



Dear Ryan:

Welcome to August! The start of the semester is only weeks away, and we're looking forward to seeing you!

This is the second in a series of important emails you will receive from Residence Life, outlining critical new requirements and procedures that are being instituted in the interest of student health and safety. CCSU is acting in accordance with requirements outlined by the U.S. Centers for Disease Control and Prevention, the State of Connecticut, and the Connecticut State Colleges and Universities system.

This email provides **essential information** on:

- **COVID-19 testing**, which must be completed in order to be permitted on campus to start the semester.
- **Drop-off procedures**, the first phase of the new mandatory two-part student arrival process, including advance registration requirements.

Please review carefully!

COVID-19 Testing

To begin the semester on campus, **you must have documentation that you have had a COVID-19 viral test within 14 days prior to your arrival on campus on your MOVE IN DAY.** State guidelines do not permit any waiver of this requirement. This documentation must be submitted before you arrive on campus or in person when you arrive on campus. (Note: Move-in is scheduled for Aug. 24 for first-year students and Aug. 25 for continuing and transfer students.)

There are two ways to have the required COVID-19 test administered:

1. **Make arrangements through a medical professional at home** or at a state testing facility for a COVID-19 test. That test must be administered within 14 days of moving into a residence hall on campus, and the results must be provided by you to CCSU. OR
2. **A COVID-19 test can be administered to you on campus during Drop-off**, directly before or after your designated Drop-off time. CCSU has made arrangements with Griffin Health, a healthcare company in Connecticut, to administer the tests. Testing will be conducted in Beecher Hall during Drop-off. **You must provide a photo ID when you arrive to be tested.** Test results will be made available to you within 48 hours of testing through a confidential portal system. Please note that the cost of the test will be billed to the student.

Drop-off Procedures

Due to health and safety precautions, the traditional move-in weekend is replaced this year by a two-phase process: Drop-off and Move-in.

Drop-off is when students will bring their belongings to their assigned residence hall room. To ensure social distancing, only certain residence halls will be open on specific days, and a limited number of students will be scheduled during each time block.

You MUST sign up online for a Drop-off time. To register for a Drop-off time, go to MyHousing, beginning now. Then follow the instructions below.

To schedule your drop off time, log-in to MyHousing, and under your Housing Assignment click on ?Select Time Block? to view the open time slots for your building. Once you have found the time block you wish to book, click on the ?Update My Time? button and your selection will be reserved. After you have booked your time block, the date and time will show in MyHousing.

Students can change their time slot by clicking on their time slot to view the list of alternate time blocks. If you don't see any alternate time blocks, it means all blocks have been reserved and you will not be permitted on campus without a pre-registered time.

Getting There

There are specific driving routes and parking locations on campus. Look for signage or consult our [guide](#) on the CCSU Blueprint webpage. **You are permitted to bring only one person with you** into the Residence Hall during Drop-off. (A second person, if you choose, can remain with your vehicle in the parking lot.) **Face masks must be worn in public areas of residence halls, including hallways, stairways, elevators, and bathrooms.** Elevator usage will be limited due to social distancing precautions.

Please keep in mind that time allotted for you to drop off your belongings is extremely limited. You will have a maximum of 60 minutes to bring materials to your room, and due to social distancing requirements there may be slight delays in gaining access to your room. You should consult the list of recommended items to bring and not to bring [here](#). CCSU has contracted the services of a moving company to assist you in facilitating a smooth drop-off of your belongings to the residence hall.

Please DO NOT plan to set up your room; your time block is only for dropping off your belongings to your room. Security will be maintained until you return on Aug. 24 or 25 for Move-in.

Please Note: You may ONLY come on the day you signed up to drop off your belongings. Walk-ups are absolutely not permitted. If you come on another day, your residence hall will not be open and you will not be allowed to move your belongings into your room.

PLAN AHEAD!

1. Be sure to sign up for a drop-off time and follow all the guidelines and procedures. **If you do not drop off items for your residence hall room during your designated time between Aug. 12 and Aug. 21, you CANNOT move in to your room** during the designated move in days on Aug. 24 and 25. **Students will not be permitted to move in early and CANNOT combine Drop-off and Move-in on the same day.** Students will not be permitted on campus at any other time prior to the start of classes, due to health and safety precautions.
2. Students who do not drop off their belongings on the designated days will not be allowed to move into their Residence Hall until Aug. 28.
3. **EXTREMELY IMPORTANT:** You are not required to have taken a COVID-19 test prior your Drop-off time (Aug. 12-21), but you **MUST have a negative COVID-19 test result to be permitted to move in to your residence hall room** (Aug. 24 and 25).
4. Before you will be permitted to move into your dorm room, you must first have submitted a completed health form and all supporting documentation regarding vaccinations to Health Services, including

meningitis, which is required by state law to reside on-campus. Please check with Health Services here for specific information on the health form and required vaccines: <https://web.ccsu.edu/healthservices/healthserviceforms/files/StudentHealthServicesForm.pdf>

If you have not provided proof of a valid COVID-19 viral test with a negative result that was taken within 14 days of Move-in, you will not be permitted on campus, even if you have already dropped off belongings to your residence hall.

Additional details on these and other Residence Life topics are located at the [CCSU Blueprint website](#). If revisions are required by changing pandemic conditions and/or state requirements, the website will be updated. For information regarding class registration, please go [here](#).

Please look for upcoming email messages with important information. If you have any additional questions about Residence Life, please contact us at ResLife@ccsu.edu.

Sincerely,

Jean Alicandro

Director, of Residence Life