



Submission Guidelines for **INTERIM** Assessment Reports (assessment results from AY 2014-15)

Guidelines:

- 1) *Submission deadline: **September 25, 2015**, early submissions are encouraged*
- 2) *Submit electronically to Yvonne Kirby (Director of OIRA) as an email attachment (ykirby@ccsu.edu)*
- 3) *Provide a SEPARATE REPORT for each academic program, **all certificate and degree programs are required to be assessed per NEASC***
- 4) *An Interim report consists of the Completed Overview report for the academic program and General Education Overview, if appropriate.*

Reminder: Assessment reporting is on a 5 year cycle, consisting of a full report in year one followed with interim reports for years 2, 3, 4, and 5. The assessment cycle is aligned with the Program Review Cycle such that the full assessment report is due the year prior to the year that the department will submit their program review report. Departments are not required to submit an assessment report for that program in the year that they prepare a program review report (see [Program Review Policy](#) and [Assessment Calendar](#)). For example, if your program is scheduled for program review in Spring 2017 or Fall 2017 then only a Summary assessment report will be due for that program in Fall 2017 (report covering AY 2016-17 activities); this is necessary to comply with BOR requirements. Departments that are accredited by an outside agency, and thus exempt from the Program Review Policy, should follow the guidelines for assessment reporting as described in this document and follow the Assessment Calendar. Where possible, the assessment cycle will be aligned with the accreditation cycle and a Summary report will be due in the year the self-study is due to the accrediting body.

Interim reports: complete ONLY the Overview for the program, complete with contribution to general education.

URL to Assessment website resources: http://web.ccsu.edu/oira/assessment/assessment_aap.asp

Overview: The following questions are required by the Connecticut State Colleges and University Board of Regents, NEASC and the CCSU Academic Assessment Committee. These questions must be completed annually for all academic programs (all degree and certificate programs) as well as all departments offering courses in general education. Submit a separate table for each program and for each general education learning outcome the department teaches.

- You are encouraged to address the questions using bullet statements rather than paragraph form —full details should be included within the text of the full report when it is due, not in the Overview.
- **Interim reports:** the Overview should append clearly labeled data tables as appropriate - for both the academic program as well as general education.

Overview

Department: **Physical Education and Human Performance**

Report Preparer: **Carol M. Ciotto**

Program Name and Level: **BSED in Physical Education Teacher Education (PETE)**

Program Assessment Question	Response
1) URL: Provide the URL where the learning outcomes (LO) can be viewed.	<p>Http://www.education.ccsu.edu/Advising/Degree%20Program%20Learning%20Outcome/SCHOOL%20OF%20EDUCATION.Phys.Ed.BSED.pdf</p> <p><i>By the time of graduation, a student will demonstrate:</i></p> <ol style="list-style-type: none">1. The ability to plan developmentally appropriate physical education lessons.2. The ability to plan developmentally appropriate units of instruction in physical education.3. The ability to implement developmentally appropriate units of instruction in physical education.4. The ability to demonstrate effective teaching strategies in the public school setting at the elementary and secondary levels.
2) LO Changes: Identify any changes to the LO and briefly describe why they were changed (e.g., LO more discrete, LO aligned with findings)	No LO changes have been made since our last assessment report
3) Strengths: What about your assessment process is working well?	<p>The department has developed a teacher preparation program that reflects the unit’s conceptual framework as well as physical education standards. We prepare graduates who have the knowledge, skills, and dispositions to make a positive contribution in the life of each student they teach. Candidates reflect competency in content knowledge, growth and development, differentiated instruction, management and motivation, effective communication, planning and instruction, assessment of student learning, reflective analysis, instructional technology, and collaboration with colleagues, parents and the community.</p> <p>The current assessments have been utilized in our program for several semesters and have provided us with sufficient information about the key elements of our student’s progress as they relate to our mission and goals. Data collected from these assessments have led to many of the decisions regarding course and curriculum revisions that have been made so that we may better meet the needs of our students and provide continuous improvement and ensure success for all.</p>

