USE of RESULTS**

Based on the results of your current assessment, what changes are you planning to make, if any?

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| Click or tap here to enter text. |

Describe plans (if any) for altering current learning outcomes, assessment methods, and/or rubrics.

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| Click or tap here to enter text. |

**SECTION 8 – ASSESSMENT of General Education Learning Outcomes**

Please complete this section for all undergraduate programs. For a list of GenEd LOs, please click [here](https://ccsu.smartcatalogiq.com/en/current/undergraduate-graduate-catalog/undergraduate-general-education-program/).

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| Has the department participated in the assessment of General Education Learning Outcomes over the past five years? | Choose an item. |
| List the faculty that have participated and the associated learning outcome(s) | Click or tap here to enter text. |
| Would you in be interested in participating in our General Education Outcomes Assessment to help advance student learning in these important areas? | Choose an item. |

Thank you for submitting the New Program Assessment Report for your program. The Academic Assessment Committee will review your report and will host a conversation meeting with you shortly thereafter. If you have any questions or concerns, please contact Martie Kaczmarek, Assessment Coordinator, OIRA, at [mkaczmarek@ccsu.edu](mailto:mkaczmarek@ccsu.edu) or call ext.22304.