**Graduate Studies Meeting Minutes for February 1, 2024**

**3:05 pm**

**Online via Web Ex**

[Minutes](https://myccsu-my.sharepoint.com/%3Aw%3A/g/personal/laura_jacobson_ccsu_edu/EerpWXVJTmJMnr8i7F7vh4IByThSp9vZ6zHlGGhzb_stMA?e=IGKEup) from last meeting

Meeting [Schedule](https://myccsu.sharepoint.com/%3Ab%3A/s/GraduateStudiesCommittee/EaISBToQnqlFmpnckFsIThABw4Rgw7W_2-G7CPniQgv9hw?e=Sf8Dsq)

The meeting was called to order at 3:06pm

The minutes from the last meeting were discussed and approved without objection.

**Standing Committees**

Please click link for meeting notes for **Curriculum Standing Committee** 🡪 [CURRICULUM](https://myccsu-my.sharepoint.com/%3Ax%3A/g/personal/laura_jacobson_ccsu_edu/EYTKn-WYvotGo6NGxl0OChcBd51MfesaWl7XcEKTs1R5YQ?e=zdQ30h)

Chair: Toni Ryan

* M. A. Social Work was removed from the consent agenda to complete additional work on the wording.
	+ The consent agenda was then approved without objection.
* The Nursing MSN requested for minor changes to the program description based on the recommendations of their accrediting body.
	+ The proposal moved forward without objection.

Please click link for meeting notes for **Policy Standing Committee** 🡪 [POLICY](https://myccsu-my.sharepoint.com/%3Aw%3A/g/personal/laura_jacobson_ccsu_edu/EUqSXvgvOxVGkL7elsj0kXEBIrO9DIqv8yrQbnkK_sJQXg?e=8ukbay)

Chair: Laura Jacobson & Mike Davis

* The Attached Policy Document above summarizes order and details discussed during the discussion that ensued. In addition, tracked changes documents from the policy subcommittee can be requested.
	+ D. Spillman presented information about an accelerated post-baccalaureate program in English. Members expressed concerns about the potential confusion associated with applying to both the MA and Post Baccalaureate program simultaneously.
		- J. Holt suggested that perhaps this issue was best handled at the level of departmental advising.
		- The proposal was accepted with minor changes to the wording.
* Additional items to discuss: The programs below did not make it in time for the policy committee meeting prior to our Full Graduate Studies Meeting. Please review the documents below for the nature of each discussion. Detailed revision notes are available from the subcommittee upon request.

[MBA Admissions Criteria Proposal January 2024.docx](https://myccsu.sharepoint.com/%3Aw%3A/s/Project-MBAProgramAdmin-GraduateProgramsCommittee/EYy09055u5VHgvsvQh4AoGIBcRVmDUAN2Xfa3ZkXnzMSdw?e=cqdhFa)

* Further discussion amongst department members and admissions are needed to discuss specific details of some policies. The full committee will then vote on the proposal electronically.
	+ Please do look for an email regarding a voting process to follow in the coming days.

[Accelerate Central B.S.- Physics M.B.A. Program.docx](https://myccsu-my.sharepoint.com/%3Aw%3A/g/personal/laura_jacobson_ccsu_edu/ET5KZrxisdJPvXS84olhu5EB-iP53xyKFu28GfLEtOG0-Q?e=fdUOnu)

* The proposal was approved without objection.

[Computer Science Accelerated Programs](https://myccsu-my.sharepoint.com/%3Aw%3A/g/personal/laura_jacobson_ccsu_edu/ES4AqCV4n-lFkSfDWCm32c0BO2iYtgsekARqDQ6QNzDWdw?e=VOhY1T)

* Multiple proposals within this department were approved without objection.

[Admissions Policy - Grad Cert - Systems Engineering](https://myccsu-my.sharepoint.com/%3Aw%3A/g/personal/laura_jacobson_ccsu_edu/EXC1Q5hhipJHp68O-JV4hAwBXdM69USrYeK_gPmBOV5y0w?e=RgFIkd)

* The proposal was approved without objection.

[Accelerate Central B.S. M.S. Program in Biology](https://myccsu-my.sharepoint.com/%3Aw%3A/g/personal/laura_jacobson_ccsu_edu/EWS3c78XBidJs4PWGXjzsSMBiudq9WuXsm2WjkFV593FVg?e=pDKhIk)

* The proposal was approved without objection.

**Awards and Scholarships Standing Committee**

Chair: Jillian Maynard –

* Need additional volunteers.
* J. Sikorski, C. H. Leong, M. Levvis volunteered.

**New Business**

* Welcome & Thank You from Laura Jacobson
	+ Please remind academic departments to please attend to deadlines provided by the Policy Subcommittee of the University Graduate Studies Committee. This will result in full Graduate Committee meetings being much shorter in duration. The policy subcommittee must first carefully review wording and rules prior to acceptance at the full committee meeting.
	+ L. Jacobson suggested that our committee should develop ideas and action plans in a coherent manner. L. Jacobson suggested that we gather as a committee to reflect and take initiative to improve the graduate school from the inside out instead of just focusing on curricular and policy details solely.
* Enrollment related updates from AVP Christina Robinson
	+ J. Holt spoke on behalf of C. Robinson who had to leave early for other engagements. J. Holt suggested that graduate faculty are the best sources to use in educating people about our programs and recruiting for our programs.
* Updates from AVP John Tully
	+ For the Open House, administration is considering ways to make the event more practical and engaging for potential students and more enjoyable and rewarding for faculty who devote their time to help.
		- A proposed model would involve the usual opening remarks from university leaders, but smaller clusters of students interested in similar Master’s programs would gather to share common focus points and professional interests. Additional information is forthcoming.
	+ J. Tully also suggested the importance of including a more robust Hyflex option for students across different programs. It is then hoped that more students will then have the opportunity to pursue graduate studies and their busy life schedules.
	+ J. Tully also reported that he has been working with Institutional Advancement on identifying and cultivating potential donors to secure many smaller donations and some large-scale donations for graduate studies specifically.
	+ J. Tully mentioned the fabulous contributions from Marketing and Communication in advertising graduate programs, and especially Accelerate Central programs. Websites specific to Accelerate Central across campus, and addressing important questions, are being developed and improved as we speak.
	+ J. Tully invited faculty and program coordinators to seek out his assistance and guidance when needed.
* W. Henry suggested that it would be best to evaluate what SCSU has for graduate programs and how we could alter policy and/or programming in a way to recruit a broader array of students to CCSU who might’ve ordinarily gone to SCSU. W. Henry suggested that this discussion could result in CCSU being less limited in recruiting a wider array of students.

**Other Announcements**

* J. Holt suggested that an item from the Policy subcommittee was omitted from our full committee meeting. The policy to be reviewed involved including the right to confer a degree on graduate students even if they do not apply to graduate at CCSU. The policy proposed has language nearly identical to the policy used for undergraduate students at CCSU who do not apply to graduate.
	+ The proposal was approved without objection.
* M. Page from Social Work presented to the meeting and hoped to approve some policy changes prior to a vote at full committee. L. Jacobson asked if committee members would be willing to provide an electronic vote on the MSW in Social Work changes.
	+ The committee agreed to vote electronically on this proposal upon request by L. Jacobson in the coming days.

Meeting adjourned at 4:30pm at 2/1/24