<p>4) Improvements: What about your assessment process needs to improve? (a brief summary of changes to assessment plan should be reported here)</p>	<p>The assessments we have been utilizing have provided us with appropriate data and are well aligned with the current national standards and provide us with sufficient data that we then utilize for revision within and among courses in the physical education curriculum. Our physical education teacher preparation program was accredited this past year and received some very meaningful and useful feedback from reviewers that will be taken into consideration when looking curriculum, program and assessment changes for the very near future. The national standards for physical education are currently under revision and will be released in April 2016 at the SHAPE America national convention. Until such time, we will continue to utilize all current assessments and make only minor changes to our curriculum where necessary. Once the new standards are available to us we will at that time look at all available program data, comments from SPA reviewers, mandates, current trends and issues in physical education and the needs of our students to modify and or redesign curriculum and assessments within our program in order to ensure there is: alignment with state and national standards for accreditation, sufficient data to collect the pertinent information that will help drive appropriate curriculum revisions, make appropriate program improvements and ultimately, better prepare our students to plan, implement and assess learning so they graduate as successful and competent teachers. Based on data analysis and the recent SPA report received the following changes were made with regards to identified LO's: LO # 1: The midpoint planning assessment task was replaced by the Unit Plan Assessment which is an assignment that requires candidates to plan a sequence of 8 lessons on a specific unit topic. LO # 4: Physical Education specific elements were added to the Student Teaching Evaluation to better address needs of students in a physical education setting and to better align with the National Standards in response to conditions for CAEP accreditation.</p>
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For Each Learning Outcome (LO) complete questions 5, 6 and 7 (you may add more rows if you have more than 5 LOs):
LO #1) The ability to plan developmentally appropriate physical education lessons.

<p>5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review and scoring rubric, licensure examination, , etc.)</p>	<p>LEARNING OUTCOME 1 : <i>UNIT PLAN ASSESSMENT –</i> The Unit Plan assessment is completed in Elementary Physical Education Methods (PE 405) two semesters prior to student teaching. The unit plan structure reflects the unit's conceptual framework and the NASPE standards. The primary purpose of this assessment is for candidates to plan a sequence of 8 lessons that include: analysis of contextual information, alignment with the NASPE Standards, scope and sequence that outlines in sequential order what will be covered and how skills will be taught within the unit, skill and content analysis to identify the skill cues, practice tasks and applications for each skill in the unit, teaching methodologies to assist students in developing skills and assessment strategies that will be used to monitor student progress.</p>
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<p>6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by LO, provide information by LO.</p>	<p>PETE Faculty</p>
<p>7) Results: Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).</p>	<p>Conclusion: The Unit Plan Assessment shows that 100% of the PETE candidates scored at either the satisfactory or advanced proficient level on all 10 elements. Although the majority of our students are at the proficient levels in 8 of the 10 elements we have noticed that assessment is an area we will need to focus on and continue our efforts to provide additional instruction and opportunities for students to learn, create and implement assessment strategies and tasks within their planning.</p> <p>Evidence(e.g., conclusion based on data in table x): The Unit Plan Assessment shows that 100% of the PETE candidates have a strong ability to plan a daily structure for learning and the ability to plan developmentally appropriate units of instruction in physical education. Within the various individual elements of the assessment this group of students scored either at the Satisfactory or Advance Proficiency Level.</p> <p>Changes: As a result of these findings the BSED faculty has addressed planning across the curriculum and has made several revisions to course content where lesson planning is taught. Students within the BSED program are currently being introduced to lesson planning earlier in the program (PE 111) to provide them with additional time to better understand lesson planning and become more proficient in writing developmentally appropriate planning. Various elements of planning are then further developed within other courses in the program through a variety of planning assignments. We see the effectiveness of using the departmental lesson plan format through a continuous improved ability to plan developmentally appropriate lessons of instruction. The faculty has uses a department lesson planning grading rubric to provide ongoing feedback to our students. We will continue to closely monitor student progress and provide as many meaningful and authentic opportunities for students to engage in the planning process.</p>

LO #2) The ability to plan developmentally appropriate units of instruction in physical education.

