1. On your mobile device, go to the Email app.
2. When adding an account, select Office365.
3. Enter your @ccsu.edu or @my.ccsu.edu email address and tap Next.
4. Enter your password and tap Sign in.
5. You will need to approve your multi-factor authentication to complete sign in process.
6. If necessary, tap on Accept to approve the required permissions for Office 365.
7. If taken to a settings page, tap on Done to accept defaults.
8. The Email app may ask to activate its own permissions. Tap on Activate to finish.