

**Academic Assessment Committee**  
**Meeting Minutes**  
**April 1, 2019**  
**Blue & White Room, Student Center**

**Present:** H. Abadiano, M. Anton, C. Broadus-Garcia, L. Frank, R. Kirby, B. Kjell, M. Kruy, J. Mulrooney.

Meeting called to order 3:08 p.m.

**Announcements**

Updates: Two more meetings will take place: on April 15 and April 29. We have three big reports for the next meeting. The chair is trying to prepare feedback letters to programs.

OIRA Report: Yvonne Kirby, OIRA Director, will be back for next meeting. The pilot for the Scientific Reasoning scoring of artifacts is continuing. The VALUE Rubric for Inquiry and Analysis will be used for scoring student artifacts for Learning Outcome #3. Dr. Broadus-Garcia will work with Richard Kirby, OIRA Assessment Analyst, to determine possible meeting dates for Scientific Reasoning participating faculty.

**Approval of Minutes**

Minutes for March 18, 2019 were unanimously approved with the following changes:

- It was decided that the authors of program feedback letters will check for the proper program website URLs to student learning outcomes and include any problems with this criteria within the feedback letter.
- For the B.S. in Dance Education, the minutes should read, "*Discussion of Dance Education report.*"

**Reports Scored**

*B.A. in Art* - Discussion led by Jim Mulrooney

Discussion of B.A. in Art. Recommended feedback to program was provided by AAC members. It was noted that the report was well organized.

*M.S. Physical Education*

Discussion of M.S. in Physical Education report. Recommended feedback to program was provided by AAC members. Vote was taken to send M.S. in Physical Education to send the report back with positive feedback, but notify the department that the submitted report did not follow the Full Assessment reporting format. Reformatting to remain compliant with CCSU academic assessment policies and procedures for report writing is needed.

*B.S. Physics*

Discussion of B.S. in Physics report. Vote was taken to send B.S. in Physics report back with feedback, but notify the department that the submitted report did not follow the Full Assessment reporting format. Reformatting to remain compliant with CCSU academic assessment policies and procedures for report writing is needed.

**Notes on AAC Scoring Rubric**

It was noted that UR-18 should describe future plans for the assessment of any program.

The next meeting will take place on Monday, April 15.

Meeting adjourned 4:23 p.m.

Submitted respectfully,  
Martha Kruy, Secretary