APPLICATION FOR PROFESSIONAL COUNSELING INTERNSHIP
SUPERVISED CLINICAL PRACTICE (CNSL 594)

Department of Counselor Education & Family Therapy
Central Connecticut State University
1615 Stanley St.
New Britain, CT 06050
(860) 832-2154

DATE: ___________________________ STUDENT ID#: ___________________________
STUDENT NAME & SIGNATURE: _______________________________________________
PHONE#: __________________ CCSU E-MAIL ADDRESS: _________________________
FACULTY ADVISOR: __________________________

ELIGIBILITY REQUIREMENTS:
Matriculated students must successfully complete CNSL 503-Supervised Counseling (Professional Counseling Practicum) as well as a minimum of 42 credits in the Professional Counseling program, which includes all prerequisite courses, core courses, and the majority of specialized courses, and receive departmental approval before registering for CNSL 594-Supervised Clinical Practice (Professional Counseling Internship).

INTERNSHIP APPLICATION (deadline for the *Fall/Spring academic year is March 15):

- Number of graduate credit hours completed: ________________________________
- Site where practicum (CNSL 503) was completed: ___________________________
- Identify the year in which you intend to begin the internship experience: Fall _______________
- Proposed clinical site for internship (CNSL 594): ___________________________

NOTE: The supervised clinical professional counseling internship involves a minimum of 600 clock hours over the course of *two academic semesters (Fall and Spring, respectively). Students should not wait until the final weeks before the commencement of the fall semester to begin searching for their internship site. Additionally, many field sites may require background checks, fingerprinting, and/or immunizations before accumulating indirect service hours and providing direct client care; therefore, in order to avoid delays that may result in a need to withdraw from CNSL 594, it is the student’s responsibility to ask questions regarding the site’s requirements far in advance of the beginning of the semester.

DOCUMENTATION REQUIREMENTS (due at first class of the semester & before working with clients):

1. Completed “Agency Internship Agreement” form
2. Evidence of active professional liability insurance coverage ($1,000,000/$3,000,000)

NOTE: Students are expected to proactively and thoroughly review all information regarding the internship experience located in the Clinical Professional Counseling Student Handbook. Copies of the Agency Internship Agreement form and the student handbook (which includes information regarding professional liability insurance) are available online via the program’s webpage: https://www.ccsu.edu/ceft/counselorEducation-clinicalProfessionalCounseling.html

FACULTY ADVISOR REVIEW:
I reviewed the student’s transcript and file (including the Counselor-In-Training Skills and Competencies Checklist) and certify that this student successfully completed CNSL 503-Supervised Counseling (Professional Counseling Practicum) and is in good academic and professional standing; therefore, the student is approved for CNSL 594-Supervised Clinical Practice.

Faculty Advisor Signature ___________________________ Date ___________________________