

Instructions

This form is used to notify the International Student and Scholar Services (ISSS) of the initial appointment or intent to renew the H-1B status of a continuing international faculty member (i.e. a person who is not a United States citizen or Green Card holder). The department must complete this form in its entirety; the ISSS will prepare the H-1B application for this individual.

Personal Information

Last Name: _____ First Name: _____

Highest Degree Earned: _____ Other: _____

Country of Citizenship: _____ Country of Permanent Residence: _____

Current Phone Number: _____

Current Email Address: _____

Previous Immigration StatusIs the individual currently in the U.S.? Yes No If yes, what is their immigration status? _____**Appointment Information** Assistant Professor Associate Professor Faculty member's Field of Specialization: _____
(Please be specific)

Dates of Appointment: From _____ To _____

*(In setting the start date of the appointment, if appointment is not six months before next semester start date, I-129 has to be "Premium Processed".***Departmental Chair**

Name of Person Preparing Form: _____

Email address: _____

Phone: _____

Office Address: _____

Date: _____

Please scan or fax a copy to Toyin Awoderu: ayenio@ccsu.edu or 860-832-2047.