INVITATION TO APPLY FOR THE POSITION OF

Director of Technology

North Branford Public Schools
- North Branford, Connecticut

Posting #24-69
Starting Date: To be determined.

THE SCHOOL DISTRICT

The school system has four schools – two elementary, one intermediate and one brand new state-of-the-art high school. A transition program serving students 18-22 is housed at a separate location. We also have an auditorium complex connecting the middle and high schools.

A total of eighty-nine percent of the graduating class of 2023 at North Branford High School went on to secondary education. Overall, Connecticut Smarter Balance test scores continue their pattern of improvement. A total of approximately 1,535 students are enrolled in the school system. The annual budget for the school system is approximately $35 million.

A broad spectrum of extra-curricular activities is offered in the district. A before and after school program is provided as well as a comprehensive summer program.

THE STAFF

Superintendent of Schools
Director of Personnel and Business
Director of Curriculum and Instruction
Director of Special Services
Director of Technology
Four principals
Two assistant principals (1 intermediate and 1 high school)

Supervisor of Student Services
Supervisor of Operations
Supervisor of Food Service
Supervisor of Family Resource
169 certified (teachers and administrators)
123 non-certified personnel*

*Includes clerical staff, nurses, technology staff, paraprofessionals, custodians, and cafeteria workers

WHAT WE ARE LOOKING FOR

The Director is responsible for the operation of the technology infrastructure in accordance with policies and regulations prescribed by the North Branford Board of Education. The Director will work with all stakeholders to develop a shared vision for the meaningful and effective use of technology, including long-term goals.
QUALIFICATIONS

- Five years experience working in a school system. A Bachelor’s Degree in a computer related field is preferred.
- Managerial experience or formal leadership experience preferred
- PowerSchool and State educational data collection experience.
- Experience with Google, Apple and Microsoft products
- Possess a working knowledge of computer technology, including network and server operations, maintenance and support of hardware and software, and troubleshooting concepts, towards implementation of district technology goals
- Demonstrate ease in utilizing technology for reports, presentations, and analysis of data.
- Demonstrate the ability to communicate effectively orally and in writing.
- Demonstrate effective collaborative skills to work in concert with administrative colleagues and district educators.

RESPONSIBILITIES

General responsibilities include development of the budget as it pertains to Technology, incorporation of technology in the curriculum program, supervision and evaluation of staff, functional operation of the technology infrastructure, and effective communication with parents and the school community.

- Provides leadership in the development and implementation of goals and objectives for the instructional and administrative use of computer technology
- Develops long and short-range plans for infrastructure
- Consults with district-wide curriculum committees on use of technology
- Develops and submits PreK-12 technology budget and seeks alternative funding through grant writing and other resources including E-rate
- Supervises and annually evaluates the performance of technology personnel and auditorium manager
- Manages PowerSchool and State of CT data reporting
- Assists building principals and school counseling personnel with the scheduling process
- Manages data transmission and coordination for transportation routes
- Supports business office financial and human resource software systems, including implementation and training
- Develops and oversees a maintenance program for all computer and network hardware including repair, replacement, and inventory
- Oversees district website and external communications systems
- Support additional infrastructure systems, including telephone and security

The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task and responsibility.

TERMS OF EMPLOYMENT.

This is a 12-month position with compensation determined by the Board of Education.

APPLICATION PROCEDURE. All applications will be treated in strict confidence.

Applicants should go to the Employment tab on www.northbranfordschools.org to complete an online application.

Applications must be submitted by Tuesday, January 16, 2024.