

**University Planning and Budget Committee Meeting of March 1st, 2022**  
**1:45 pm – 3:00 pm, Microsoft Teams Online**  
**Minutes**

A. Bray, K Kostelis, L Bucher, A Kullgren, S Hazan, Y Kirby, E Pana, J Hegenauer, C Liard-Muriente, J Snyder, S Petras, D Harris, R Simmons, F Pearson, S Watson, K Poirier

1. Announcements

a. General

- i. Approval of meeting minutes for last meeting.

b. IPC –

c. FPC

- i. Garage, still waiting on completion of the bridge and elevators to make it ADA accessible
- ii. Question: Can the website be updated to include building projects and their status'?

2. Brief Reports / Division updates

a. CBCO

- i. Roughly 85 retirements in the works
- ii. Tuition and Fee package due shortly
- iii. Community colleges put through 5% increase in credit hour fees and it was approved by the board, our increase is expected to be similar
- iv. Room and Board are determined by individual institutions
- v. Waiting on SEBAC finalized numbers to settle, but putting together a projected budget by next Thursday
- vi. University is assuming flat numbers in enrollment and hoping for an additional 290 residential students
- vii. Questions:
  - Any mention of the large deficit from the system office?
    - Based on SEBAC, loss of HERFF funding, etc.
    - Can funding be moved from one university to another? No
  - What is a “balanced budget”?
    - Continued reduction plan, using retirement savings (refilling at lowest salaries)
    - Currently looking at a \$19 million deficit with some unknowns on top of that (SEBAC, union contracts, legislature disbursements)

b. Provost

- i. New College – Task force is exploring creating programs (Doctorate of Physical Therapy, MSW, Rehabilitative Engineering Certificate), establishing partnerships, the potential for a community clinic, providing feedback for funding a new building (if helps)
  - Programming
  - Partnerships

- Feedback for new facilities
    - ii. Questions:
      - What is the system office's position on the new college? – response has been supportive in preliminary discussions based on market research, community support and corporate sponsorship
    - c. OIRA - N/A
      - i. Questions:
        - Do we have a Fall 2022 enrollment goal? – goals were set Summer '21 to match Fall '19 enrollment
        - Return to 1359 incoming class and increase our community college transfer students – place an emphasis on recruiting community college students
  - 3. Old Business
    - a. Budget requests update
      - i. Questions were shared with division heads 2/28
      - ii. Hoping for a reply by 3/7, prior to our 3/8 meeting
  - 4. New Business
    - a. Suggestions on how to recruit SEPS representative
      - i. This position needs to be replaced since J Melnyk left
    - b. Brainstorm planning ideas for future.
      - i. Goal is for new student enrollment to match Fall '19, can we ask Enrollment Management how they are hoping to reach these goals? What is the recruitment plan?
        - Focused on marketing, community college partnerships, establishing partnerships and pathway programs with K-12 institutions, name buys to include sophomore and juniors, larger social media presence, focusing on specific regions (states with higher high school graduation rates)
        - Can we invite a representative from Enrollment Management or the Enrollment Management Committee to attend? We need to avoid duplicating efforts
        - If Enrollment Management has a documented plan, that might be sufficient rather than having a guest
        - Possibly add Enrollment Management Council to our regular announcements?
5. Adjournment 2:36 PM

Next Meeting March 8, 2022 via MS Teams

No meeting on March 15<sup>th</sup>, 2022

March 25<sup>th</sup>, 2022 set aside for Executive committee presentation to UPBC