

The Center for Teaching and Faculty Development
Board of Advisors Meeting
September 19, 2018
12:15-1:15 EB 316

The meeting came to order at 12:17 pm.

In attendance:

Kris Larsen, Kathy Czynnik, Marie Kulesza, Megan Mackey, Reginald Simmons, Tatiana Melendez-Rhodes, Youngseon Kim, Nidal Al-Masoud, Marian Anton, Ned Moore, Glynis Fitzgerald, Marianne Fallon, Amy Gagnon.

Events

Connecting with Today's CCSU Students (8/22)

The workshop went very well. Over 100 faculty members attended which demonstrates faculty are interested and invested in this type of programming. We will share evaluation results when they have been compiled.

Bandwidth Recovery (upcoming 9/26) – Dr. Cia Verschelden

Lori James met Cia at the HERS conference many years ago. Since Cia was doing a talk and workshop at Trinity College, Lori asked her to come to CCSU. Reginald Simmons will moderate a student panel after Cia's talk. Board of Advisors needs to share the promotional materials with their colleagues if we expect a strong turnout. We would like to have 100 people in attendance. CTFD is covering part of Cia's honorarium. Board approved unanimously to fund it.

Book Discussion Group

The Library has a \$3,000 grant they are using to encourage more faculty to come to the library. They are starting a book discussion group with the help of the CTFD. They will be reading *The Slow Professor* and hold the discussion on three dates. They need faculty facilitators; Marianne requested BOA members volunteer, or ask their colleagues. Kathy Czynnik will do 10/4. Marianne will develop discussion questions that facilitators can use (or not!).

Intellectual Property and Technology Transfer

This is a need for SEST and SOB. We will organize a series of talks/workshops including the State of Connecticut Task Force on technology transfer and CCSU faculty experts. SEST asked for help in how to market their academic programs.

Technique Tuesdays/Wellness Wednesdays

This year, we will not be doing Technique Tuesdays and Wellness Wednesdays, but offering longer multi-component events on broader topics. Kris Larsen suggested that we should run one large program in the fall and one in the spring.

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Programs

Badging Update

We have given three badges for various programs thus far, with a modest number accepting their badge(s).

OER Support

Sharon Clapp has asked for continued CTFD support for OERs. The BOA agreed to continue our support of her work and allow her to use CTFD space for her meetings.

New Faculty Meeting with the Provost/Peer Observation

The CTFD is coordinating monthly meetings with the new faculty hires (full-time tenure-track and special appointments). Our new colleagues will learn about campus resources and processes (e.g., Academic Services, IRB, P&T). Further, they will discuss Lang's *Small Teaching*.

At the first meeting, some new faculty inquired whether the CTFD conducts peer observations for teaching. The Board thought the CTFD should provide this service. The consensus was that the CTFD should provide support and assistance for any faculty member who wishes to learn more about their teaching, and especially those on the tenure track. Discussion also included developing a sustainable practice given our current resources.

Given the broad scope of developing a peer observation service through the CTFD, Marianne called for the formation of a subcommittee with the charge of investigating best practices in peer observations and requirements (from other universities) and developing our own peer observation instrument using the 2008 Faculty Senate version as a starting point.

Subcommittee volunteers: Marian Anton, Kris Larsen, Tatiana Melendez-Rhodes, Nidal Al-Masoud, Megan Mackey, and Ned Moore.

LCGs

We currently have no Learning Community Group applications. Marian Anton expressed interest in facilitating an LCG based on an inspiring book that he read over the summer.

Support for Department Workshops/Faculty Fellows

Dr. Jay Melnyk, Chair of Physical Education and Human Performance, approached Marianne Fallon with an idea for teaching-oriented workshops within department meetings from a university or outside expert. Suggested topics were empathy and easily implementable strategies to promote student learning.

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Marianne noted that Jay's request was reminiscent of "faculty fellows" programs, where faculty are "hired" to lend their expertise on specific topics, such as those described above and diversity/inclusion and inquiry-based learning. Given that we have some funds freed up from LCG undersubscription, we have some funds that we could use to support a pilot program.

Discussion ensued with Reginald Simmons suggested having departments ask for particular needs. Glynis suggested faculty-development grants could be explored to fund outside speakers. Some Board members said that the initiative sounded "doable" while others called it "nebulous."

Consequently, Marianne called for another subcommittee with the charge of investigating other institutions with Faculty Fellow programs, making recommendations as to whether such a program would be feasible at CCSU and, if so, what form it would take. Marian Anton, Reginald Simmons, and Marie Kulesza (tentatively) agreed to serve on this subcommittee and share their recommendations at the final CTFD board meeting of 2018 in December.

Changing Final BOA Meeting Date:

Because of the Curriculum Committee meeting on November 28, the Board agreed to change the final meeting to December 5th.

New Business

Writing Across the Disciplines

The BOA asked about programming for Writing Across the Disciplines, which was described in our NEASC report. Glynis clarified that the UPBC/IPC needs to review the WAD proposal. Upon approval, the WAD coordinators will come back to us with a "need" and we will fill it. Larsen emphasized the importance of responding to this need.

Lending Library

Our lending library has over a dozen titles including Bandwidth Recovery.

CTFD Newsletters

Based on BOA feedback from last year, we will have a (semi-) monthly printed newsletter. It will include information from the IDTRC, a spotlight on faculty who focus on student success, and (eventually) thank you's to professors for students. These latter suggestions grew out of a need to more regularly recognize faculty's contributions to student success. Amy Gagnon will look into developing an online portal for students to submit thank-you's to faculty. SGA can promote this initiative.

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SoTL Webpage

To promote the importance of the Scholarship of Teaching and Learning (SoTL), we will create a page on the CTFD website to house a list of SoTL publications by our faculty. A call for faculty to submit their SoTL research will be going out shortly.

CTFD+IDTRC

Glynis talked about merging the IDTRC and the CTFD.

Meeting adjourned at 1:14 pm

Respectfully submitted by

Amy Gagnon
Marianne Fallon, ed.
September 25, 2018