<p>5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)</p>	<p>LEARNING OUTCOMES 2 AND 3: EXIT PORTFOLIO ASSESSMENT - The student teaching exit portfolio is an institutionally developed assessment completed during student teaching and in use at CCSU in various forms since 2004. The primary purpose of this assessment is to document impact on K-12 student learning. The exit portfolio's structure reflects the unit's conceptual framework, NASPE standards. The exit portfolio requires candidates to plan and implement a sequence of 5 to 8 assessment driven lessons; document student learning via structured assessments and less formal daily analyses of student work; differentiate planning; and reflect on the efficacy of their instruction. The portfolio is scored by the student teacher's university supervisor. Rubric element scores provide useful feedback to students and to program faculty about areas of strength and weakness for individuals and for the program.</p>
<p>6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by LO, provide information by LO.</p>	<p>PETE Faculty</p>
<p>7) Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).</p>	<p>Conclusion: The Exit Portfolio Assessment data table shows that 100% of the PETE candidates scored at either the satisfactory or advanced proficient level on 8 out of the 10 elements. Although the majority of our students are at the proficient levels in 8 of the 10 elements only 70.33% of the candidates scored at the advanced proficiency in each of the elements within the assessment.</p> <p>Evidence(e.g., conclusion based on data in table x): BSED Students have a strong ability to plan a daily structure for learning and the ability to plan developmentally appropriate units of instruction in physical education. Although the data shows that all candidates are able to plan units of instruction there are approximately 1/3 of the candidates that are only at the satisfactory level of proficiency for those elements within the Exit Portfolio Assessment.</p> <p>Changes: Based on the exit portfolio data collected and analyzed, PETE candidates are being introduced to unit planning earlier in the program (PE 405) which provides them with additional opportunities for further development in the planning, implementation and assessment of student learning. Continued work is in progress to incorporate additional opportunities to improve the effectiveness of preparing students for the planning and implementation of units of instruction in the physical education setting at both the elementary and secondary levels.</p>

LO #3) The ability to implement developmentally appropriate units of instruction in physical education.

<p>5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)</p>	<p>LEARNING OUTCOMES 2 AND 3: EXIT PORTFOLIO ASSESSMENT - The student teaching exit portfolio is an institutionally developed assessment completed during student teaching and in use at CCSU in various forms since 2004. The primary purpose of this assessment is to document impact on K-12 student learning. The exit portfolio's structure reflects the unit's conceptual framework, NASPE standards. The exit portfolio requires candidates to plan and implement a sequence of 5 to 8 assessment driven lessons; document student learning via structured assessments and less formal daily analyses of student work; differentiate planning; and reflect on the efficacy of their instruction. The portfolio is scored by the student teacher's university supervisor. Rubric element scores provide useful feedback to students and to program faculty about areas of strength and weakness for individuals and for the program.</p>
<p>6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by LO, provide information by LO.</p>	<p>PETE Faculty</p>
<p>7) Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).</p>	<p>Conclusion: The Exit Portfolio Assessment data table shows that 100% of the PETE candidates scored at either the satisfactory or advanced proficient level on 8 out of the 10 elements. Although the majority of our students are at the proficient levels in 8 of the 10 elements only 70.33% of the candidates scored at the advanced proficiency in each of the elements within the assessment.</p> <p>Evidence(e.g., conclusion based on data in table x): Results for the Exit Portfolio Assessment in general show that the majority of the PETE students have the ability to implement developmentally appropriate units of instruction in physical education. The elements that appear to need the most improvement for a small percentage (2.86%) of candidates are in: Elements 1 which relates to identifying and analyzing contextual information for planning, Element 3 which relates to use of knowledge and national standards to create unit goals and Elements 6 and 8 which relate to the designing, scoring and analyzing student work on a summative assessment. The data shows that 2.86% of the PETE candidates are not proficient in these elements.</p> <p>Changes: Based on the exit portfolio data collected and analyzed, PETE candidates are being introduced to unit planning earlier in the program (PE 405) which provides them with additional opportunities for further development in the planning, implementation and assessment of student learning. Continued work is in progress to incorporate additional opportunities to improve the effectiveness of preparing students for the planning and implementation of units of instruction in the physical education setting at both the elementary and secondary levels</p>

