

# Academic Assessment Committee

## Meeting Minutes 3:05 PM October 28, 2019 Clock Tower Room, Student Center

**Present:** M. Anton, C. Baratta, C. Broadus-Garcia, C. Ciotto, J. Duquette, J. Jarrett, M. Kaczmarek, Y. Kirby, M. Kruy, C. Lee, J. Mulrooney, M. Nunn, N. Raajpoot, C. Thomas

**Absent:** S. Clapp

### Meeting Called to Order at 3:04

#### **I. Review/Approval of AAC Meeting Minutes from 10/14/19**

Meeting minutes were approved unanimously.

#### **II. Announcements**

Before using the next Aqua version, the committee will use Survey Monkey. Reminder was made to committee members to submit report scores in timely fashion and include comments for as many criteria as possible. Meetings will be arranged between AAC officers and departments in order to make feedback process more constructive; the Assessment Coordinator will also be present at these meetings.

#### **III. Scoring History MA Report**

Committee members discussed the program report and made suggestions for improving program results.

#### **IV. Scoring Public History MA Report**

Committee members discussed the program report and made suggestions for improving program results.

#### **V. GenEd Assessment Project Discussion: How Does this Benefit CCSU?**

The set for the number of artifacts to be scored in the GenEd Assessment project is on target for the size of the CCSU student population. Committee members were requested to contribute marketing ideas/benefits of contributing artifacts for the project to be used in recruiting more faculty members to the GenEd Assessment Project (and therefore attract more students to CCSU). It was decided that committee members would email ideas as well as possible contacts for new recruits to the Assessment Coordinator.

#### **VI. Next meeting: Monday, November 4<sup>th</sup> in SC, Clock Tower Room (134)**

Three reports will be emailed to everyone; however, everyone will be scoring only one report (Economics) for the next meeting (and which will need to be submitted to the Assessment Coordinator by the morning of Friday, November 1. The other two reports will be due by Thursday, November 14 for the November 18<sup>th</sup> meeting.

Cathy Baratta was introduced to the Academic Assessment committee as a new committee member.

**Meeting was adjourned at 4:25 p.m.**

Respectfully submitted,  
Martha Kruy, Secretary