

Academic Assessment Committee

Meeting Minutes

March 18, 2019

Clock Tower Room, Student Center

Present: M. Anton, C. Broadus-Garcia, S. Clapp, L. Frank, R. Kirby, M. Kruy.

Meeting Called to order 3:14 p.m.

Announcements

Many of the program feedback letters from previously scored reports have been edited and are in preparation for sending to departments.

Aqua - Dr. Broadus-Garcia, AAC chairperson, reviewed the process of using Aqua and clarified AAC members' questions.

GenEd Assessment Update - A retreat in August 2019 will depend upon the number of artifacts that are submitted. Reminder to AAC members to promote faculty participation in the campus-wide GenEd Assessment Initiative, encouraging faculty members across campus to submit student artifacts for all Learning Outcomes currently assessed (Written Communication, Quantitative Reasoning, Critical Thinking, Civic Engagement, and Information Literacy). When requesting that faculty members submit student artifacts, remind them to send the "cheat sheet" along with the assessment instrument first to Richard Kirby, in order to confirm that their individual assignment is in alignment with the scoring criteria on VALUE rubric.

Minutes Approval

Minutes for February 4, 2019 were unanimously approved.

Reports Scored

B.S. in Athletic Training

Discussion of Athletic Training report. Recommended feedback to program was provided by AAC members. It was suggested that the department consider looking at the Communication Department's Oral Communication assessment rubric or the Oral Communication VALUE rubric as a possible guide for assessing the Oral Communication component of their students' presentations.

B.S. in Dance Education

Discussion of Athletic Training report. Recommended feedback to program was provided by AAC members.

Additional Discussion

It was noted that the requirement for the URL to the published learning outcomes is missing from the Aqua scoring rubric and needs to be reinstated in Aqua.

Discussion followed about language in the AAC's Evaluation Rubric. Dr. Broadus-Garcia reminded committee members to keep notes of performance language that was problematic during the scoring process for end-of-the-year rubric revision discussions.

Future Meeting

The next meeting will take place on Monday, April 1, 2019. R. Kirby will confirm Student Center room reservation for this meeting. Reports to be scored include the B.A. in Art with the discussion to be led by Dr. Mulrooney and a second report - TBD. Please watch your email for notifications.

Meeting adjourned 4:19 p.m.

Submitted respectfully, *Martha Kruy*, AAC Secretary