Guide to Handling a Suspected Case of Academic Misconduct

Student allegedly engages in academic misconduct. Instructor notifies student of allegation, sanctions, and right to appeal.

Instructor completes Academic Misconduct Report and submits to Office of Student Rights and Responsibilities (OSRR) and Department Chair. OSRR communicates to Instructor that report has been received. If it is the first academic misconduct incident, the OSRR will require the Student attend an Academic Integrity Workshop.

Student does not contest and accepts sanctions.

Student sends Academic Misconduct Student Appeal form to Department Chair.

Instructor reevaluates Student work.

Student does not contest and accepts additional sanctions.

Report is added to Student file in OSRR.

OSRR consults with Instructor.

OSRR convenes Faculty Hearing Board (FHB).

FHB finds Student responsible for academic misconduct.

Student requests OSRR convenes FHB.

Chair rejects Student appeal and notifies OSRR.

Chair accepts Student appeal and notifies OSRR.

Student does not contest and accepts sanctions.

Student accepts FHB decision.

Student appeals to Provost.

Instructor reevaluates Student work.

Student, Instructor, and Department Chair notified by OSRR.

Student, Instructor, and Department Chair notified by OSRR.

FHB finds Student not responsible for academic misconduct.

Student accepts additional sanctions by letter.

OSRR imposes additional sanctions.

OSRR notifies Student of additional sanctions by letter.

Student does not contest and accepts additional sanctions.

Student rejects additional sanctions.