

## Committee on Academic Advising

### Meeting Minutes - March 31, 2022

**Present:** Marie Kulesza (Chair), Adina Elfant, Amanda Greenwell, Barry Westcott, Candance Barriteau Phaire, Jackie Guzman, Justine Gamache, Joanne Leon, Caroline Marquez, Paula Talty, Larry Hall, Beth Merenstein, Surbhi Patel, Samuel Zadi

**Guest:** Fred Latour, Faculty Senate President

1. Meeting called to order at 1:36 pm
2. Meeting minutes of Jan. 27, 2022 approved (Barry, Joanne)
3. Old Business
  - a. By-Law revisions – Fred Latour, Faculty Senate President addressed committee on status of the by-law revisions. Currently, Faculty Senate considering revision to the Faculty Senate By-Laws that if approved add advising to the Faculty Senate decision-making purview. Fred provided an explanation of the distinction between “advisory” role and “decision-making” role. This change would impact the mission and composition of the committee. In review of the submitted by-law revisions, the Faculty Senate raised the questions who can be voting and non-voting members (i.e. AAUP, SUOF). Further discussion at next Faculty Senate meeting on April 4, 2022.
4. New Business
  - a. Advising Period – discussion over advising process related to distribution of PIN#, degree works, and dual advising. Director of Undergraduate Advising covered process of monitoring and informing students whose GPA may be nearing or falling below required GPA for named major and/or university standard.
  - b. Director of Undergraduate Advising will be meeting with other directors of academic advising at our sister institutions (ECSU, SCSU, WCSU). Will report back to committee on discussions.
5. Committee voted to continue hold meeting virtually.
6. Meeting adjourned, 2:15 pm.

Respectfully submitted,

Marie G. Kulesza