

## What is a Blue Chip Card and why do I need it?

It is your **identification card**

It is your **Meal Plan card**

It is your **debit card** for purchases on campus and at participating merchants off campus

It is your **keycard** for door or garage access

## Where is the Card Office located?

The Card Office is located in the **Williard-DiLoreto Building Room D-125**

## What are the Card Office hours?

**Regular Semester Hours:** Monday through Friday 8am to 5pm

**University Break Hours:** Monday through Friday 8am to 5pm

**Start of Semester/Special Hours:** Go to [www.cardoffice.ccsu.edu](http://www.cardoffice.ccsu.edu)

## How can I get up-to-date information about my Blue Chip Card and the Blue Chip Card Office?

The Card Office web site at [www.cardoffice.ccsu.edu](http://www.cardoffice.ccsu.edu)

## What if my card is lost, stolen or damaged?

If your card is lost or stolen **report it immediately** to the **Card Office (860) 832-2140** or **CCSU Campus Police (860) 832-2375**, or log on to [bluechip.ccsu.edu](http://bluechip.ccsu.edu)

Once reported, a hold is placed on your account to prevent unauthorized charges from being made until you receive a replacement card. There is a fee for replacement cards; however, if your card is damaged and unusable due to normal wear, the Card Office will issue you a new card free of charge upon receipt of your damaged card.

## Where is my ID number on the Blue Chip Card?

Your student ID number is the **8-digit number** on the bottom left side of your card

## What can I use my Blue Chip Card for?

**Access** various campus **locations**, such as parking garages, residence halls, and computer labs

**Purchase meals, goods, and services** from a variety of **off-campus** merchants

**Pay** for **photocopies**

**Pay** for computer **printing**

**Pay** for **laundry** in the residence halls

**Make purchases** at the **campus Bookstore**

**Make purchases** from **campus vending machines**

**Make payments** to the Bursar's Office and other CCSU departments

**Borrow resources** from the Elihu Burritt Library

## How can I put money on my Blue Chip Card?

In person at the **Bursar's Office** via **cash** or **check**.

At 2 **Card Value Centers** : Student Center & Library.

From [www.ccsu.edu](http://www.ccsu.edu) go to **CentralPipeline**, then log into **WebCentral-Banner Web** and click on **Blue Chip Card — Add Money**, choose **Credit Card\*** or **eCheck**

*\* 2.85% fee for credit card deposits or minimum of \$3.00 whichever is greater.*

## How can I get the balance/activity on my Blue Chip Account?

**Online:** at [bluechip.ccsu.edu](http://bluechip.ccsu.edu)

**Card Office:** printouts on request

**Campus Vending & Copy Machines:** balance view when swipe card

## How do I get a parking sticker?

Student parking stickers are distributed by the **Card Office** or **Police Department**. You will need to complete a Vehicle Registration Form, available in both locations.