1. Announcements
   a. General
      i. Approved past meeting minutes
      ii. Update on budget requests
   b. IPC
      i. Review of Action Plan – Ex com and deans will update the action plan with the goal to update the status each Fall
      ii. This will also allow for UPBC to contribute input on status of the plans
      iii. Goal is to move onto an every other yr, rather than every 3 yrs review cycle
      iv. Strategic plan metrics will be updated as well
   c. FPC
      i. Community Clinic is complete and part of the bus line
      ii. Central Welcome Center is live
         Admissions, Institutional Advancement
      iii. Library Annex – waiting on weather to start roofing
         Updates to media center technology
      iv. Moving will begin soon for the Provost Suite
      v. Exploring funding for a Forensics Lab – most of the state police are sent to Rhode Island for training with a two yr backlog – would be used Fri, Sat and Sunday, while creating new learning spaces for Mon-Thurs and allow us to explore a forensics science major
      vi. Memorial Hall Roof in dire need of repairs, as well as HVAC concerns –
      vii. Cyber Security MS is being explored, with an accelerated program and OCP
      viii. AI is coming to Vance for a minor
ix. Library is looking for a space for Asia American Pacific Islander Center

2. Brief Reports / Division updates
   a. CBCO
      i. March 5th meeting, will present updated details on the spending plan
      ii. With budget guidelines
           - Permanent increases – stay within 800k, including positions (first two columns)
           - One time/capital requests – 1 mill
      iii. An additional 15k request will be coming from OEl
      iv. 3rd week freeze, 2/7 at 5pm – budget actuals will be finalized

   b. Provost
      i. No update

   c. OIRA
      i. System office request – OPM got approved 250K for funding the review the CSU system – NCHEM$ consulting has sent a massive data request

3. Old Business
   a. Office of Equity and Inclusion restructuring status
      i. Restructuring plans have not changed as a result of Dr. Wright’s departure
      ii. Can we receive an updated Org Chart? – HR is believed to have updated org charts and NECHE should have a relatively valid one as well

   b. Question development for Division Heads

4. Adjournment
Next Meeting February 20th, 2024 – Microsoft Teams