**Housing Accommodation Request Application**

Residential accommodations may be provided to CCSU resident students who qualify under the Americans with Disability Act Amendment (ADAA) and Section 504 of the Rehabilitation Act of 1973 and complete the following application process:

* Housing request and deposit must be paid
* Completed SDS Intake form
* Completed Housing Accommodation Request Application form
* Submission of documentation of a substantial need from a qualified physician/clinician with the following information listed. See DV form [HERE](DisabilityVerificationForm.docx).

 a. A clear description of the recommended housing accommodation.

b. An explanation of how the recommended accommodation will mitigate the condition.

c. Possible alternatives to the recommended accommodation.

d. A statement of the level of need for (or consequences of not receiving) the recommended accommodation.

* Completion of an interactive meeting with SDS Specialist

Completion of this application process does not guarantee an approved accommodation. While every effort will be made to fulfill an approved housing accommodation there may be instances where it is impossible to accommodate based on the timeliness of the student’s request, and/or limitations of available of housing. There may be residential policies or procedures that students will be required to follow as a resident.

Please complete this application and submit all required forms along with supporting documentation to Student Disability Services (SDS) located in Carroll Hall, Room 150, in order to be considered for a residential accommodation. Please note that applications and supporting documentation needs to be submitted to SDS by the following dates in order to qualify for priority placements:

Incoming new students: Returning students:

May 15th for the fall semester March 15th for the fall semester

December 15th for the spring semester December 15th for the spring semester

While applications submitted after these dates will be accepted and considered, we cannot guarantee that CCSU’s Residence Life will be able to meet late applicants’ accommodation needs.

**Student Contact Information**

|  |  |
| --- | --- |
| Print Name |  |
| CCSU Student ID |  |
| Street Address |  |
| City, State, Zip Code |  |
| Home Phone |  |
| Cell Phone |  |
| E-Mail Address (CCSU) |  |
| Year/Semester of Request |  |

Current living arrangements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Disability Information**

Please answer the following questions:

1. Please describe what housing accommodation you are requesting?

2. Do you have this arrangement or accommodation currently in your living environment?

3. Provide a brief description of your disability and/or diagnosis:

4. State or describe impact and/or related symptoms and severity of symptoms:

5. If applicable, how long have you been symptomatic (e.g., how many years, months, etc.)?

6. How do your symptoms functionally impact your living environment? Please include specific examples.

7. If applicable, please list how this accommodation request is part of a treatment plan with your clinician/physician and will mitigate your symptoms.

This application and documentation requirements may be submitted to SDS in any of the following ways:

* Scan and email along with supporting documentation to: disability.services@ccsu.edu
* Hand deliver or mail to: Student Disability Services

 150 Carroll Hall

 Central Connecticut State University

 1615 Stanley Street, PO Box 4010

 New Britain, CT 06050-4010

* Fax to: 860-832-1865

Questions may be directed to SDS by phone at 860-832-1952.

**Signature**

Student Signature: \_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Date Received by SDS:  |  |
| SDS Decision: |  |
| Date ResLife Confirms Availability: |  |

SDS Comments: