

# Central Connecticut State University

## IELP Request for Special Exception Refund

To request to refund your tuition payment for any reason, please complete this page. Also, please attach supplemental documentation to support your reason. i.e. doctor's note, etc. Please also include a typed narrative explaining your extenuating circumstances and reasons why you are withdrawing.

Please note that a refund will only be considered for exceptional circumstances with supporting documentation.

### Reason for Refund Request:

- ( ) I have read the terms and I agree with and understand the terms regarding the refund policy.
- ( ) I have attached supplemental documentation. Please list documents submitted with this form.

- 1.
- 2.
- Etc.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only:**  
Processed by/Date Processed: \_\_\_\_\_