



Central Connecticut State University

Time and Effort Activity Report for Part-Time Employees Fiscal Year 2022-2023

For the Pay-Periods (please select one)

Notes/comments:

Pay periods: 07/01/2022 - 09/22/2022

Pay periods: 09/23/2022 - 12/29/2022

Pay periods: 12/30/2022 - 03/23/2023

Pay periods: 03/24/2023 - 06/30/2023

Grant Project Director's Name: _____

Title of Grant: _____

Grant Banner Index: _____

Part-Time Employees Name(s):

I certify that the submission of this time and effort form is based on records that accurately reflect the work performed by the part-time employee(s) listed above, is for the hours that I have authorized, that the hours listed on CORE-CT have been certified by me or a designee on my behalf, and that the part-time employee(s) worked solely on the grant listed above, during the period covered by this report.

Typed Name of Grant Project Director

Signature of Grant Project Director

Date

Completed and signed time and effort reports should be returned by the following dates:

Reporting Period

Due Date

Pay periods: 07/01/2022 - 09/22/2022

Monday November 14, 2022

Pay periods: 09/23/2022 - 12/29/2022

Monday February 13, 2023

Pay periods: 12/30/2022 - 03/23/2023

Monday May 15, 2023

Pay periods: 03/24/2023 - 06/30/2023

Monday August 14, 2023