

Academic Assessment Committee Meeting

Meeting Minutes

**3:05 p.m., Monday, March 2, 2020
Dean's Conference Room, SEST – Copernicus Hall**

Present: Anton, M., Baratta, C., Broadus-Garcia, C., Ciotta, C., Clapp, S., Kaczmarek, M., Kirby, Y., Kruy, M., Lee, C., Mulrooney, J., Thomas, C.

Absent: Duquette, J., Jarrett, J., Nunn, M.

Meeting Called to Order at 3:07 p.m.

I. Review/Approval of AAC Meeting Minutes from 2/3/20

Minutes were passed with amendments as suggested by Co-Chair, Cassandra Broadus-Garcia with one abstention.

II. Announcements

- Mathematics Assessment Report meeting with department (report preparer and department chairperson). Ideas were discussed that department will be trying (including video recording student oral presentations). Department will be recorded as having met their reporting requirements. Next annual reports for both B.A. and M.A. programs will reflect changes that were discussed.
- C. Broadus-Garcia and M. Kaczmarek met with the Early Childhood Education department. They are interested in working with the General Education assessment program.

III. Update from Assessment Coordinator – Martie Kaczmarek

In need of partnering with AAC members to recruit student artifacts for the upcoming scoring retreat. Time constraints have limited the Assessment Coordinator in her responsibilities toward collecting more student artifacts.

C. Broadus Garcia and M. Kaczmarek attended the Assessment Conference and brought back information for new initiatives, and they also learned where CCSU is ahead of the assessment processes in academia. One concept was in working with AAC members to recruit more faculty to submit student artifacts.

Y. Kirby reminded the Committee members of submitting artifacts, how easy it is and how much data and information are available to departments.

IV. GenEd Learning Objectives/Outcomes Assessment Committee

A Doodle Poll will be emailed to Committee members to determine a meeting time for this subcommittee. Meetings will occur on weeks when the AAC is not meeting.

V. Review of Assessment Reports

• *Computer Information Technology M.S.*

Committee members discussed the program report and made suggestions for improving program assessment report and process.

- ***Physics B.S.***
Committee members discussed the program report and made suggestions for improving program assessment report and process.

VI. Assignment of Next Reports for Review

- ***Anthropology***

VII. Next meeting: Monday, March 23, 2020

The location of the meeting will be announced prior to the next meeting. Any changes to the meeting agenda will be announced via email.

Meeting was adjourned at 4:10 p.m.

Respectfully submitted,
Martha Kruy, Secretary