LO #4)	
<p>5) Assessment Instruments: For each LO, what is the source of the data/evidence, other than GPA, that is used to assess the stated outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)</p>	<p>LEARNING OUTCOME 4: STUDENT TEACHING EVALUATION - The student teaching evaluation is designed to provide programs with information regarding the performance of the Teacher Candidates (TCs) in each of the specific certification areas. The final evaluation document is provided at the start of the student teaching semester to all members of the student teaching team (student, cooperating teacher, and supervisor). Student performance is documented at each observation visit. The observation form is directly aligned with the final evaluation. The student evaluation is based on the Common Core of Teaching as well as the SEPS Conceptual Framework. These references can be found on the document itself. Additionally, the Department of Physical Education and Human Performance is analyzes university supervisor feedback to determine whether there is a need for additional items that are specifically aligned with NASPE standards. The comprehensive evaluation criteria are aligned with NASPE, CAEP, and State of Connecticut standards. Key components include class management, planning, instruction, assessment, communication, professionalism, diversity, and professional reflection.</p>
<p>6) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by LO, provide information by LO.</p>	<p>PETE Faculty</p>
<p>7) Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).</p>	<p>Conclusion: Based on the Student Teaching Evaluation data for the PETE Program, student scores ranged between 3.77 and 3.95 at the elementary level and between 3.76 and 3.95 at the secondary level on all 8 factors (based on a 4.00 scale). It is evident that our students have the ability to effectively plan, implement and assess physical education at both the elementary and secondary levels and are appropriately prepared to effectively teach PK-12 physical education setting.</p> <p>Evidence(e.g., conclusion based on data in table x): Although students have demonstrated the ability to be effective within the classroom, based on the current data, we have identified Planning, Assessing for Learning and Student Diversity as areas we would like to give more focused attention to. These characteristics are critical in producing effective PE teachers. Over the past few semesters we have made several curricular changes within various courses to specifically address these areas. We continue to modify existing course content and look for ways to incorporate new content to better address these needs and for increased student success.</p> <p>Changes: Based on assessment data collected and analyzed, the certification program for physical education has made curricular and programmatic adjustments, and has plans to incorporate additional changes to improve the effectiveness of preparing students to teach physical education at the elementary and secondary levels once the new national standards have been introduced.</p>

	<p>The use of a departmental lesson plan format is required within all skills and pedagogy courses. Consistent use of the lesson plan template throughout the program has supported growth among our students ability to effectively develop appropriate lesson objectives and plan developmentally appropriate lessons of instruction.</p> <p>Embedding assessment strategies in coursework throughout the program have also been included in a variety of courses. Assessment is an area we have focused on for the past few semesters and will continue to seek out innovative ideas to increase the opportunities for our students to use assessment within the classroom setting. In addition, placing students in a variety of diverse educational settings to provide them with opportunities to effectively plan and implement appropriate lessons for students from various racial, ethnic and cultural backgrounds has been a primary focus within our department.</p>
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Interim reports: append clearly labeled supporting data tables, organized by LO

General Education: Here is the URL for the list of approved general education courses and LO/objectives:
<http://web.ccsu.edu/registrar/classesregistration/generalEduProgram.asp>

NOTE: If department contributes to more than one LO, complete one summary for each LO

Department: Physical Education and Human Performance

General Education LO Assessed: "Not Applicable"

