

Central Connecticut State University  
University Planning and Budget Committee

**Meeting Minutes**

*April 5, 2016*

*2:00 pm – Willard 005 and DiLoreto*

**In attendance:** Richard Benfield, Lisa Marie Bigelow, Alicia Bray, Charlene Casamento, Julia Kara-Soteriou, Meg Leake, Carl Lovitt, Laura Marchese, Joan Nicoll-Senft, Rae Schipke, Laura Tordenti, and Chad Valk

**Special guest: Dr. Richard Bachoo**

Meeting was called to order at 2:02 pm by Chad Valk

**1. Review and approval of minutes dated March 15, 2016**

Chad shared the minutes with the committee and minor corrections were discussed. Minutes were unanimously approved by the committee.

**2. Announcements/Updates**

Committee had a short discussion about the new clutter account in the University emails. The concern was about minutes and information about the committee going into this account.

**3. Old Business**

- a. Old documents and minutes from 14-15- Chad will review minutes with current and previous committee members.

**4. New Business**

a. **Classroom Plans for Willard & Diloreto Closures**

Dr. Bachoo shared about the renovation happenings with Willard & Diloreto. There will be no leasing of outside facilities to accommodate spacing needs of the University.

Additional information shared:

- Ninety percent of space relocation will happen on the current campus.
- Only classes after 4pm will move to the downtown campus.
- The library will have space designated for classrooms and the 3<sup>rd</sup> floor will have 6 classrooms that will be used after the renovations as well.
- No disruption of the Student Center.
- Majority of faculty and staff will move this summer to Carrol Hall.
- Students and faculty are aware of the move
- Planning for a new parking garage in the Manafort Lot of 600 cars.

**5. Budget update**

Charlene reviewed attached handout about the tuition increase that was approved by the Board of Regents for the University. The handout showed the difference of tuition between the four universities. The data revealed that CCSU was least expensive of the 4 universities.

Charlene shared that many students miss the deadline for proof of health insurance and it is costly at \$1,900. dollars. However, for spring 2016 there has been a 13% decline in student need and approximately 6% of students do carry the insurance.

The current rescissions with the Governor's budget was discussed with the following:

- Fringe benefits are a major concern
- In January, \$514,000. was transferred and \$658,000 will be transferred by March 30<sup>th</sup>
- Over one million in reserve for university projects, including parking garage and residence halls
- President makes decision on the funds used
- Funds are allocated on financials that are proportion with each university on a 3 year rolling average
- Budget for 16-17 at 5.75% decrease, but Governor proposing 6.75%
- The system's office is waiting on the Governor's budget presentation

Charlene will keep the Committee updated on the budget over the next few weeks.

#### 6. Division updates

- a. **Academic Affairs-** Carl reported several new graduate programs have been proposed. The Doctorate in Nursing Anesthesia has been approved and will commence in fall 2017 and the Master's in Accounting has been approved too.

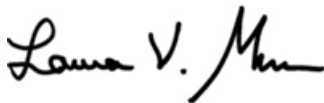
Additionally, still waiting on the following approval of these programs: Master's in Nursing Hospice/Palliative Care, Arts in Teaching is under revision, and a special component in Special Ed/Geography Component.

In 2018, NEASC will visit for reaccreditation and a steering committee has been formed. There are 5 members on the committee. Fall 2016 the committee will review the first section, spring 2017 will review the second section and fall 2017 will be the final section. Open forums will be publicized to discuss the accreditation happenings.

#### 7. Next meeting scheduled for April 19, 2016.

Chad adjourned the meeting at 3:15 pm.

Respectfully submitted,



Laura V. Marchese