Committee on Academic Advising

April 4, 2017 Meeting Minutes

Present: Carrie Andreoletti, Mary Pat Bigley, John Coleman, Mary Horan, Chet Labedz, Briana McGuckin, Janice Reska, David Spector, Cathy Sylvester (for Kevin Oliva), Lauren Turenne, Joe Zeoli

1. Minutes from 2/28/17 meeting approved.
2. Discussed Carrie Andreoletti’s meeting with interim Provost Pease
   a. Carrie will revise existing resolution draft, stating the CAA should be consulted on advising matters, for inclusion at beginning of Senate report rather than as a voting issue.
   b. Carrie will send this resolution/report to President Toro and interim Provost Pease along with a personal message, as a friendly reminder.
3. Discussed “15 to Finish” initiative
   a. Carrie Andreoletti is a designee (and the role of designee should pass to the next CAA Chair), making CAA committee members stakeholders
   b. Plan of action was technically due on 4/3/17, so Carrie will write a short report stating that this committee will fulfill its role and accept sent materials, also including:
      i. Suggestion: academic maps as raw materials from which to build “15 to Finish” content/advertising, etc.
      ii. Concern: 15 credits a semester is not the right path for all
      iii. Concern: What about course availability? Late registration usually means 12-13 credits 1st semester, and that may set a misleading precedent.
4. Discussed Advising survey revision
   a. Chet shared Council of Deans Powerpoint on advising assessment data, and will send Powerpoint files to Carrie.
      i. Advising process was re-engineered but ultimately rejected; IT could not support a Google Docs system, but was working on an alternative.
   b. CAA should work on revising advising surveys so that the data is useful/meaningful to CAA
   c. In the coming academic year, check off successes from assessment and look at the remaining issues; augment surveys based on useful/not useful data
5. Feedback on SGA Advising panel event (John Coleman)
   a. Notes from the event still need to be compiled; John will gathering recurring themes for Carrie
   b. Word of event did not get out early enough, and attendance was hurt; will advertise earlier next time.
   c. People who did attend found it useful.

Respectfully submitted by Briana McGuckin