Report Preparer: Carol M. Ciotto

General Education Question	Response
1) Courses: General Education course(s) taught	"Not Applicable"
2) Assessment Instruments: What data/evidence, other than GPA, is used to assess the stated CCSU General Education outcomes? (e.g., capstone course, portfolio review, licensure examination, etc.)	"Not Applicable"
3) Interpretation: Who interprets the evidence? (e.g., faculty, Admn. assistant, etc.). If this differs by XX course, provide information by XX course.	"Not Applicable"
4) Results: Since the most recent full report, state the conclusion(s) drawn and what changes have been made as a result of the conclusion(s).	Conclusion: "Not Applicable"
	Evidence(e.g., conclusion based on data in table x): "Not Applicable"
	Changes: "Not Applicable"
5) Strengths: What about your assessment process is working well?	"Not Applicable"
6) Improvements: What about your assessment process needs to improve? (changes to assessment plan should be reported here)	"Not Applicable"

Interim reports: append clearly labeled supporting data tables, organized by LO

BSED in Physical Education Teacher Education (PETE)

Unit Plan Data Table

LEARNING OUTCOME 1

Unit Plan Items	AY 2014-2015 (Fall 2014 – Spring 2015)		
	N=35		
	Unacceptable	Acceptable	Target
Unit Goals - 3.1	%	14%	86%
Unit Goals - 3.2	%	14%	86%
Scope and Sequence - 3.6	%	17%	83%
Skill/Content Analysis - 4.2	%	17%	83%
Teaching Methodology - 4.6	%	20%	80%
Assessment Strategies - 5.1	%	43%	57%
Assessment Strategies - 5.2	%	43%	57%
Equipment and Space	%	14%	86%
Resources	%	14%	86%
Grammar, Writing Conventions	%	14%	86%

BSED in Physical Education Teacher Education (PETE)

Exit Portfolio Assessment Data Table

LEARNING OUTCOMES 2 AND 3

Exit Portfolio Guiding Question	AY 2014-2015 (Fall 2014 – Spring 2015)		
	N=35		
	Not Proficient	Satisfactory Proficiency	Advanced Proficiency
(1) Describe how the candidate identifies and analyzes contextual information critical to teaching the unit.	2.86%	40.00%	57.14%
(2) Describe how the candidate analyzes information and plans modifications or accommodations to meet the needs of Students A & B.	0.00%	28.57%	71.43%
(3) Describe how the candidate uses content knowledge, contextual knowledge and state/national standards to define appropriate unit goals/outcomes.	2.86%	25.71%	71.43%
(4) Describe how the candidate plans a daily structure for learning.	0.00%	37.14%	62.86%
(5a) Describe the candidate's daily class monitoring/assessment strategies.	0.00%	40.00%	60.00%
(5b) Describe the candidate's use of modifications and/or adaptations to meet learning needs of Students A & B.	0.00%	34.29%	65.71%
(5c) Describe the candidate's adjustment of instruction based on analysis of class performance.	0.00%	54.29%	45.71%
(6) Describe the candidate's design of summative assessment to assess student learning.	2.86%	31.43%	62.86%
(7) Describe the candidate's provision of feedback to students.	0.00%	48.57%	48.57%
(8) Describe the candidate's scoring and analysis of student work on a summative assessment.	2.86%	40.00%	54.29%
(9) Describe the candidate's use of reflection on practice to articulate strategies that are related to improvement of instruction and student learning.	0.00%	48.57%	51.43%
(10) Describe how the candidate identified available community resources that enhance physical activity opportunities for students.	0.00%	48.57%	51.43%

BSED in Physical Education Teacher Education (PETE)

Student Teaching Evaluation Data Table

LEARNING OUTCOME 4

Factor	AY 2014-2015 (Fall 2014, Spring 15) N=35	
	Elementary Placement	Secondary Placement
Classroom Environment	3.89	3.88
Planning	3.80	3.76
Instructions	3.84	3.87
Assessing for Learning	3.77	3.85
Communication	3.91	3.91
Professionalism	3.95	3.95
Student Diversity	3.80	3.91
Self –Evaluation and Reflection	3.91	3.91