



Dear Prospective Ed.D. Applicant:

Thank you for your interest in CCSU's Ed.D. in Educational Leadership program. We look forward to receiving your application.

As you complete your application, keep in mind the following admission criteria:

1. Master's degree from a regionally accredited institution of higher education in a discipline or professional field that is relevant to the Ed.D. Program.
2. Minimum GPA 3.00 on all graduate coursework.
3. Two positive letters of reference from leaders in education familiar with the applicant's work.
4. Submission of a detailed resume that illustrates important work-related experiences.
5. Acceptable scores on the Graduate Record Examination (within five years of admission and including a writing assessment).
6. An acceptable personal statement covering three important topics:
 - a. Career goals
 - b. Reasons for pursuing a doctorate
 - c. Ability and commitment to participate in the cohort schedule (including intensive summers in the PreK-12 strand)
7. If selected as a finalist, a satisfactory interview with an admissions panel.
8. PreK-12 strand only: An additional requirement is completion of EDL 590 Leaders as Learners or an equivalent graduate-level introductory course. Applicants holding the 092 or 093 administrative certificate, or that have completed a Sixth Year certificate program in educational leadership, are considered to have met this requirement.

We accept new students in alternate years only. Applications are due by **November 1** (PK-12 in even years; Higher Education Administration in odd years). Our cohorts begin in odd years with orientation in late April and the first summer residency typically during July. Admission standards are rigorous, and we can admit no more than 25 students. Not everyone who meets our standards will be accepted.

Please note that the admission process calls for submission of materials to two locations. The last page of this packet is a checklist of the various steps. Submit your [Graduate Application Form](#) and a \$50 application fee online. Transcripts from every college you have attended as an undergraduate and graduate student should be submitted to Graduate Admissions in 102 Barnard Hall. In addition, you must send the following materials directly to the Ed.D. Program (attention Rouzan Kheranian) in 320 Barnard Hall:

1. Two letters of recommendation from educational leaders. Use the Reference Form (page 2 of this packet).
2. Your personal statement attached to the form on page 3 of this packet.
3. Your résumé.
4. Your GRE scores. When requesting that scores be sent, use GRE reporting code 3143 to assure that the Ed.D. office receives your scores.

Questions? Go to our [Frequently Asked Questions](#) or e-mail watsonshl@ccsu.edu.

Dr. Sheldon Watson
Ed.D. Program Director



CCSU Ed.D. Recommendation Form

To be completed by applicant

Name _____ E-Mail address _____

Date of Birth _____ Phone _____

Waiver (optional): In accordance with the Family Education Rights and Privacy Act of 1974, I waive my right to review this letter.

Signature _____ Date _____

To be completed by recommender

Name _____ E-mail address _____

Phone _____ Position/Employer _____

1. How long have you known applicant? _____
2. In what capacity? _____
3. Please rate the applicant's ability to do graduate work at the doctoral level.

	Highest 10%	Next highest 20%	Next highest 20%	Bottom 50%	Unable to Judge
Intellectual Potential					
Analytical Reasoning					
Writing Skills					
Oral Communication skills					
People Skills					
Motivation for Doctoral Study					

4. In a separate letter, please comment on the applicant's strengths and weaknesses, potential for contributions to scholarship and practice, and leadership ability.

Enclose your recommendation in a sealed envelope, sign across the seal, and return to the applicant.
Thank you for your help!



CCSU Ed.D. Personal Statement

Your personal statement should be typed, attached to this form, and submitted with other application materials directly to the Ed.D. Program in Barnard 320.

This essay is a very important part of your application because it tells something about your professional goals and development, and also shows your ability to select, organize, and present written material at the level expected of an advanced graduate student and educational leader. Along with your GRE Writing score, it is used to assess your potential for success in academic writing.

Your statement should be three to five pages in length, and should:

1. Describe your career goals,
2. Explain your reasons for pursuing doctoral study, and
3. State your commitment to participate fully in the two summer residencies which include 4-5 full-time weeks during July in the first and second summers and up to 5 days of additional time in the third and/or fourth summers. For example, if you are a 12-month administrator, will you have the support of your district?

Please complete the following information and attach your statement to this form:

Name _____

Signature _____ **Date** _____

Mailing Address _____

Position/Employer _____

E-mail Address(es) for Ed.D. Communications _____

Phone (H) _____ **(W)** _____ **(C)** _____



CCSU Ed.D. Application Checklist

Please use the following checklist to guide your application process and to make sure you have done everything that is required.

Complete and submit the following information to the Graduate Admissions office

- ___ 1. Application form and fee submitted online.
- ___ 2. Official transcripts from all higher education institutions where you completed undergraduate and graduate course work, or which awarded academic credit to you were submitted to:

CCSU Graduate Admissions office
Barnard 102
1615 Stanley Street
PO Box 4010
New Britain, CT 06050-9958

Complete and send (or have sent) the following materials to the Ed.D. Program

Ed.D. Program Director
Barnard 320
Department of Educational Leadership
Central Connecticut State University
1615 Stanley Street
New Britain, CT 06050

- ___ 1. Two letters of recommendation in sealed envelopes. Please use our form.
- ___ 2. Typed personal statement attached to personal statement form.
- ___ 3. Your résumé.
- ___ 4. GRE General Examination scores from a test administration no more than 5 years before the application deadline. When requesting that GRE scores be sent, use GRE reporting code 3143 and also request that scores be sent to you. GRE information is found at www.ets.org/gre