1) Announcements
   a) General
      i) Welcome new members
         (1) Ms. Toyin Awoderu
         (2) Ms. Sonja Koni
         (3) Dr. Samantha Seamans-Frizzell
      ii) Approval of past meeting minutes
         (1) 03 October 2023 – approved
         (2) 17 October 2023 – approved
         (3) 07 November 2023 – approved
   b) IPC - None
   c) FPC
      i) Updates on Provost suite and Construction went out to bid
      ii) Work will mostly be completed at night
      iii) Admissions moving to Charter Oak

2) Brief Reports / Division updates
   a) CBCO
      i) Focused on spending plan goals and financial assumptions coming to fruition – enrollment and housing
      ii) Tuition and fees to the board on 12/14
      iii) New College is also being reviewed by the board
      iv) APP recommendations were shared with the board
   b) Provost
      i) N/A
   c) OIRA
      i) Applications for New College Dean - will begin review in middle of January
      ii) Enrollment report
         (1) Fall 23 was up 2.6%, Friday’s headcount is down .7%
         (2) Overall, 61% registered at this time last yr versus 59% this yr
         (3) Grad registration is down 4%
         (4) Down 4.9% in CLASS
         (5) https://docs.ccsu.edu/oira/institutionalData/factbook/enrollments/SCH_FTEenroll/SCH_FTEenrollFallSummary.pdf
         (6) https://docs.ccsu.edu/oira/institutionalData/factbook/enrollments/headcount/Fall_Enrollment_By_Academic_Historical.xlsx

3) Old business
   a) By-laws review of proposed changes
      i) Goal is to eliminate redundancies and ensure continuity across committees, websites, etc.
      ii) Concerns were raised as to our role in strategic planning, university vision, etc.
      iii) What is our expected level of “advising”?
iv) Alicia will reach out to Faculty Senate president and steering committee to define the role of UPBC

b) Continued discussion about strategic hiring, refilling needed positions, salaries (Moved to 12/5 meeting)

c) Motion raised to open all meetings to a hybrid modality – motion passes

Adjournment 3:04 PM

Next Meeting December 5th, 2023 – In-person Room 101 Barnard Hall
To: Central Connecticut State University
   President Dr. Zulma Toro
   Provost Dr. Kim Kostelis
From: University Planning and Budget Committee
RE: Academic Planning Program Process
Date: 23 October 2023

The University Planning and Budget Committee was requested at our last meeting (October 17th) to review the Academic Planning Program priorities from the individual schools (SOB, CLASS, SEPS, SEST) and compile a top 12 priorities list. Given the short turn-around, we were not able to discuss the priorities. However, this list is a product of each of our voting members taking a survey with all priorities listed and selecting their top 12. From there, the 12 priorities that had the most votes are listed here. Please note, if two schools had similar priorities, those are only listed once here given the overlap.

Top 12 priorities recommended by the UPBC:

- Promote student retention and success by expanding support programs, exploring curricular advancements, and the creation of a SEST tutoring center.
- Collaborate across schools/programs to share resources and expertise, as well as optimize curriculum and facilities.
- Expand Business, Industry and Community Partnerships.
- Finalize plans for a forensics laboratory and expand partnerships with Connecticut Law Enforcement.
- Engage in difficult conversations about the role of mathematics and statistics in student success.
- Examine and establish certificate programs which can also receive stackable micro-credentials.
- Enhance recruitment by focusing on high school outreach, such as expanding Dual and Concurrent Enrollment programs.
- Create stronger bonds with community colleges, adult education programs, and other external partners.
- Increase fundraising through dedicate partnerships with Institutional Advancement.
- Create a Pre-MBA Certificate program to increase access to the MBA for career changers.
- Expand STEM-specific recruitment, outreach and college transitions programs.
- Foster expanded summer and winter programming.

Respectfully submitted by:
Alicia Bray
On behalf of the UPBC